

CONTRACT FOR SERVICES
Between
PACIFIC COUNTY, WASHINGTON
And
CRISIS SUPPORT NETWORK

AMENDMENT #2

WHEREAS, the Contract for Services between Pacific County and Crisis Support Network, entered into the 24th of January, 2012, allows for contract modifications; AND

WHEREAS, there is a need to amend sections of the contract to reflect adjustments in the funding available per year of this two year agreement; AND

WHEREAS, there is a need to amend the Use of Funds to reflect a change in categories in which funds will be spent by reducing program operations by \$4500 and adding/moving \$3500 to rental assistance and \$1000 to emergency housing; AND

WHEREAS, the monthly invoice needs to be amended to reflect these changes;

NOW, THEREFORE, Section 1, "FUNDING", Section 2, Table 1, "USE OF FUNDS AND SCOPE OF WORK", TABLE 1, columns "ACTIVITY" and "ALLOCATION", and Attachment (C), "INVOICE FOR PAYMENT", are hereby amended as follows:

1. **FUNDING**

A total of Fifty Seven Thousand Dollars (\$57,000), \$25,367 for calendar year 2012, and \$31,633 for calendar year 2013, has been pledged within Pacific County Low Income Assistance Fund No. 127 to provide the RECIPIENT with two years of local matching funds for the consolidated homeless grant provided through the Washington State Department of Commerce. These funds will assist the RECIPIENT with provision of services to low and moderate income housing programs and to implement the Pacific County Ten Year Plan to End Homelessness. Said amount shall constitute the maximum reimbursement the RECIPIENT is eligible to receive from the COUNTY under this CONTRACT. These funds are to be dispersed to the RECIPIENT on a cost reimbursement basis up to the maximum contract amount.

2. **USE OF FUNDS and SCOPE OF WORK**

TABLE 1

ACTIVITY	ALLOCATION	PAYABLE	REPORTING REQUIREMENTS	Recording Fee Revenue Source
<p>Consolidated Homeless Program Operations</p> <p>See Attachment A- <i>Guidelines for Consolidated Homeless Grant</i> – pg 12-13 for description of allowable activities</p>	<p>\$19,500</p>	<p>Actual Costs Reimbursed</p>	<p>Conduct annual homeless count and housing inventory, prepare and submit reports to Dept of Commerce by the end of each calendar year</p> <p>Conduct community outreach to increase awareness of the program</p> <p>Submission of Invoice for Payment (Attachment C) and</p> <p>Quarterly “<i>Activities and Narrative Report</i>” – (Attachment B) to be completed within 30 days of the close of each quarter (4/30/12, 7/31/11, 11/30/11, 1/31/13)</p>	<p>Homeless</p>
<p>Rental Assistance</p> <p>See Attachment A- <i>Guidelines for Consolidated Homeless Grant</i> – pg 8 for description of allowable expenses</p>	<p>Total: \$17,500</p> <p>2012-\$5,750 maximum allowable.</p> <p>2013-\$11,750 maximum allowable</p>	<p>Actual costs reimbursed</p>	<p>Submission of invoice for payment (Attachment C) and attached receipts</p>	<p>Homeless</p>
<p>Emergency Shelter and Homeless Prevention Assistance</p> <p>Funds can be used for up to 180 calendar days of</p>	<p>Total: \$15,000</p> <p>2012-\$5,750 maximum allowable</p> <p>2013-\$9,250 maximum</p>	<p>Actual costs reimbursed</p>	<p>Submission of invoice for payment (Attachment C) and attached receipts</p>	<p>Homeless</p>

<p>combined shelter and prevention services. No more than 90 days can be used for emergency shelter</p> <p>Hotel/Motel Vouchers</p> <p>Rent or mortgage subsidies to prevent eviction</p> <p>First and/or last month's rent, security deposits, and screening fees</p> <p>Mediation program for landlord tenant disputes</p> <p>Utility payments for individuals or families who have received a termination of service notice.</p>	allowable			
Update of Pacific County Ten Year Plan to End Homelessness	\$5,000	Actual Expenditures up to \$3,000 for research and plan development \$2,000 upon completion of plan and approval by JPCHA Board for submission to the County	Submission of Invoice for Payment (Attachment C) Submission of Invoice for Payment (Attachment C) with completed JPCHA approved update of the Pacific County 10 Year Plan to End Homelessness	Homeless
TOTAL	\$57,000			

ATTACHMENT C: See Attached

All other terms and conditions within the Agreement shall remain the same.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed this _____ day of _____ 2013.

Crisis Support Network

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Kristine Camenzind, Executive Director

Lisa Ayers, Chair

Frank Wolfe, Member

Steve Rogers, Member

APPROVED AS TO FORM:

ATTEST:

David Burke
Prosecuting Attorney

Marie Guernsey
Deputy Clerk of the Board