

**Washington State Military Department
AMENDMENT**

1. SUB-GRANTEE NAME/ADDRESS: Pacific County Emergency Management PO Box 101 South Bend, WA 98586		2. GRANT AGREEMENT NUMBER: E15-134	3. AMENDMENT NUMBER: A
4. SUB-GRANTEE CONTACT, PHONE/EMAIL: Scott McDougall, (360) 875-9338 <u>smcdougall@co.pacific.wa.us</u>		5. DEPARTMENT CONTACT, PHONE/EMAIL: Kristin Ramos, Program Manager, (253) 512-7083 <u>Kristin.ramos@mil.wa.gov</u> Deborah Henderson, Program Coordinator, (253) 512-7470 <u>Deborah.henderson@mil.wa.gov</u>	
6. TIN or SSN: 91-6001356	7. CATALOG OF FEDERAL DOMESTIC ASST. (CFDA) #: 97.042 EMPG	8. FUNDING SOURCE NAME/AGREEMENT #: EMW-2014-EP-00033-S01	
9. FUNDING AUTHORITY: Washington State Military Department (Department) and Department of Homeland Security (DHS)			
10. DESCRIPTION/JUSTIFICATION OF AMENDMENT: The Work Plan (Exhibit C) and Budget (Exhibit E) are revised to reflect inclusion of travel as the sub-grantee inadvertently failed to include travel costs to carry out essential emergency management activities when completing the EMPG application. The addition of travel activities are noted in grey highlight on the Work Plan.			
11. AMENDMENT TERMS AND CONDITIONS: 1. The overall grant agreement amount of \$19,311 remains unchanged . 2. The grant agreement end date of August 31, 2015 remains unchanged . 3. Replace the original Work Plan, Exhibit C, with the attached Revised Work Plan, Exhibit C. 4. Replace the original Budget Sheet, Exhibit E, with the Revised Budget Sheet, Exhibit E.			
This Amendment is incorporated in and made a part of the Grant Agreement. Except as amended herein, all other terms and conditions of the Grant Agreement remain in full force and effect. Any reference in the original Grant Agreement or an Amendment to the "Grant Agreement" shall mean "Grant Agreement as amended". The Department and Sub-grantee acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.			
IN WITNESS WHEREOF, the parties have executed this Amendment:			
FOR THE DEPARTMENT:		FOR THE SUB-GRANTEE:	
_____ Signature Date Richard A. Woodruff, Contracts Administrator Washington State Military Department		_____ Signature Date Steve Rogers, Chair Board of County Commissioners	
BOILERPLATE APPROVED AS TO FORM Brian E. Buchholz (signature on file) 8/27/2014 Assistant Attorney General		APPROVED AS TO FORM (if applicable): _____ Applicant's Legal Review Date	

Form Date: 10/27/00

Revised 14EMPG WORK PLAN

Emergency Management Organization:

The purpose of EMPG is to assist with the enhancement, sustainment and improvement of state, local, and tribal emergency management programs. Activities conducted using EMPG funding should relate directly to the five elements of emergency management: prevention; protection; response; recovery, and mitigation. Washington State does not require a specific number of activities to receive EMPG funding. However, there are required capabilities that must be conducted in order to remain eligible for EMPG funding, including but not limited to the ability to communicate and warn, educate the public, train and exercise, plan and be NIMS compliant. The Work Plan delineates the EMO's emergency management program planning and priority focus for this grant cycle (to include 14EMPG grant and local funds).

Program Area #1	Preparedness
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Preparedness communications publication and dissemination; finalization of the Bus Mobilization MOU

Emergency Management Function:	Crisis Communications, Public Education and Information
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#		Activity	Sustainment or Enhancement
ACTIVITIES	1	Agency Newsletter	Sustainment
		<i>Description:</i> Publish a bi-monthly newsletter to disseminate the agency preparedness and prevention themes as well as providing preparedness information to the public.	
	2	Bus Mobilization MOU	Enhancement
		<i>Description:</i> Drafting of a Memorandum of Understanding between the County and local County Public Transportation for the coordination of critical transportation resources in response to all hazards disasters and large scale incidents	
	3	Travel	Enhancement
		<i>Description:</i> Travel to and from public education events, travel between the two EOC's in the county, travel to each of the tsunami evacuation assembly areas, travel to AHB Siren sites for battery maintenance. Travel to gather information for Preparedness Post Newsletter. Also include travel for facilitation of emergency management services where an EOC activation is not indicated.	

Program Area #2	Planning
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Update the Pacific County Comprehensive Emergency Management Plan (CEMP) and Emergency Support Functions (ESFs)

Emergency Management Function:	Operational Planning
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#		Activity	Sustainment or Enhancement
ACTIVITIES	1	Update Pacific County CEMP	Sustainment
		<i>Description:</i> Hold bi-monthly workshops to update the CEMP and ESFs to identify and address planning gaps and address response areas including, but not limited to, hazard vulnerability, public information, and communications to provide planning and preparedness to minimize the health, safety and economic impacts of emergency situations and all hazard incidents	
	2	Complete Animal Welfare Appendix to ESF 11	Enhancement
		<i>Description:</i> Identify the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-11 Agriculture, Animal Welfare and Natural Resources. Specific operating procedures and protocols will be	

		addressed in documents maintained by the participating organizations, and will provide Household Animal Pet Support in relation to ESF-6 Mass Care Annex during emergencies/disasters.
3	Implement Animal Welfare procedures per ESF 11 Appendix	Enhancement
	<i>Description:</i>	Coordinate with participating organizations to develop an implementation plan for the Animal Welfare Appendix and develop related training and/or exercise activities at the county level

Program Area #3	Emergency Operations Center (EOC) Training
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Quarterly training, coordination of county-wide "Great Washington Shake Out" drill, and planning/execution of a regional full scale exercise (FSE)

Emergency Management Function:	Training
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# Activity		Sustainment or Enhancement
ACTIVITIES	1	Quarterly EOC Training
	<i>Description:</i>	Provide quarterly EOC training following ICS principles on a quarterly basis for all personnel who anticipate working in the EOC during exercises or activations
	2	Emergency Notification Training
	<i>Description:</i>	Provide monthly training and testing of the emergency notification system for EOC personnel and other county staff as appropriate
	3	Great Washington Shake Out
	<i>Description:</i>	Promote county staff participation, registration, training, and coordination for the Great Washington Shake Out Drill
	4	Full Scale Exercise
	<i>Description:</i>	Plan, execute, and evaluate a regional full scale exercise, to include an Improvement Plan and applicable corrective action items

Program Area #4	Emergency Operations Center (EOC) Enhancements
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Reconfiguration of EOC for more efficient traffic flow and workspaces

Emergency Management Function:	Facilities
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# Activity		Sustainment or Enhancement
ACTIVITIES	1	Reconfiguration and revision of EOC
	<i>Description:</i>	Evaluate and revise current EOC layout and determine workspace equipment needs (desks, information technology, storage, etc.)
	2	Purchase equipment to use in the enhanced EOC
	<i>Description:</i>	Purchase approved equipment and supplies for the EOC enhancement project. Complete EHP as applicable, and obtain equipment approvals, in advance, as applicable
	3	Installation, labor and coordination of EOC Enhancements
	<i>Description:</i>	Installation of EOC equipment and materials for the completion of the EOC enhancement project

Program Area #5		Training		
Provide for training and professional development for Director and new Deputy Director, to enhance the capability and capacity of the agency. Continue training of volunteer staff and public.				
Emergency Management Function:		Training		
# Activity			Sustainment or Enhancement	
ACTIVITIES	1	WSEMA Conference		Sustainment
		<i>Description:</i>	Conference fees, not to include membership dues, for the Pacific County Emergency select management personnel to attend WSEMA	
	2	National Incident Management System (NIMS) Training		Enhancement
		<i>Description:</i>	Continue required NIMS training for current and new Pacific County Emergency Management personnel; maintain records of completed training; demonstrate progress toward EMPG required NIMS training.	

REVISED Budget Sheet

FFY14 Emergency Management Performance Grant Program

14EMPG GRANT AWARD AMOUNT	\$	19,311.00
Modification	\$	-
Amended 14EMPG GRANT AWARD AMOUNT	\$	19,311.00

SOLUTION AREA	BUDGET CATEGORY	Original Amount	Modification	Amended Amount
ORGANIZATIONAL	Salaries & Benefits	\$ -	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -	\$ -
	Consultants/Contractors	\$ 8,000	\$ -	\$ 8,000
	Travel/Per Diem	\$ -	\$ 4,011	\$ 4,011
	Indirect	\$ -	\$ -	\$ -
	<i>Subtotal</i>	\$ 8,000	\$ 4,011	\$ 12,011
EQUIP	Equipment	\$ 8,011	\$ (4,011)	\$ 4,000
	Indirect	\$ -	\$ -	\$ -
	<i>Subtotal</i>	\$ 8,011	\$ (4,011)	\$ 4,000
TRAINING	Salaries & Benefits	\$ -	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -	\$ -
	Consultants/Contractors	\$ 1,800	\$ -	\$ 1,800
	Travel/Per Diem	\$ 1,500	\$ -	\$ 1,500
	Indirect	\$ -	\$ -	\$ -
	<i>Subtotal</i>	\$ 3,300	\$ -	\$ 3,300
M&A 5% of the total	Salaries & Benefits	\$ -	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -	\$ -
	Goods & Services	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -
	Indirect	\$ -	\$ -	\$ -
	<i>Subtotal</i>	\$ -	\$ -	\$ -
TOTAL Grant Agreement Contract				
AMOUNT:		\$ 19,311	\$ -	\$ 19,311

- Pacific County will provide a match of \$19,311 50% of the total project cost (local/tribal budget plus EMPG award), of non-federal origin.
- Cumulative changes to budget categories in excess of 10% of the grant agreement award will not be reimbursed without prior written authorization from the Department.
- This award will not be used to supplant the local/tribal funds.
- The Department's Reimbursement Spreadsheet will accompany each reimbursement request submitted.
- The Sub-grantee agrees to make all records available to Military Department staff, upon request.

Funding Source: U.S. Department of Homeland Security - PI# 743PT – EMPG

SIGNATURE AUTHORIZATION FORM

WASHINGTON STATE MILITARY DEPARTMENT
Camp Murray, Washington 98430-5122

Please read instructions on reverse side before completing this form.

NAME OF ORGANIZATION	DATE SUBMITTED
PROJECT DESCRIPTION	CONTRACT NUMBER

1. AUTHORIZING AUTHORITY

SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE
	Steve Rogers	Chair; 1/1/2012-12/31/2016

2. AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS

SIGNATURE	PRINT OR TYPE NAME	TITLE
	Steve Rogers	Chair; 1/1/2012-12/31/2016

3. AUTHORIZED TO SIGN REQUESTS FOR REIMBURSEMENT

SIGNATURE	PRINT OR TYPE NAME	TITLE

14EMPG WORK PLAN

Emergency Management Organization:

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Program Area #1		Preparedness	
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Emergency Management Function:		Crisis Communications, Public Education and Information	
# Activity		Sustainment or Enhancement	
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	2	Purchase equipment to use in the enhanced EOC		Enhancement
		<i>Description:</i>	Purchase approved equipment and supplies for the EOC enhancement project. Complete EHP as applicable, and obtain equipment approvals, in advance, as applicable	
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Previous

Exhibit E

Budget Sheet

FFY14 Emergency Management Performance Grant Program

SOLUTION AREA	BUDGET CATEGORY	AMOUNT	NARRATIVE
PLANNING	Salaries & Benefits	\$ -	
	Overtime/Backfill	\$ -	
	Consultants/Contractors	\$ -	
	Goods & Services	\$ -	
	Travel/Per Diem	\$ -	
	Indirect	\$ -	
	<i>Subtotal</i>	\$ -	
ORGANIZATIONAL	Salaries & Benefits	\$ -	
	Overtime/Backfill	\$ -	
	Consultants/Contractors	\$ 8,000	Reconfiguration of EOC
	Goods & Services	\$ -	
	Travel/Per Diem	\$ -	
	Indirect	\$ -	
	<i>Subtotal</i>	\$ 8,000	
EQUIP	Equipment	\$ 8,011	Collapsible Animal Crates, EOC enhanced
	Indirect	\$ -	
	<i>Subtotal</i>	\$ 8,011	
TRAINING	Salaries & Benefits	\$ -	
	Overtime/Backfill	\$ -	
	Consultants/Contractors	\$ 1,800	Preparedness Post Newsletter
	Goods & Services	\$ -	
	Travel/Per Diem	\$ 1,500	WSEMA Conference , ICS 300/400 Training
	Indirect	\$ -	
	<i>Subtotal</i>	\$ 3,300	
TOTAL Grant Agreement Contract			
	AMOUNT: \$	19,311	

- Pacific County will provide a match of \$19,311, 50% of the total project cost (local/tribal budget plus EMPG award), of non-federal origin.
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