Washington State Department of Social & Health Services

Transforming lives

COUNTY PROGRAM AGREEMENT AMENDMENT

Prevention Services

DSHS Agreement Number
1563-42487

Amendment No.
01

This Program Agreement Amendment is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below.

Administration or Division Agreement Number

County Agreement Number

DSHS ADMINISTRATION	DSHS DIVISION	DSHS INDEX NUMBER	CCS CONTRACT CODE
Behavioral Health and Service Integration	Division of Behavioral Health and Recovery	1231	1231

DSHS CONTACT NAME AND TITLE	DSHS CONTACT ADDRESS
Ray Horodowicz	PO Box 45330 Olympia, WA 985045330

DSHS CONTACT TELEPHONE	DSHS CONTACT FAX	DSHS CONTACT E-MAIL
(360)725-1528	(360)725-2280	horodr@dshs.wa.gov

COUNTY NAME	COUNTY ADDRESS
Pacific County	1216 West Robert Bush Drive Post Office Box 26 South Bend, WA 98586
COUNTY FEDERAL EMPLOYER IDENTIFICATION NUMBER	COUNTY CONTACT NAME Katie Oien-Lindstrom

COUNTY CONTACT TELEPHONE	COUNTY CONTACT FAX	COUNTY CONTACT E-MAIL
(360) 875-9343	(360) 875-9323	koien@co.pacific.wa.us

IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT?	CFDA NUMBERS
No	

AMENDMENT START DATE	**PROGRAM AGREEMENT END DATE**
10/15/2015	06/30/2017

PRIOR MAXIMUM PROGRAM AGREEMENT AMOUNT	AMOUNT OF INCREASE OR DECREASE	TOTAL MAXIMUM PROGRAM AGREEMENT AMOUNT
$132,516.00	$46,768.00	$179,284.00

REASON FOR AMENDMENT;
CHANGE OR CORRECT CONTRACT TERMS OR SOW, SEE PAGE TWO

EXHIBITS. When the box below is marked with a check (4) or an X, the following Exhibits are attached and are incorporated into this Program Agreement Amendment by reference:

☐ Exhibits (specify):

This Program Agreement Amendment, including all Exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties as changes to the original Program Agreement. No other understandings or representations, oral or otherwise, regarding the subject matter of this Program Agreement Amendment shall be deemed to exist or bind the parties. All other terms and conditions of the original Program Agreement remain in full force and effect. The parties signing below warrant that they have read and understand this Program Agreement Amendment, and have authority to enter into this Program Agreement Amendment.

COUNTY SIGNATURE(S)	PRINTED NAME(S) AND TITLE(S)	DATE(S) SIGNED

DSHS SIGNATURE	PRINTED NAME AND TITLE	DATE SIGNED
	BHSIA Contracts	

This Program Agreement between the County and the State of Washington Department of Social and Health Services (DSHS) is hereby amended as follows:

1. Amend the maximum contract consideration to add $46,768, therefore increasing the maximum consideration from $132,516 to $179,284. The Awards and Revenues (A&R) is attached as Exhibit B.

2. Section 1. Definitions is deleted and replaced in its entirety with the following:

   a. "Awards and Revenues" or "A&R" details the Contractor's Awards and Revenues attached as Exhibit B.

   b. "Awards" means the total funding of all individual awards DSHS allocates to the County, and the total of all awards in this Contract's Maximum Amount, which is itemized, per service, in Exhibit B.

   c. "BARS" means – "Fiscal/Program Requirements", see below, which replaces BARS document.

   d. "BHSIA" means Behavioral Health and Service Integration Administration.

   e. "Boilerplate Language" means the standard Contract language, including General and Special terms, which will be common to all subcontracts issued by the County for provision of the services required by this Contract.

   f. "Calibration Scoring" means scoring between Observer 3, Observer 2, and Observer 1 to prevent scorer drift from the standards and methods established in the Washington Codebook. Calibration Scoring happens on a frequency of approximately ten percent (10%) of entries in the CCB or semiannually to ensure reliability.

   g. "CCB" means the Community Check Box, an on-line documentation support system.

   h. "Certified Prevention Professional" or "CPP" means the Prevention Specialist certification recognized by the International Credentialing and Reciprocity Consortium (IC&RC) and supported by the Prevention Specialist Certification Board of Washington, www.pscbw.com.

   i. "Community Prevention and Wellness Initiative" or "CPWI" means the DSHS substance abuse prevention delivery system that focuses prevention services in high-need communities in Washington State as selected by County and approved by DSHS.

   j. "Contract Coordinator" means the person designated to carry out administrative and oversight responsibilities of the prevention programs.

   k. "Contract Manager" means the DSHS contact identified on page 1 of this Contract.

   l. "Data" means information that is disclosed or exchanged as described by this Contract.

   m. "DEA" means United States Drug Enforcement Agency.

   n. "Dedicated Marijuana Account" or "DMA" means revenue generated by the taxation of retail marijuana as a result of the implementation of Initiative 502 (I-502) as authorized by the Washington State Legislature in 2E2SHB 2136.

   o. "DBHR" means the Division of Behavioral Health and Recovery or its successor.

   p. "DSHS Contact" means the DSHS Contact staff identified on page 1 of this Contract.

   q. "DUNS" or "Data Universal Numbering System" means a unique identifier for businesses. DUNS

numbers are assigned and maintained by Dun and Bradstreet (D&B) and are used for a variety of purposes, including applying for government contracting opportunities.

r. "Ensure" as to this Contract means to make sure that something will happen or will be available within the resources identified in the Consideration.

s. "EPA" means Environmental Protection Agency.

t. "Fiscal/Program Requirements" means the new title of the updated version of the formerly titled BARS manual including the DSHS BHSIA/DIVISION OF BEHAVIORAL HEALTH AND RECOVERY/CHEMICAL DEPENDENCY Supplementary Instructions and Fiscal Policy Standards for Reimbursable Costs as used by DSHS, located at: https://www.dshs.wa.gov/sites/default/files/BHSIA/dbh/Substance%20Use/FY14%20Fiscal%20Program%20Requirements%20for%20SUD.pdf

u. "Media materials and publications" means:

(1) News Release: A brief written announcement the agency provides to reporters highlighting key events, research, results, new funding and programs, and other news.

(2) Paid Media: Any advertising space/time that is purchased for prevention/coalition messages (printed publications/newspapers, online, outdoor, on-screen, TV and radio).

(3) Earned Media: Published news stories (print, broadcast or online) resulting from the County's contacts with reporters.

(4) Donated Media, including public service announcements: Any free advertising space or time from broadcast, print, outdoor, online, and other advertising vendors.

(5) Social Media: Also referred to as new media: messages posted online on Facebook, Twitter, YouTube, Instagram, Snapchat and similar sites.

v. "Monitoring and Participatory Evaluation" or "M&E" means data collection and evaluation process for coalitions to measure community impact of coalition activity.

w. "Observer 1" means the Primary Scorer(s), the Coalition Coordinator(s) and Coalition Member(s).

x. "Observer 2" means the Reliability scorer at DSHS.

y. "Observer 3" means the Calibration scorer at Work Group for Community Health and Development at the University of Kansas (KU Work Group).

z. "Partnerships for Success" also known as Partnerships for Success 2013 or PFS means the Federal grant funded by the Substance Abuse and Mental Health Services Administration (SAMHSA), CFDA number 93.243.

aa. "Performance-based Prevention System" or "PBPS" means the management information system maintained by DSHS that collects planning, demographic, and prevention service data.

bb. "Prevention Activity Data" means information input to PBPS to record all active prevention services including outcome measures. This information will be used to verify services identified in A-19 invoices prior to payment and must be entered into PBPS by the close of business of the fifteenth (15th) of each month for prevention activities provided during the previous month.

cc. "Prevention System Manager" (PSM) means the designee assigned to manage day to day responsibilities associated with this Contract.

dd. "Reliability Scoring" means scoring between Observer 2 and Observer 1 to ensure the standardizing of methods, times, and other aspects of the observation to be accurate and consistent, and therefore more useful to an overall evaluation. Reliability scoring happens on a monthly frequency with DSHS to ensure reliability and consistency of entries with the Washington Codebook.

ee. "Substance Abuse Block Grant" or "SABG" means Federal Substance Abuse Block Grant funded by the Substance Abuse and Mental Health Services Administration (SAMHSA), CFDA number 93.959.

3. Section 4. Performance Work Statement a.(1) is deleted and replaced in its entirety with the following:

(1) Provision of CPWI services in accordance with the CPWI Community Coalition Guide located on the Athena Forum website (http://www.theathenaforum.org/cpwi_community_coalition_guide_updated_august_2015) which outlines the minimal standards to participate in the CPWI. County shall plan to reach the ideal benchmarks related to the community coalition's efforts and staffing with the Dedicated Marijuana Account.

4. Amend Section 4. Performance Work Statement a. to add the following:

(9) Dedicated Marijuana Account (DMA) shall be used for program and strategy training and implementation.

(a) All programs planned and implemented with DMA shall be programs selected from the DBHR provided youth marijuana use prevention and reduction program list.

i. No less than eighty-five percent (85%) of DMA funds shall be expended on evidence-based or research-based programs on the identified program list.

ii. Up to fifteen percent (15%) of DMA funds may expended on Promising programs on the identified program list.

(10) County shall submit a DMA Program Enhancement Packet to the Contract Manager within thirty (30) days of this executed contract amendment.

Required DMA Packet information includes updated Action Plan, Logic Model and Budget Template that denotes additional program(s) planned or plans for additional program(s) services of the programs on the list provided.

(11) County is encouraged to collaborate and partner with community-based organizations (CBOs) that operate within or serves the CPWI community.

(12) Meals may be provided for participants using DMA funds only if:

(a) The training is four (4) hours or more in duration; or

(b) The program is recurring, direct service family domain program, and must be approved in strategic plan.

5. Section 7. Consideration a.(2) is deleted and replaced in its entirety with the following:

(2) Funding for earned incentives will be provided by DSHS every six (6) months through a contract amendment.

6. Section 7. Consideration a.(4) is deleted and replaced in its entirety with the following:

(4) The County shall use no more than eight percent (8%) of the PFS funds for administrative costs.

(a) Administrative costs shall be billed separately from direct prevention services as indicated on the A-19 invoice.

(b) Administrative costs are defined in the Fiscal/Program Requirements. https://www.dshs.wa.gov/sites/default/files/BHSIA/dbh/Substance%20Use/FY14%20Fiscal%20Program%20Requirements%20for%20SUD.pdf.

(c) No SABG funds allocated in this contract shall be used for administrative costs.

7. Amend Section 7. Consideration a. to add the following:

(5) County shall use no more than eight percent (8%) of the Dedicated Marijuana Account allocation for administrative costs.

(a) Administrative costs shall be billed separately from direct prevention services as indicated on the A-19 invoice.

(b) Administrative costs are defined in the Fiscal/Program Requirements. https://www.dshs.wa.gov/sites/default/files/BHSIA/dbh/Substance%20Use/FY14%20Fiscal%20Program%20Requirements%20for%20SUD.pdf.

8. Section 7. Consideration e. is deleted and replaced in its entirety with the following:

e. The source of funds in this contract is the Substance Abuse Block Grant (SABG) CFDA 93.959, the Washington State Dedicated Marijuana Account (DMA), and the Partnerships for Success (PFS) Grant CFDA 93.243 (Year 2 is September 30, 2014 to September 29, 2015, Year 3 is September 30, 2015 to September 29, 2016, Year 4 is September 30, 2106 to September 29, 2017). PFS and DMA funds are not carried forward from year to year.

9. Amend Section 9. Miscellaneous Items a. is deleted and replaced in its entirety with the following:

a. Complete the Contractor Self-Assessment Monitoring Tool and submit to Contract Manager or designee.

10. Amend the Contract by adding Section 19. Applicable Exhibits.

19. Applicable Exhibits.

The following table lists the included exhibits in the Contract and the Counties or Contractors to which they apply.

Exhibit	Title of Exhibit	Applicable to the Following Counties/Contractors
Exhibit A	Data Security Requirements	All Counties/Contractors
Exhibit B	Awards and Revenue (A&R)	All Counties/Contractors
Exhibit C	PFS Community Monitoring and Participatory Evaluation Pilot Project	Asotin County, Cowlitz County, San Juan County, Okanogan County Community Coalition, Skamania County Sherriff's Office, and Monroe School District
Exhibit D	PFS Community Monitoring and Participatory Evaluation Pilot Project; Secure Medicine Take-back	King County and Tekoa School District

Exhibit E	PFS Secure Medicine Take-back	County of Yakima Sunnyside School District
Exhibit F	PFS Community Monitoring and Participatory Evaluation Pilot Project; Sector Sharing Project	Rural Resources

11. Amend the Contract by adding the following Exhibits as they apply to each County:

Exhibit C – PFS Community Monitoring and Participatory Evaluation Pilot Project

Exhibit D – PFS Community Monitoring and Participatory Evaluation Pilot Project; Secure Medicine Take-back

Exhibit E – PFS Secure Medicine Take-back

Exhibit F – PFS Community Monitoring and Participatory Evaluation Pilot Project; Sector Sharing Project

All other terms and conditions of this Program Agreement remain in full force and effect.

AWARD AND REVENUES
2015-2017 Biennium

CONTRACTOR NAME Pacific County
CONTRACT NUMBER 1563-42487
COUNTY Pacific

The above named Contractor is hereby awarded the following amounts for the purposes listed.

REVENUE SOURCE CODE:	TYPE OF SERVICE	AWARD AMOUNTS			
		SFY 16	SFY 17	Biennial Funds	Total 15-17 Biennium
333.99.59	SABG Prevention	$29,742	$29,742		$59,484
334.04.6X	GF-State- Admin (for SABG Prevention)	$2,586	$2,586		$5,172
334.04.6X	Dedicated Marijuana Account-Fund 315-State	$23,384	$23,384		$46,768
333.92.43	PFS-Total	$54,288	$13,572	$0	$67,860
	Year 2 FFY14 (7.1.15-9.29.15)	*$13,572*			*$13,572*
	Year 3 FFY15 (9.30.15-9.29.16)	*$40,716*	*$13,572*		*$54,288*
	Year 4 FFY16 (9.30.16-6.30.17)				
Total Federal Funds		$84,030	$43,314	$0	$127,344
Total State Funds		$25,970	$25,970	$0	$51,940
TOTAL ALL AWARDS		$110,000	$69,284	$0	$179,284

Federal CFDA:
SABG-Substance Abuse Block Grant -CFDA 93.959 Substance Abuse and Mental Health Services Administration (SAMHSA)
PFS-Partnership for Success-CFDA 93.243 Substance Abuse and Mental Health Services Administration (SAMHSA)