



Agreement for Services Pacific County Health Department

The purpose of this document is to outline the service agreement between CADCA's National Coalition Institute and Pacific County Health Department.

CADCA has agreed to facilitate a 1-day Coalition Board Retreat for the WellSpring Community Network in South Bend, WA on July 29, 2013. CADCA will provide 1 trainer, Sharon O'Hara, to facilitate this meeting. Pacific County Health Department is the fiscal agent.

Pacific County Health Department will be invoiced for the following:

Trainer Fees: \$725/day @ 2.5 days (1 day facilitation, .5 days prep, 1 day travel). Total trainer fees \$1,812.50.

Travel and Ground Transportation: Will be invoiced for the trainer's airfare, airport parking, mileage to/from home airport, interstate tolls, rental car/ground transportation and fuel.

Lodging: Pacific County Health Department will be responsible for arranging and paying for 2 nights lodging for the trainer. If lodging is not arranged and paid for, CADCA will invoice Pacific County Health Department for 2 nights lodging.

Meals: Will be invoiced at the per diem rate of up to \$50/day (\$10 for breakfast, \$15 for lunch, \$25 for dinner) for 2 days for any meals not provided.

Materials: Pacific County Health Department will be responsible for the duplication of all materials for the expected participants. A pdf file of any participant handouts for duplication purposes will be provided.

CADCA will send an invoice for trainer fees and actual expenses once training has been completed and expense reports filed.

The billing address for Pacific County Health Department is:

Pacific County Health Department
7013 Sandridge Road
Long Beach, WA 98631
Attn: Katie Oien Lindstrom
(360) 642-9349
koien@co.pacific.wa.us

CADCA's mailing address is 625 Slaters Lane, Suite 300, Alexandria, VA 22314. CADCA
EIN: 54-1610317



IN WITNESS THEREOF, the Parties have executed this Agreement.

CONTRACTOR

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Kareemah Abdullah, Director Date
CADCA Coalition Institute

Lisa Ayers, Chair Date

Frank Wolfe, Commissioner Date

APPROVED AS TO FORM:
Pacific County Prosecuting Attorney

Steve Rogers, Commissioner Date

ATTEST:

David J. Burke Date

Clerk of the Board Date