RESOLUTION 2010- 035
ATTACHMENT A

Special Event Application

Thank you for your interest in holding a special event in Pacific County.

Please complete and return the Special Event Application to the Board of Pacific County Commissioners Office at least **120 days** prior to the first day of the scheduled event.

Please include **four (4)** copies of your plan containing a narrative and a diagram of the event grounds showing all health, sanitary, safety and police/security requirements.

Any misrepresentation in this application or deviation from the final agreed upon route and/or method of operation described herein, may result in the immediate revocation of the permit.

PLEASE TYPE OR PRINT CLEARLY IN INK.

1. Name of event: BAY CENTER DAYS

2. Description of event: ARTS & CRAFT FAIR, DISPLAYS, "OLDIE" CUSTOM CAR SHOW, WITH FOOD & MISC. INTERTAINMENT BOOTHS

3. Location of event: BUSH PIONEER PARK, BAY CENTER

4. Dates of event: JULY 9, 2016 Hours of operation: 11am TO 4pm

5. Has the event been held previously? YES Dates: 2013, 2014, 2015

6. Estimated attendance: 150 - 200

7. Name and address of Event Representative: ED WHITFORD
243 BAY CENTER ROAD, SOUTH BEND 98586

Cell Phone Number: 503-287-493 Office Number: 360 - 875 - 5065

8. Emergency contact name and phone number: RHETA EDWARDS
360 - 875 - 0150

RECEIVED
PACIFIC COUNTY
MAY 23 2016
GENERAL ADMINISTRATION
BOARD OF COMMISSIONERS

Pacific County is an Equal Opportunity Employer and Provider

	Please check Yes, No or n/a for the following questions	Yes	No	n/a	**NOTE:** All required documentation must be attached
	Will there be alcohol served at the event?		X		If yes, attach required permit from the WA State Liquor Control Board & sign Alcohol Use Policy
	Will County staffing be requested at the event? *May be required by the County.*		X		If yes, attach a list of those services and outline specific duties.
	Will you have security on site?		X		If yes, who will be providing the security?
	Will you have Emergency Medical Services (EMS) on site during the event?		X		If yes, attach written verification.
	Will there be music, sound amplification or any other noise impacts?		X		If yes, the County has a noise ordinance in effect (see County Code for details)
	Will the event obstruct, interfere or require the closure and free use of any public road, street or Right-of-Way?		X		If yes, attach adequate traffic and detour plans.
	Will you have traffic control?	X			If yes, indicate how the traffic control will be addressed.
	Will off-site parking be needed?	X			If yes, attach parking plan.
	Will there be shuttle buses provided for attendees?		X		If yes, attach a map of their route.
	Will there be tickets sold to attend the event?		X		If yes, please note the cost of the event.
	Do you have an informational flyer advertising the event?	X			If yes, please attach a copy.
	Will there be food served?	X			If yes, attach copy of food service permit.
	Will additional bathroom facilities be used?		X		If yes, please provide specific information related to the # of sani-cans provided. Please include the location on the event diagram.
	Do you have a plan for garbage and recycling?	X			If yes, attach your plan, and indicate if you will need assistance from County Solid Waste.
	Will a temporary structure be erected for this event?		X		If yes, attach a drawing including the dimensions. The structure may require inspection prior to the event.
	Have you obtained a Certificate of Insurance specifically naming Pacific County?	X			**A copy of the Certificate of Insurance must be attached or the application will not be considered.**

WRITTEN PERMISSION TO ENTER EVENT SITE PRIOR TO EVENT FOR INSPECTION

I hereby permit law enforcement and/or Pacific County officials to enter the site before, during and after the Special Event for which the Special Event Use Agreement has been granted, for the purpose of inspection and enforcement of County Code and other applicable law, and pursuant to my agreement and representations made in connection with this Application.

SWORN STATEMENT OF COMPLIANCE

I hereby acknowledge that I have familiarized myself with Pacific County Special Event requirements, and have provided a Certificate of Insurance for this event, specifically naming Pacific County as insured. I agree that either my designated agent or I shall be on site at all times and shall be responsible for the operation of the event and for compliance with all legal requirements in connection with this event. I understand that failure to comply with the rules, regulations and conditions set forth by Pacific County may be deemed a gross misdemeanor and that drug or narcotics violations are crimes under RCW.

Edward R. Whitford 5/23/2016

Signature of Applicant/Representative **Date**

Authorized/designated agent(s) who will be in charge at the event (please print):

Name: Ed Whitford Contact #: 503-287-4293

Name: Al Edwards Contact #: 520-247-0040

Name: Jim Martindale Contact #: 253-380-1395

Name: _____ Contact #: _____

MISCELLANEOUS ANSWERS TO THE "YES" ANSWERED
QUESTIONS ON THE APPICATION FOR
"BAY CENTER DAYS"
FROM THE BAY CENTER ASSOCIATION FOR THEIR
EVENT AT BUSH PIONEER PARK, JULY 9th

TRAFFIC CONTROL

We plan to have at least 3 individuals (2 at the Park and 1 at the Bridge to direct traffic for the "Oldie's Car Show" and other Events) for Parking and to answer questions.

OFF STREET PARKING

There will be Parking at the Old BC Store, the BC Methodist Church and various other open areas thruout Bay Center Proper and at the bottom of the Hill (around the Dock of the Bay location). The "Traffic Control" people will direct cars as needed.

FOOD HANDLERS PERMIT

Food will be cooked and served by the Chinook Indian Tribe and The Dock of the Bay Restaurant. They will submit all the necessary documents needed

GARBAGE DISPOSAL PLAN

There will be a number of large garbage cans added to the existing Park cans (by the Association). This will include a at least 3 garbage cans for can recycling. They will be removed before nightfall from the Park and disposed of at numerous individuals homes

(4th ANNUAL!!!)

BAY CENTER DAYS

DATE: July 9th, 2016

WHERE: BUSH PIONEER PARK – BAY CENTER, WA

TIME: 11:00AM – 4:00PM

FOOD SERVED FROM 11:00AM – 3:30PM
(ALL FOOD COST ARE BY "DONATION")
SALMON CHOWDER-FRY BREAD-PULLED PORK SANDWICHES-CHIPS-HOTDOGS–PUNCH OR BOTTLED WATER-COOKIES-NACHOS

***************ENTERTAINMENT****************

* "OLDIE" CUSTOM CARS ON DISPLAY
* TIE-DYE YOUR "BAY CENTER DAYS" T-SHIRT!!!
* NASCAR RACES FOR KIDS
*OYSTER SHUCKING CONTEST
* THE ANNUAL PALIX RIVER BOAT RACE STARTS AT APPROX. 9 am

***VENDOR BOOTHS AVAILABLE @ $12.00 FOR 10X10 SPACE. SPACE IS LIMITED, CALL 360-875-0150 ASAP TO RESERVE A SPACE.**
-VENDORS TO SUPPLY THEIR YOUR OWN TABLES/TENTS/CHAIRS-

*MANY RAFFLE ITEMS: CUSTOM KNIFE, GIFT BASKETS, PAINTINGS, GIFT CERTIFICATES, AND MANY HAND CRAFTED ARTS & CRAFT ITEMS

***CONTACT RHETA EDWARDS (360-875-0150 FOR INFORMATION**

SPONSORED BY THE BAY CENTER ASSOCIATION