

CONTRACT FOR PROFESSIONAL SERVICES
Between
Pacific County
and the
The Watershed Company
Amendment #1

WHEREAS, the Professional Services Contract between Pacific County and the Watershed Company (TWC) effective the 1st of February, 2015, allows for amendment to the general scope of the Agreement and the services to be performed; and

WHEREAS, there is a need to amend the scope of work of the contract to reflect additional work that was required for the Shoreline Inventory, Analysis, and Characterization Report; and

WHEREAS, there is a need to amend the total amount of funding available to reflect the additional work that is being requested of TWC;

NOW, THEREFORE, Section 1, "Services", and Section 2, "Compensation", are hereby amended as follows:

1. SERVICES: See Exhibit A "Amendment #1 Scope of Work" for the work to be performed.
2. COMPENSATION: The County agrees to pay to TWC up to but not exceeding \$69,000 to perform the services amended in Section 1 from the time period of February 1, 2015 through June 30, 2015.

All other terms and conditions within the Agreement shall remain the same.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed

This ____ day of _____ 2015.

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Board of County Commissioners

The Watershed Company

Steve Rogers, Chair

A. William Way, President

Lisa Ayers, Commissioner

Frank Wolfe, Commissioner

ATTEST:

Marie Guernsey, Clerk of the Board

**AMENDMENT #1
PACIFIC COUNTY
SHORELINE MASTER PROGRAM
SCOPE OF WORK**

Task 5 Shoreline Inventory, Analysis and Characterization

1. Prepare a final revision to the Shoreline Inventory and Characterization Report

The following tasks will be performed to address additional comments received from the Shoreline Planning Committee.

1. Supplement Willapa Bay discussion with more detail on landscape context and economic significance
2. Develop a new Ocean Assessment Unit. This would integrate materials provided by The Nature Conservancy.
3. GIS mapping and data checks, as requested
4. Supplement information related to risks from climate change; oil spills; and ocean energy
5. Supplement information related to bull trout; *Z. japonica*; and estuary loss
6. Add hyperlinks to references, where available

Assumptions:

1. We will complete the comment matrix and fix any grammatical/typographic errors.
2. Not all comments and recommendations from the Shoreline Planning Committee will be incorporated into the report, but where such deviations occur, they will be documented in the matrix.
3. Materials provided by The Nature Conservancy regarding the new Ocean Assessment Unit would be provided by April 1, 2015
4. Additional references will be added where supplemental information cites those references, but not all references on the additional reference list are expected to be cited. The additional reference list provided by the Shoreline Planning Committee may be added as an appendix.
5. No meeting time is included, but may include time for coordination with individuals to clarify meaning or intent of comments.
6. No further revisions will be required under this amendment.

Deliverables:

1. Final Revised Shoreline Inventory and Characterization Report
2. Completed comment/response matrix.

Due Date: May 1, 2015

Budget: \$9,000

Task 6 Draft Shoreline Master Program

B. Develop Updated Draft SMP

1. Prepare a complete gap analysis of the County's existing SMP

Exhibit A

Consultant will prepare a complete gap analysis of the County's existing SMP. This gap analysis will utilize the SMP Checklist to identify areas of the County's existing SMP which either no longer meet WAC requirements or are absent required components. The gap analysis would be utilized by the Shoreline Planning Committee (SPC) to help guide their work agenda.

Assumptions:

A gap analysis will be provided to the County for review and comment. A revised gap analysis is not anticipated. However, any suggested revisions to the gap analysis will be documented and saved with the original version. Any suggested revisions will be incorporated into the annotated draft SMP (Task 6.B.2)

Deliverables:

1. Gap Analysis using the SMP Checklist format.

Due Date: March 15, 2015 or two weeks following notice to proceed, whichever is later.

2. Prepare an annotated draft of the County's existing SMP

Consultant will prepare an annotated draft of the County's existing SMP which identifies the areas of the existing SMP which, at a minimum, need to be addressed by the SPC. Annotations will be provided based on:

- Areas noted in the gap analysis (i.e. WAC requirements)
- Areas noted in the shoreline analysis (i.e. recommendations)
- Other comments by the County or SPC
- Consultant's prior experience with other SMP Updates which may be beneficial to the County.

Deliverables:

1. Annotated version of the existing SMP

Due Date: March 31, 2015 or four weeks following notice to proceed, whichever is later.

3. SPC meetings

The SPC is expected to hold a series of meetings to discuss the gap analysis and the annotated draft of the existing SMP and provide input to the SMP Facilitator regarding the SPC's recommended changes needed for the SMP. The SMP Facilitator would assimilate these recommendations by topic area and deliver them to the County and Consultant for incorporation into an updated draft SMP (Task 6.B.4). Additional SPC meetings are expected to occur to review the full Preliminary Draft SMP during Task 6.C.

Assumptions:

1. The SPC will not be drafting policy and regulatory language but rather providing input and guidance to the County and Consultant
2. The Consultant will assist County staff by providing recommended language, as directed (Task 6.B.4)
3. The Consultant will not attend the SPC meetings
4. The County, Consultant, and SMP Facilitator will have bi-weekly conference calls to discuss SPC comments and necessary SMP revisions

Deliverables: None

Due Date: Ongoing

Exhibit A

4. Prepare Preliminary Draft SMP

The preparation of a Preliminary Draft SMP will be incrementally developed following each SPC meeting conducted under Task 6.B.3, addressing the SMP topic areas discussed by the SPC. Once the SPC has completed its initial review of all topic areas based on Tasks 6.B.1 and 6.B.2, the Consultant will deliver a revised SMP to County staff and the SPC for review and comment.

Along with the Preliminary Draft SMP, the Consultant will help the County to revise the existing environment designations map. This effort will include providing the County's GIS staff with an annotated map of suggested changes to the existing map via ArcGIS or Google Earth supported files.

Assumptions:

1. All initial SMP comments derived from Task 6.B.3 need to be received by the Consultant by May 15, 2015
2. All edits by the Consultant to the existing SMP will be prepared with tracked changes.
3. Due date is dependent upon SPC completion of the anticipated meeting schedule.

Deliverables:

1. Complete Preliminary Draft SMP for County staff and SPC review

Due Date: Complete Preliminary Draft SMP for County staff and SPC review anticipated May 31, 2015

C. Assemble Draft SMP

Following completion of Task 6.B.4, the SPC is expected to convene for additional meetings to discuss the full Preliminary Draft SMP. The SMP Facilitator will provide the Consultant with a list of recommended changes based on SPC comments. The Consultant will assemble the tracked changes version of the working draft into a complete Preliminary Draft SMP for submittal to Ecology for review and comment and for subsequent public review and comment. This package to Ecology will include a complete SMP Submittal Checklist.

Assumptions:

1. The Consultant will need to receive all comments and suggested edits from the County and the SPC by June 19, 2015 in order to provide a complete submittal package to Ecology by June 30, 2015.

Deliverables:

1. One hard copy and one digital copy of the Preliminary Draft SMP for submittal to Ecology for review and comment.
2. One digital draft of an updated SMP Submittal Checklist for submittal to the County.

Due Date: Preliminary Draft SMP for Ecology review due June 30, 2015

Total Task 6 Budget: \$60,000

Future Tasks: it is expected that additional tasks will be required after June 30, 2015, but they are not included in this contract amendment. Future tasks under a separate contract amendment may include:

1. Public open houses in summer 2015 to review the Preliminary Draft SMP
2. SPC meetings to review Ecology and public comment
3. Revision to the Preliminary Draft SMP based on Ecology, County, SPC and public comments
4. Planning Commission and Board of Commissioners meetings/hearings
5. Assistance with the local adoption process, including SEPA and responses to public comments.