



# WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE CONTRACT AMENDMENT

<b>1. CONTRACTOR NAME &amp; ADDRESS:</b>  Pacific County  PO Box 68  South Bend, WA 98586	<b>2. CONTRACT INFORMATION</b>  Contract Name: 13-15 Coastal MRC - Pacific County  WDFW Number: 13-2109  Amendment Type: Scope, Cost, Date Change  Amendment Number: 1
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**3. AMENDMENT DESCRIPTION:**

The purpose of this Amendment is to modify the Scope of Work, and Budget for FY14. This Amendment removes Task 8 in its entirety; and adds new Task 10 and deliverables, and funding for this task

Agreement Modifications

**SCOPE OF WORK**

- This Amendment REMOVES Task 8 in its entirety of Work from the Statement of Work.
  - \* Task 8 / Water Quality Education and Improvement at South Bend High School
  
- This Amendment ADDS new Task 10, and deliverable to the Statement of Work.
  - \* Task 10 / Willapa Bay Noxious Vegetation Survey

**PROJECT FUNDING**

- REMOVES funding in the amount of \$800 as follows:
  - \* Task 8 / \$800
  
- PROVIDES additional funding in the amount of \$38,500 as follows:
  - \* Task 10 / \$5,178
  
- This award of \$4,378 (Task 10 | \$5,178 - \$800 | Task 8) brings the total funding for this project to \$38,500 for the full Grant term, 07/01/2013 to 06/30/2014
- Individual project budgets and amount by fund source have been adjusted accordingly.

**CONTRACT/PROJECT SUMMARY**

- For details, see the Contract/Project Summary, which has been revised, and is incorporated by this reference.

**EFFECTIVE DATE**

- This Amendment shall be effective as of 04/01/2014.

No other changes authorized under this Amendment.

All other Terms and Conditions of the Grant shall remain in full force

**4. All other terms and conditions of the original contract and any previous amendments thereto remain in full force and effect.**

**5.  Organization hereby acknowledges and accepts the terms and conditions of this amendment. Signature is required below.**

**6.  This is a unilateral amendment. Signature of the Organization is not required.**

<b>7. FOR THE CONTRACTOR</b>  <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between;"> <span>Contractor</span> <span>Date</span> </div>	<b>8. FOR THE DEPARTMENT OF FISH AND WILDLIFE</b>  <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between;"> <span>Jeffrey Hugdahl, Contracts and Purchasing Manager</span> <span>Date</span> </div>
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<b>7. FOR THE CONTRACTOR</b>  _____ Contractor <span style="float: right;">Date</span>	<b>8. FOR THE DEPARTMENT OF FISH AND WILDLIFE</b>  _____ <i>Jeffrey Hugdahl,</i> Contracts and Purchasing Manager <span style="float: right;">Date</span>
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## Contract/Project Summary

<b>TITLE:</b> 13-15 Coastal MRC - Pacific County	<b>WDFW NUMBER:</b> 13-2109
<b>PERIOD:</b> 07/01/2013 to 06/30/2014  <b>CONTRACTOR:</b> Pacific County  <b>CONTRACTOR CONTACT:</b> Faith Taylor-Eldred (360) 875-9356  <b>CONTRACT TYPE:</b> Payable <b>CONTRACT SUB TYPE:</b> Interlocal <b>STAFF TYPE:</b> External <b>PROJECT GROUP:</b> Nearshore Management <b>PROJECT TYPE:</b>	<b>NUMBER OF AMENDMENTS:</b> 1  <b>WDFW MANAGER:</b> Heather Reed (360) 753-2600 Ext 202  <b>CFDA NUMBER:</b> <b>AWARD NUMBER:</b> 2013 3ESSB 5034 <b>RFQQ/RFP/IFB NUMBER:</b>

**SUMMARY PROJECT DESCRIPTION:**

**Summary Project Description**

The purpose of this contract is to support the administrative capacity for the Pacific County Marine Resources Committee (MRC) and to provide project funds. The goal of the Coastal MRC Program is to understand, steward, and restore the marine and estuarine ecological processes of the Washington coast in support of ecosystem health, sustainable marine resource-based livelihoods, cultural integrity, and coastal communities. All projects will follow the requirements in the Coastal MRC 2013-2015 Policies and Procedures Manual. This contract addresses the following program benchmarks: Education and Outreach and Coastal Communities.

**PROJECT STATEMENT OF WORK:**

**Amendment #1**

**Amendment Awards \$4,378**

**Total Award for FY2014 \$38,500**

The following Tasks which include the Original Contract award of \$34,122 and Amendment #1 \$4,378 are required for the completion of this contract. Amendment #1 removes Task 8 in its entirety and adds Task 10: Willapa Bay Noxious Vegetation Survey and deliverables.

Task and deliverables under Original Contract

**Operations - Task 1: MRC Coordination**

The Pacific Conservation District, through an MOU with Pacific County will provide MRC coordination support for the MRC. This includes planning, organizing, and facilitating meetings, recording and distributing meeting and activity summaries to those interested in the MRC activities. The MRC coordinator will manage tasks of the MRC, assign work to volunteers, and assure timely completion of work and final reports. The MRC coordinator is also responsible for coordinating with WDFW and completing contract deliverables. Additionally, the MRC coordinator will maintain and develop outreach tools to communicate with the MRC and the public regarding activities and accomplishments.

**Cost: \$20,000**

**Deliverable 1a:** Name and contact information for the MRC Coordinator and County contacts. (Due October 15, 2013)

**Deliverable 1b:** FY14 project budget and work plan. (Due October 15, 2013)

**Deliverable 1c:** Summary of actions completed in the first quarter, as well as a list of prioritized recommendations for future action. This information will be included in the annual Report to the Legislature. (Due October 15, 2013)

**Deliverable 1d:** FY15 project budget and work plan. (Due June 1, 2014)

**Deliverable 1e:** Submit quarterly progress reports on the Quarterly Report Form describing the progress and barriers for each contract deliverable. Updated report templates will be sent out to coordinators in the case of a contract amendment. (Due October 15, January 15, April 15, and June 30)

**Deliverable 1f:** Annual list of county appointed MRC board members including full name, organization and MRC seat representation. Approved Ground Rules and By Laws. (Due July 10, 2014)

**Deliverable 1g:** As necessary, send WDFW coordinator updates for program website and develop

additional outreach tools. (Due July 10, 2014)

**Deliverable 1h:** A brief operational summary that includes prioritized recommendations for future actions and products for MRC development, a description of challenges and growth over the past year, and ideas on new ways to utilize the MRC to implement the Coastal MRC Program Priorities. (Due June 30, 2014)

#### **Projects - Task 2: Washington Coastal Marine Advisory Council Representation**

Pacific County MRC will designate one or more representative(s) or alternate(s) to attend the regular Washington Coastal Marine Advisory Council (WCMAC) meetings. The designee will represent the MRC's interests and perspectives on behalf of the entire MRC membership, share updates on local issues and activities, learn about regional and state agency activities, coordinate on shared interests, and then report key items back to the MRC. PCMRC may cooperate with the WCMAC on projects and recommendations. The MRC will support one representative's mileage at the per diem rate to and from each meeting. This task addresses the program benchmarks: Education and Outreach and Coastal Communities. **Cost: \$1000**

**Deliverable 2a:** A brief summary describing the MRC's WCMAC participation and representation at each meeting. (Due June 30, 2014)

#### **Projects - Task 3: Beach Cleanup, Grass Roots Garbage Gang**

Pacific County MRC will support and participate in three beach cleanup events planned and organized by the Grass Roots Garbage Gang (GRGG). The MRC will volunteer, provide garbage bags, pay tipping fees, and advertise for each of the cleanup events. This task addresses the program benchmarks: Marine Habitats, Marine Life, Marine and Fresh Water Quality, Education and Outreach, and Coastal Communities. **Cost: \$4,000**

**Deliverable 3a:** Submit a final report form with pictures of the events. (Due June 30, 2014)

#### **Projects - Task 4: Stewards of Our Peninsula**

The Stewards of Our Peninsula (SOOP) project will increase community environmental responsibility and stewardship through education from a watershed perspective. PCMRC will fund field trip transportation for 150 students and community members to a field investigation site at various State Parks. On the field trips, students will conduct a beach cleanup and an ecosystem study. This task addresses the following program benchmarks: Education and Outreach, and Coastal Communities. **Cost: \$1,920**

**Deliverable 4a:** Submit a final report form, attaching any additional information. (Due June 30, 2014)

#### **Projects - Task 5: Science Conference**

The PCMRC will host its fifth annual science conference in 2014. This task includes planning for and hosting a local science conference in order to promote and raise awareness about local marine and estuarine resource issues among members of the MRC and the public. Topics for the conference will be generated from the previous year's comments. A sub-committee will organize and advertise for the event and develop a detailed budget approved by the PCMRC Board. This task addresses the following program benchmarks: Education and Outreach, and Coastal Communities. **Cost: \$2,500**

**Deliverable 5a:** A conference agenda with confirmed conference dates, topics, speakers, a detailed budget, and an administrative plan to recruit participants. (Due March 15, 2014)

**Deliverable 5b:** A report of the outcomes from the conference, including a list of participants, strengths and suggested improvements for future events and pictures. (Due June 30, 2014)

#### **Projects-Task 6: PCMRC Website Maintenance**

This task will fund the annual maintenance of the Pacific County MRC website <<http://www.pacificcountymrc.com>> MRC board volunteers and coordinator will ensure that the site remains up to date based on the priorities of the committee. A well maintained website will contribute to Pacific County's effort to inform the public about local marine resource issues, provide announcements for upcoming volunteer efforts on MRC projects, disseminate scientific information from studies conducted by the MRC, encourage citizen participation and coordination across the coast, and promote stewardship and understanding of the coastal estuarine and marine resources in the county. This task addresses the following program benchmarks: Education and Outreach. **Cost: \$177**

**Deliverable 3a:** Submit a final report form. (Due June 30, 2014)

#### **Projects-Task 7: Willapa Utilization and Renewal Innovation Partnership Zone**

The Port of Willapa was one of three Innovation Partnership Zone (IPZ) Designations awarded by the Department of Commerce on October 1, 2013 to foster economic growth. The IPZ Designation will assist with supporting sustainable marine-resource based industries and supporting cultural and economic integrity of coastal communities. The Willapa Utilization and Renewal Innovation Partnership Zone (WURIPZ) project will bring together research universities, private local businesses, workforce training, economic development organization, Shoalwater Bay Tribe, and other partners to develop and promote innovative commercially viable business

**TITLE:** 13-15 Coastal MRC - Pacific County

**WDFW NUMBER:**

13-2109

opportunities. This project will facilitate the requirement of the IPZ designation to develop a materials inventory list to identify county wide available resources including waste streams. This task addresses the following program benchmarks: Coastal Communities. **Cost: \$2,000**

**Deliverable 7a:** Submit a final report form. (Due June 30, 2014)

**Amendment #1 Removes Task 8 in its entirety**

**Projects - Task 8: Water Quality Education and Improvement at South Bend High School**

The PCMRC will support education on water quality and improvement at South Bend High School by providing funding for students to do research related to our local bodies of water. Students will learn what levels of CO2, O2, phosphates, nitrates, ammonia, hardness, pH, temperature, and conductivity are favorable or unfavorable and learn how to improve/maintain their marine environment. This task addresses the following program benchmark: Education and Outreach. **Cost: \$800.**

**Deliverable 8a:** Submit a final report form with pictures. (Due June 30, 2014)

Task and deliverable under Original Contract

**Projects - Task 9: Outdoor School Program with Ocean Park Elementary School**

The outdoor school program will teach students about the natural sciences so that they can use that information to become more knowledgeable and philanthropic citizens. The students will be exploring field-based science concepts as they relate to natural resources. Approximately 30 students will join other Northwest sixth grade students to study timber, recreational opportunities, agricultural products, water, wildlife, and minerals in an outdoor classroom, camp-like setting. Each class at Outdoor School has a piece of land, called a "study-plot" as its classroom, and each plot has access to a stream or lake, varieties of trees and shrubs, and an assortment of birds and animals. This task addresses the program benchmarks: Education and Outreach. **Cost: \$1,725.**

**Deliverable 9a:** Submit a final report form with pictures. (Due June 30, 2014)

**Amendment #1 Adds New Task 10 and Deliverables**

**Projects- Task 10: Willapa Bay Noxious Vegetation Survey**

The Pacific County Vegetation Management Program will conduct a survey of the Willapa Bay area to collect data on the specific location and abundance of noxious vegetation using GPS. The survey will provide data to inform potential needs to develop control and eradication methods in the future. The species that will be surveyed will be zostera japonica, knotweed, gorse, yellow-flag iris, purple loosestrife, and phragmites australis. **Cost: \$5,178**

**Deliverable 10a:** Submit a final report of the survey results. (Due June 30, 2014).

**Deliverable 10b:** A presentation of the survey results to the Pacific MRC. (Due June 30, 2014).

**PROJECT BUDGET: OBJECT DETAIL**

**INDIRECT RATE:** Indirect amount calculated by CAPS

<u>Object</u>	<u>Sub Object</u>	<u>Total Cost</u>
N - Grants		\$38,500

**PROJECT BUDGET: ITEM DETAIL**

<u>Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Grant	0			\$4,378
2) Amendment #1				
Grant	0			\$34,122
1) Original Award				
Item Detail Total:				<b>\$38,500</b>

**CURRENT FUNDING:**

<u>Fund/Appropriation</u>	<u>Type</u>	<u>Amount</u>	<u>%</u>
001-011 GF-S GF-S SALARIES & EXPENSES-FY10	State	\$38,500	50.0%

**MASTER INDEX:**

12716