

CONTRACT FOR PROFESSIONAL SERVICES  
Between  
Pacific County  
and  
The Watershed Company  
Amendment #4

WHEREAS, the Professional Services Contract between Pacific County and the Watershed Company (TWC) effective the 1<sup>st</sup> of May, 2015, allows for amendment to the general scope of the Agreement and the services to be performed; and

WHEREAS, there is a need to amend the scope of work of the contract to address the work and tasks needed to complete and adopt the Shoreline Master Program (SMP) document,

WHEREAS, there is a need to amend the total amount of funding available to reflect the additional work that is being requested of TWC;

WHEREAS, Amendment #4 replaces Amendment #3, approved July 28, 2015;

NOW, THEREFORE, Section 1, "Services", and Section 2, "Compensation", are hereby amended as follows:

1. SERVICES: See Exhibit A "Amendment #4 Scope of Work" for the work to be performed.
2. COMPENSATION: The County agrees to pay to TWC up to but not exceeding \$89,733 to perform the services amended in Section 1 from the time period of July 1, 2015, through June 30, 2016.

All other terms and conditions within the Agreement shall remain the same.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed this \_\_\_\_ day of \_\_\_\_\_ 2015.

BOARD OF COUNTY COMMISSIONERS  
PACIFIC COUNTY, WASHINGTON

Board of County Commissioners

\_\_\_\_\_  
Steve Rogers, Chair

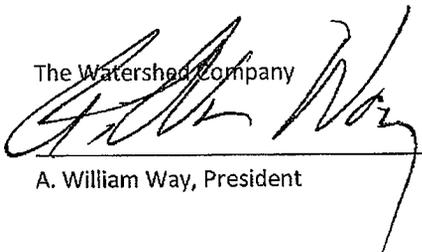
\_\_\_\_\_  
Lisa Ayers, Commissioner

\_\_\_\_\_  
Frank Wolfe, Commissioner

ATTEST:

\_\_\_\_\_  
Marie Guernsey, Clerk of the Board

The Watershed Company

  
\_\_\_\_\_  
A. William Way, President

**AMENDMENT #4  
PACIFIC COUNTY  
SHORELINE MASTER PROGRAM  
SCOPE OF WORK**

**Task 6 Draft Shoreline Master Program**

**C. Assemble Draft SMP**

A set of community meetings (open houses), led by the consultant, will be held in August, 2015, at two different locations to present the preliminary draft SMP to the public and gather feedback. The feedback will be considered when the preliminary draft is revisited after receipt of comments from Ecology on the June 2015 Draft SMP. Consultant will prepare a brief summary of the events.

Consultant will lead the re-evaluation and revision of the draft SMP environment designations, policies, and regulations in response to Ecology comments on the June 30, 2015 draft materials, as necessary to assure that they are adequate to achieve no net loss of ecological functions.

Consultant will attend up to three (3) meetings with the Planning Commission prior to the delivery of a 2<sup>nd</sup> Draft SMP to Ecology.

A revised SMP submittal checklist will be prepared.

Assumptions:

The County shall review and provide comments on all product revisions.

Anticipated Number of Meetings: Up to three (3) meetings with the Planning Commission.

Deliverables:

1. One digital copy of a meeting summary from the Open House events.
2. One digital copy of a preliminary draft of the revised SMP for review and comment by staff and the Shoreline Planning Committee, including:
  - a. Revised designations, policies, and regulations that address the findings of the cumulative impacts analysis.
  - b. Final SMP designation maps (digital and hard copies).
3. One digital copy of final draft SMP for review by the County prior to submittal to Ecology.
4. One hard copy and one digital copy of revised draft SMP including designation maps for submittal to Ecology for review and comment.
5. One digital draft copy of an updated SMP Submittal Checklist for submittal to Ecology.

Due Date: November 30, 2015

Task 6.C Budget: \$22,513

**Task 9 Develop Final Draft SMP and Supporting Documents**

**A. Revisit draft SMP; finalize SMP jurisdiction maps.**

Following receipt of Ecology comments on the 2<sup>nd</sup> Draft SMP submitted under Task 6, Consultant will lead the re-evaluation and revision of the draft SMP environment designations, policies, and regulations. Consultant will prepare final jurisdiction maps of Shorelines of the State identified in Task 3 that will be subject to the SMP.

## Exhibit A

The Consultant will attend an additional four (4) meetings with the Planning Commission during review of the SMP, prior to local adoption.

A revised SMP submittal checklist will be prepared.

Assumptions:

The County shall review and provide comments on all product revisions.

Anticipated Number of Meetings: Four additional meetings with the Planning Commission.

Deliverables:

1. One digital copy of final PC draft SMP for review by the County.
2. One hard copy and one digital copy of revised draft SMP including jurisdiction maps for submittal to Ecology for review and comment.
3. One digital draft copy of an updated SMP Submittal Checklist for submittal to Ecology.

Anticipated Due Date: February 8, 2016

Task 9A Budget: \$23,338

## Task 10: Local Shoreline Master Program Adoption

### A. Assemble complete draft SMP

Consultant, with assistance from the County, will assemble complete final draft SMP for review and approval by the Planning Commissions and County Commissioners. This draft SMP shall include any responses to Ecology comments on the draft submitted under Task 9 deliverables.

Assumptions:

The County shall be responsible for all hardcopy products and distribution to Planning Commission and County Commissioners.

Anticipated Number of Meetings: None

Deliverables:

Consultant shall provide a complete draft SMP in digital format, including any maps of environment designations.

### B. Complete SEPA review and documentation

The County will lead completion of a SEPA Checklist and determination. Consultant will review the draft SEPA Checklist and provide assistance as needed.

Anticipated Number of Meetings: None

Deliverables:

One set of review comments on the draft SEPA Checklist.

### C. Provide GMA 60-day notice of intent to adopt:

The County will complete the GMA notice process for the SMP and submit the SMP to the Department of Commerce. The Consultant will provide guidance and limited assistance as needed.

Anticipated Number of Meetings: None

## Exhibit A

### Deliverables:

The County shall prepare and process the GMA notice including copies of all materials.

### D. Hold public hearings:

The County shall hold public study sessions and hearings prior to local adoption of the draft SMP, consistent with the requirements of WAC 173-26-100.

#### Assumptions:

1. As needed, Consultant will provide supporting material content and respond to comments and questions.
2. The County shall compile the names and mailing addresses of all interested parties providing comment.
3. Staff will lead meeting coordination at the workshops and public hearings with Consultant providing support and relevant discussion.
4. Consultant will assist the County by providing supporting notes and responses during the County preparation of public hearing records.

#### Anticipated Number of Meetings:

1. Five (5) meetings are anticipated, including workshops and public hearings with the Planning Commission and Board of Commissioners, as requested.

#### Deliverables:

Background and presentation materials as needed for public hearings and workshop meetings.

Due Date: Content materials two weeks prior to dates for the workshops and public hearings.

### E. Prepare a responsiveness summary:

Prior to adoption of the draft SMP by the local elected body, Consultant, with County assistance, will prepare a summary responding to relevant comments received during the public hearings and the public comment period, discussing how the draft SMP address the issues identified in each comment.

#### Assumptions:

The County will compile all comments received. Consultant shall review and provide one set of comments on the draft summary of public comments received. The County shall review and provide comments on all product revisions.

Anticipated Number of Meetings: None

#### Deliverables:

1. One digital copy of a draft summary of comments received at the workshop meetings for review by the County.
2. One digital copy of a draft summary of relevant public comments received during the public hearings and public comment period for review by the County.
3. One digital copy of a final summary of relevant public comments received during the public hearings and public comment period.

#### Due Date:

Within seven (7) days following close of the public hearings or comment period, whichever is later.

### F. Adopt SMP and submit to Ecology:

The County will complete the adoption process for the SMP with assistance from Consultant and submit the locally-adopted Draft SMP to Ecology. Consultant will assist the County with the assembly of the SMP submittal package.

## Exhibit A

Consultant will complete a revised SMP submittal checklist.

Deliverables:

1. One digital draft copy of an updated SMP Submittal Checklist for submittal to Ecology if required.

Task 10 Budget: \$43,882

### **Project Expenses**

All expenses are included within the Tasks outlined above, estimated at 5% of project costs. These include mileage and other travel related expenses, standard State per diem rates, supplies, printing/plotting, and other reprographic services for production of deliverables as stipulated above.

### **Consultant Project Budget for Amendment #4**

Task 6C:	\$22,513
Task 9A:	\$23,338
Task 10:	<u>\$43,882</u>
<b>Total:</b>	<b>\$89,733</b>