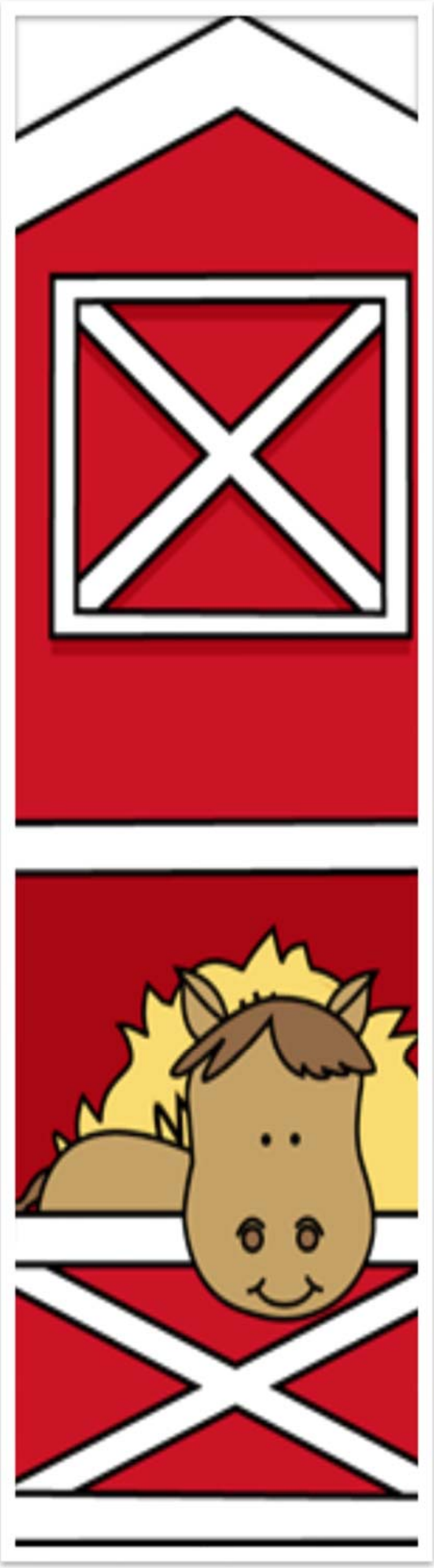


2015 PACIFIC COUNTY FAIRGROUNDS OPEN HORSE ARENA RIDE SCHEDULE

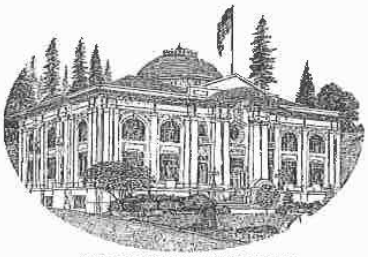
The Pacific County Fairgrounds Horse Arena will be open for riding every Wednesday and Thursday of July from 5-8 PM.

The dates are as follows:

15, 16, 22, 23, 29 & 30

(August dates will be announced at a later time)

In order to ride during the open riding, all paperwork must be turned in to the Fair Office prior to attending the open ride. All paperwork can be sent into the Pacific County Fair at PO Box 142, Menlo, WA 98561 or delivered to the Department of Public Works, in the basement of the Courthouse, at 300 Memorial Dr, South Bend, WA 98586. Please remember that insurance is required to ride. For questions, please contact Val Rowe, Open Class Horse Superintendent at 360-942-7422 or Dotsi Graves, Fair Manager, at 360-942-8062.



PACIFIC COUNTY FAIR

P.O. Box 142, Menlo, WA 98561
Email: dgraves@co.pacific.wa.us Web: www.co.pacific.wa.us/pacific/index
Phone: (360) 942-3713 360-875-9300 Ext 2288
Pacific County is an Equal Opportunity Employer

PACIFIC COUNTY FAIR
HORSE ARENA FACILITY POLICY

The goal of the Pacific County Fair is to provide a safe place for horse enthusiasts to ride their horse(s) safely.

1. A schedule of riding days/nights will be posted by the Fair Manager. The schedule will be posted in the Fair Office and made available on the Pacific County Fair webpage at *www.co.pacific.wa.us/pcfair.index.htm*.

2. All riders choosing to use the Pacific County Fair Horse Arena must be preauthorized and registered with the Pacific County Fair Office prior to using the Arena. ***Proof of liability insurance must be submitted before using the Horse Arena.***

3. **All riders must fill out, sign and return a Special Event Use Agreement to the Fair Manager, which is included in this packet.**

4. All participants under the age of 18 years old must be accompanied by an adult at all times during the duration of Horse Arena Use.

5. All riders using the Pacific County Horse Arena must wear equestrian helmets at all times.

6. No one other than authorized rider may ride their horse(s) in the Horse Arena.

7. The Horse Arena will be shared with all horse enthusiasts.

8. Horse Arena users must enter and leave the Fairgrounds using the gate located off Viking Way. No other entrance will be used.

9. Horse trailers will be parked and unloaded at the East end of the Horse Arena.

10. All participants using the Horse Arena must sign in before using the Horse Arena. A notebook for signing in will be located near the end gate of the Horse Arena.

11. All gates must be checked before any horses are unloaded. This includes the gate entrance on Viking Way and the gate closest to the Fair Office, located on the other side of the horse barns.

12. Participants must water the Horse Arena before riding will be allowed. There are six sprinklers located around the perimeter of the Horse Arena; three on one side of the arena and three on the other side. Each side must be watered alternately by turning on one set of sprinklers, then the other. If the Horse Arena dries out during your ride and dust begins to form, the Horse Arena must be re-watered *immediately* before participant may continue riding.

13. Horses are only to be ridden in the Horse Arena. Horses will not be allowed to be ridden anywhere on the Fairgrounds. Horses are only to be mounted and dismounted in the Horse Arena.

14. Horses will only be allowed to be tied to participant's horse trailer. For the safety of the horses, they will not be allowed to be tied to the Horse Arena rail, the hurricane fencing or anywhere else on the Fairgrounds.

15. No horses will be allowed in the horse barns or stalls. In the case of an emergency, an exception may be made.

16. All horse droppings must be cleaned up around your trailer prior to leaving the Fairgrounds.

17. Removal of any and all rocks form the Horse Arena may be placed in the five gallon bucket provided by the Fairgrounds, located near the rear of the Horse Arena.

By signing below, participant agrees to abide by, and follow, the Pacific County Horse Arena Use Policy. Any participant who does not follow the Policy will be asked to leave and will not be allowed entry back into the Arena. Also, by signing below, participant agrees to hold Pacific County and its employees harmless from any injury that might be caused due to riders' actions.

Participant Name and Address:

_____

_____

_____

Phone No.: _____

Email: _____

Person(s) who can be reached in an emergency (name and phone number):

_____

_____

_____

Parent/Guardian's Name (if under 18)_____

Parent/Guardian's Signature:_____

Participant's Signature:_____

PACIFIC COUNTY FAIR

_____

By: Dotsi Graves, Fair Manager Date

SPECIAL EVENT USE AGREEMENT
PACIFIC COUNTY, WASHINGTON

THIS AGREEMENT is made and entered into this _____ day of _____, 20_____, by and between the Pacific County, hereinafter referred to as the "COUNTY", and _____ hereinafter referred to as "PERMITTEE".

The COUNTY, in consideration of the sum of $ 0 and the other considerations hereinafter set forth, leases to the PERMITTEE the following space, to-wit:

County Facility: Pacific County Horse Arena

Event Date(s): June 1 - September 30, 2015

THE COUNTY AGREES TO:

1. Permit the PERMITTEE to occupy the above-referenced facility for the period of time listed above as long as the rules and conditions of this Agreement and attached Special Event Application are abided by.
2. Provide access to the premises during the days of use.
3. Use reasonable safeguards against fire, theft and accidents. The COUNTY does not assume any liability for damages to goods or property of the PERMITTEE arising from fire, theft, water or storm, or any liability for accidents to persons or property caused under or by virtue of the operations of PERMITTEE under this agreement.

THE PERMITTEE AGREES TO:

1. Pay the total use fee upon approval of the Agreement.
2. Not sublet any privilege or space without the written consent of the COUNTY.
3. Remove all temporary structures and materials from this facility by the midnight on the last day of agreement, unless an extension is granted.
4. Conduct and operate the event as indicated on the attached Special Event Application (**Attachment A**).
5. Maintain the premise in a clean, orderly fashion, and return the premises to the condition prior to occupancy. If premise is not returned in a satisfactory condition, the cost of cleanup and repair will be billed to the PERMITTEE.
6. **INSURANCE:** PERMITTEE shall provide evidence of insurance for general, auto/fleet, and workers compensation. PERMITTEE shall provide in advance of facility use a certificate of insurance from a reputatable company authorized to do business in the State of Washington. The PERMITTEE must name the COUNTY as additional insured. The PERMITTEE shall provide the COUNTY a copy of the additional insured endorsements prior to the facility use. The PERMITTEE agrees that its liability insurance shall be primary and non-contributory to the COUNTY'S and the PERMITTEE's liability shall so state. Insurance limits shall be a minimum of $500,000 per incident with a $1,000,000 annual aggregate with a deductible no greater than ten percent (10%) of the coverage limits.

   The PERMITTEE has the ability to request a waiver of the insurance requirements. Each request for waiver will be considered by the COUNTY on a case by case basis.

   ☐ I hereby request a waiver of the insurance requirements due to the nature of my event.

   Request for waiver of the insurance requirements is hereby:
   ☐ Approved ☐ Denied

7. **ALCOHOL:** PERMITTEE has indicated on the attached Special Event Application (**Attachment A**) that alcohol will/will not be served. If applicable, agrees to and has signed the Alcohol Use Policy attached to this Agreement (**Attachment B**). The PERMITTEE also must have liquor liability insurance in the amount of $1,000,000 per incident with a $2,000,000 annual aggregate with a deductible no greater than ten percent (10%) of the coverage limits. The PERMITTEE must take all reasonable measures to insure minors are not consuming alcoholic beverages and that no other problems occur as a result of alcoholic beverages being served.

8. PERMITTEE agrees to not serve the public alcohol and must take reasonable care to not serve alcohol to individuals exhibiting signs of inebriation.

9. **INDEMNIFICATION/HOLD HARMLESS:** In accepting this Agreement, the PERMITTEE, including its successors and assigns, does hereby covenant and agree to indemnify and protect and save harmless the COUNTY and its officers and employees from all claims, actions, or damages of every kind and description which may accrue to or be suffered by any person, partnership, corporation, or other entity of any kind that arise in whole or in part from intentional tort(s), or negligent act(s) or omission(s), or strict liability of the PERMITTEE or its employees, agents, successors, or assigns. If the above sentence applies and any suit or action is brought against the COUNTY, its officers, its employees, or any combination thereof, the PERMITTEE, including its successors or assigns, shall defend the suit or action at his or her or their sole cost and expense and shall fully satisfy any judgment that is rendered against the COUNTY, its officers, its employees, or any combination thereof.

IN WITNESS WHEREOF, the above parties have hereunto, on duplicate copies of a like tenor and effect, set their hands the day and year first above stated.

PERMITTEE

_____
Signature

_____
Title Date

APPROVED AS TO FORM:

_____
David Burke, Prosecuting Attorney

PACIFIC COUNTY
Board of County Commissioners

_____
Chair

ATTEST:

_____
Clerk of the Board Date