

**Pacific County Civil Service Commission**  
**REGULAR MEETING**  
**Tuesday, January 20<sup>th</sup>, 2015**

In Attendance: Chair Carol Mclean, Vice-Chair Steve Young, Commissioner Bob Jones, Undersheriff Todd Fosse, Sheriff Scott Johnson, Chief Civil Deputy Denise Rowlett, PACCOM Director Stephanie Fritts, Chief Criminal Deputy Pat Matlock, Administrative Asst Amanda Bennett

- I. Meeting called to order by Chair Carol Mclean at 3:00pm
- II. Bob Jones moved to approve the minutes from December 12, 2014
  - a. Carol Mclean Seconded- Carried 3 AYE 0 NAY
- III. Carol Mclean made a motion to elect Bob Jones as Chair for 2015
  - a. Steve Young Seconded- Carried 3 AYE 0 NAY
- IV. Carol Mclean made a motion to elect Steve Young as Vice Chair for 2015
  - a. Bob Jones Seconded- Carried 3 AYE 0 NAY
- V. Administrator's Report
  - a. Hire of Jesse Eastham as of January 1, 2015
  - b. Requested approval to advertise for Telecommunicator and Chief Examiner- Request approved by Commission
  - c. Requested to keep Corrections opened for a month or two before closing to establish register in hopes to obtain more applications- Request approved by Commission and by Pat Matlock
- VI. SHERIFF
  - a. Overview of employees: Short in jail due to accidents/injuries
  - b. How do we use the reserves?
    - i. They are used to fill vacancies. There is another Deputy leaving soon which would need to hire another entry level deputy, the reserves would be used as an Emergency Hire (need to use this year) while the 2 entry level deputies go to training
  - c. Sheriff announced he promoted Stephanie Fritts as of January 2<sup>nd</sup>, 2015 to Chief Deputy
  - d. Finding it difficult to cover shifts- Not a lot of interest in applications for a job in their office
  - e. Will be brining before the BoCC to have non-Union positions paid at Union wages
- VII. Emergency Management
  - a. Jared Capps will be working 2 days as an Informational Tech Specialist working on their system and computers
    - i. SJ: Remember, the job that he is doing for 2 days a week is also the same as we had done by a full time Deputy
- VIII. Corrections

- a. Many of his officers are working off Overtime due to injuries on the job;  
foresees the use of vacation and sick time coming soon with nobody there  
to cover shifts

IX. Other Business Not on the Agenda

Closed Meeting at 3:37pm