

Pacific County Civil Service Commission
REGULAR MEETING
Tuesday, December 15, 2015

In Attendance: Chair Bob Jones, Vice Chair Mike Shults, Sheriff Scott Johnson, Chief Deputy Denise Rowlett, Chief Examiner Amanda Bennett

- I. Meeting called to order by Chair Bob Jones at 3:00pm
- II. Bob Jones moved to amend the November 17, 2015 minutes adding he was excused for attendance and email prior to meeting was received
- III. Mike Shults moved to approve the amended November 17, 2015 minutes
 - a. Seconded by Mike Shults, 2 AYE 0 NAY CARRIED
- IV. Examiners Report
 - a. Casual Cook Update
 - b. Corrections Officer Update
 - i. One requested to be removed, one has until December 22, 2015 to reply to letter or will be disqualified
 - ii. After questionnaire was received, one applicant was disqualified. He has since appealed this decision stating it had been over the two years but was not given that answer to mark
 1. Mike Shults moved to reinstate Mr. Acdal back to the Entry Level Corrections Officer register due to validation of appeal
 - a. Seconded by Bob Jones; 2 AYE 0 NAY CARRIED
 - c. Amending Rules
 - i. 2.01 discussion to add verbiage that requests before the Commission must be submitted on letterhead three days prior to the meetings, unless emergency situation occurs, or request will be acknowledged but no action will be taken
 - ii. 8.08 discussion to add a fixed standard of 70%
- V. Extended Register
 - a. Discussion over who can request to extend the registers
 - b. Sheriff Johnson brought up Clerk/Secretary register (expired) but had two names he would like to remain on
 - c. Bob Jones moved to review if Clerk/Secretary has names on register- if so, reinstate the register for one year
 - i. Seconded by Mike Shults; 2 AYE 0 NAY CARRIED
- VI. PACCOM
 - a. Email provided to Commission regarding hires for Telecommunicator
 - b. Need to fill register again
- VII. SUPPORT SERVICES
 - a. One is on FMLA and hopes to be back beginning of February
 - b. Would like to fill register

VIII. SHERIFF

- a. Would like lateral road deputy register filled
- b. Going to meeting with State Parks next week; discussion of help/funds

IX. OTHER BUSINESS

- a. Discussion over laterals; examinations, documentation, ect.

Closed Meeting at 3:50pm