

Pacific County Civil Service Commission
REGULAR MEETING
Tuesday, February 17, 2015

In Attendance: Chair Bob Jones, Vice-Chair Steve Young, Commissioner Carol Mclean, Undersheriff Todd Fosse, Sheriff Scott Johnson, Chief Deputy Denise Rowlett, Chief Deputy Stephanie Fritts, Administrative Asst Amanda Bennett

- I. Meeting called to order by Chair Bob Jones at 3:00pm
- II. Bob Jones moved to approve the minutes from January 20, 2015
Steve Young Seconded- Carried 3 AYE 0 NAY
- III. Administrator's Report
 - a. Recent add of Tucker Freeman to the Reserves List
 - b. Resignation of Justin Kangas acknowledged
 - c. Registers/ Examination set for February 28th, 2015 for Telecommunicator
 - d. Civil Service Signature is "just for employee accuracy purposes"
 - e. Title Changes- Not a Civil Service issue if not in classified standings
 - f. Offer for examination questionnaire given out or not- Stephanie would like to give them out before the hiring is done
- IV. SHERIFF
 - a. Request to hire temporary Lateral Deputy and three Emergency Hires (reserves) for 30 days
 - b. Deputy Goodwin is going out for a back injury for 12 weeks or more; need to cover his shifts
 - c. Wiegardt will be going to K-9 training; need to cover his shifts while gone
 - d. 6 month waiver for Deputy Jesse Eastham before sending to training
- V. Motion made by Bob Jones to approve the temporary hire of lateral deputy and the emergency hire of three reserves
Carol Mclean Seconded- Carried 3 AYE 0 NAY
- VI. PACCOM/ E911
 - a. Waiting for register; Can hire 1 to 2 people and are in need
- VII. Administration/ Fiscal Analyst
 - a. February 1st, 2015 can now handle renewals, ect for concealed weapons permits. Citizens were driving from South County to North County.
 - b. Finger printing not approved so will wait to do original applications
- VIII. Corrections
 - a. Not in Attendance
- IX. Motion made by Bob Jones for Executive Session with Sheriff Scott Johnson and Undersheriff Todd Fosse for 15 minutes
 - a. Re: Evaluation of qualifications of an applicant for public employment or to review the performance of a public employee
 - b. Start Time of ES was 3:35pm and End Time of ES was 3:50pm

- X. Motion made by Bob Jones to extend the position of Administrative Assistant for an additional 6 months (Rule 3.06)
Carol Mclean Seconded- Carried 3 AYE 0 NAY
- XI. Other Business Not on the Agenda

Closed Meeting at 3:52 pm