

Pacific County Civil Service Commission
REGULAR MEETING
Tuesday, October 18, 2016

In Attendance: Chair Bob Jones, Vice Chair Mike Shults, Commissioner Joe Basil, Sheriff Scott Johnson, Chief Deputy Prosecutor Eric Weston, Commissioner Steve Rogers, Chief Examiner Amanda Bennett

- I. Meeting called to order by Chair Bob Jones at 3:00pm
- II. Joe Basil moved to accept the minutes of September 20, 2016 and Special Meeting minutes of September 30, 2016
 - a. Seconded by Mike Shults; 3 AYE 0 NAY CARRIED
- III. Examiners Report
 - a. BFOQ Requested
 - i. Female Only Entry Level Corrections Officer has been advertised
 - ii. Deadline is November 4, 2016
 - b. Extension of Emergency Corrections Officer memo
 - i. Approved by Secretary until end of October
 - ii. Will not be approving continued extension after this due to vacancies being filled
 - iii. When attending academy may be able to provide assistance through Temporary Appointments
 - c. Lead Telecommunicator
 - i. Examining one applicant soon
 - ii. Discussion over lead vs shift supervisors
 - d. Disqualification of Telecommunicator Register
 - i. One applicant disqualified from register; three names remain
- IV. PACCOM
 - a. Looking into shift supervisors instead of lead telecommunicator- shift supervisors are paid more than leads and each shift would have a supervisor
 - b. Two applicants interviewed; one moving to forward with background work
 - c. Employee out on leave without pay has returned to work
- V. CORRECTIONS
 - a. Corrections Officer Pam Miller will be retiring in February 2017
 - b. Request for BFOQ Female Only Entry Level Corrections Officer
 - c. The two vacancies have been filled; One goes to academy in November and the other in January
- VI. SUPPORT SERVICES
 - a. Fully staffed

VII. SHERIFF

- a. 3 vacant deputy positions; 1 potentially may leave soon
- b. Currently vetting the certified register
- c. Discussion over statements made in the newspaper; Would like to state he is making every effort to fill the vacancies
- d. Discussion over ways to fill vacancies temporarily

VIII. Executive Session

- a. Not needed

IX. OTHER BUSINESS

Closed Meeting at 3:25pm