

**Pacific County Civil Service Commission**  
**REGULAR MEETING**  
**Tuesday, December 20, 2016**

In Attendance: Vice Chair Mike Shults, Commission Joe Basil, Sheriff Scott Johnson,  
Chief Examiner Amanda Bennett; Absent: Bob Jones

- I. Meeting called to order by Vice Chair Mike Shults at 3:01pm
- II. Joe Basil moved to accept the minutes of November 15, 2016
  - a. Seconded by Mike Shults; 2 AYE 0 NAY CARRIED
- III. Examiners Report
  - a. Request to certify the Entry Level Road Deputy register, Lateral Road Deputy register, BFOQ Female Only Entry Level Correction Officer register and to re-certify the Lead Telecommunicator register
    - i. Joe Basil moved to certify the Entry Level Road Deputy, Lateral Road Deputy, BFOQ Female Only Entry Level Correction Officer registers and re-certify the Lead Telecommunicator register
      1. Seconded by Mike Shults; 2 AYE 0 NAY CARRIED
  - b. Establishment of Lateral Correction Officer Register
    - i. Per Rule 9.01 the Commission may authorize to add a classification
    - ii. Joe Basil moved to add the Lateral Correction Officer position to classification to be examined
      1. Seconded by Mike Shults; 2 AYE 0 NAY CARRIED
  - c. Rule 8.19 Oral Board Evaluation via Skype
    - i. Commission would like language changed
    - ii. Can we add "X" amount of miles away
    - iii. Is there any other social media to add to this
    - iv. Should the applicant swear under penalty/perjury
- IV. SHERIFF
  - a. Almost fully staffed except with 1 road deputy vacancy
  - b. Deputy Tully has been very busy with detective work and has not been out on the road as much
  - c. Stephanie Fritts will be leaving in one week
- V. Executive Session
  - a. RCW 42.30.110 (G) called to "evaluate the qualifications of an applicant for public employment or to review the performance of a public employee..."
    - i. Called at 3:18 for 5 minutes
      1. Returned to regular meeting at 3:23pm

VI. OTHER BUSINESS

- a. Motion made by Joe Basil to uphold the disqualification of Mr. Kenneth Reynolds from the Entry Level Road Deputy due to not meeting the Pacific County Sheriff Office's Minimum Hiring Standards
  - i. Seconded by Mike Shults; 2 AYE 0 NAY CARRIED
- b. Chief Examiner/Secretary Amanda Bennett wanted to let the Commission know that section "undetected crimes" was re-formatted from the bottom of the minimum hiring standards to the top under Basic Requirements; the minimum hiring standards were in no way altered

Closed Meeting at 3:25pm

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Bob Jones

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Joe Basil

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Mike Shults