

Pacific County Civil Service Commission
REGULAR MEETING
Tuesday, March 15, 2016

In Attendance: Chair Bob Jones, Commissioner Joe Basil, Chief Deputy Denise Rowlett, Chief Deputy Pat Matlock, Sheriff Scott Johnson, Undersheriff Ron Clark, Lead Telecommunicator Tim Martindale, County Commissioner Steve Rogers, Chief Examiner Amanda Bennett Absent: Vice Chair Mike Shults

- I. Meeting called to order by Chair Bob Jones at 3:00pm
- II. Joe Basil moved to approve the February 16, 2016 amended minutes
 - a. Seconded by Bob Jones, 2 AYE 0 NAY CARRIED
- III. Examiners Report
 - a. Requested to certify the Entry Level Road Deputy register
 - i. Joe Basil moved to approve the Entry Level Road Deputy register from March 2016
 1. Seconded by Bob Jones, 2 AYE 0 NAY CARRIED
 - b. Requested to certify the Lateral Road Deputy register
 - i. Joe Basil moved to approve the Lateral Road Deputy register from March 2016
 1. Seconded by Bob Jones, 2 AYE 0 NAY CARRIED
 - c. Requested to certify the Clerk Secretary register
 - i. Joe Basil moved to approve the Clerk Secretary register from March 2016
 1. Seconded by Bob Jones, 2 AYE 0 NAY CARRIED
 - d. Corrections Officer Register
 - i. Three names disqualified; no names remain and will re-examine
 - ii. Advertisement sent establishing April 2, 2016 as examination
 - e. Casual Cook Register
 - i. One applicant requested name to be stricken from register
 - f. Appeal Notification from applicant
 - i. Letter from candidate requesting to be reinstated
 - ii. Commission would like timeline of process
 1. No decision will be made until further information is provided
- IV. PACCOM
 - a. Interviewed four applicants; two were disqualified off the register so far and three are moving onto the next step in vetting process
- V. CORRECTIONS
 - a. Two funded vacancies that need to be filled as soon as possible
- VI. SUPPORT SERVICES
 - a. Fully funded staffing

VII. SHERIFF

- a. Jail is short with only 7-8 employees "manning" the jail
- b. Injured jail employee is back to work
- c. Looking into a way to receive expenses back from employees that go through training paid by the County and then leave immediately or within such a time after completing said training
 - i. Has talked to Prosecutor about contract to be signed for employment
- d. Discussion over hiring

VIII. OTHER BUSINESS

- i. Chief Deputy Rowlett pointed out NTN National Testing Network being used elsewhere and might be interested in looking into
- ii. Job Fairs?

Closed Meeting at 3:35pm