

Pacific County Civil Service Commission
REGULAR MEETING
Tuesday, June 21, 2016

In Attendance: Chair Bob Jones, Vice Chair Mike Shults, Commissioner Joe Basil, Sheriff Scott Johnson, Chief Deputy Pat Matlock, County Commissioner Steve Rogers, Chief Examiner Amanda Bennett

- I. Meeting called to order by Chair Bob Jones at 3:00pm
- II. Bob Jones moved to amend the May 17, 2016 minutes due to IV. D. and eliminate "Executive Session Called back to session at 3:20pm"
 - a. Joe Basil Seconded the amendment 3 AYE 0 NAY CARRIED
- III. Joe Basil moved to accept the amended minutes of May 17, 2016 and the Special Meeting minutes of June 13, 2016
 - a. Seconded by Mike Shults; 3 AYE 0 NAY CARRIED
- IV. Examiners Report
 - a. Request to approve Entry Level Road Deputy register
 - i. Active register has two names, requesting to add one more
 - ii. Mike Shults moved to certify one name to the existing register; Seconded by Joe Basil 3 AYE 0 NAY CARRIED
 - b. Acknowledged Request for Examinations and Registers memo from the Sheriff
 - c. Acknowledged Cancellation of Eligibility memo from the Sheriff
 - d. Examinations Discussion
 - i. Currently the Chief Examiner examines on Saturdays to benefit the applicants with current jobs and taking time off to test; recent exams show applicants are not showing on Saturdays either and looking into moving all examinations during the week
 - ii. Commissioners agree to move all examinations during week days and see how that goes
 - iii. No rules/regulations say you must examine during week/weekends
- V. PACCOM
 - a. One vacancy to fill
 - b. Four applicants on register to vet; all passed the criminal background check; questionnaires sent out due by June 29, 2016
- VI. CORRECTIONS
 - a. Offering employment to one applicant and hopes to start July 5
 - b. Will still have one unfilled, funded position left
 - c. Casual Cook applicant has been sent questionnaire packet
 - d. Looking at contracting food services for help
- VII. SUPPORT SERVICES
 - a. Employee on leave will be back in 7 weeks making all positions filled

VIII. SHERIFF

- a. Offered lateral applicant employment and refused
- b. May be potentially losing another Deputy soon
- c. Contracts discussion

IX. Executive Session

- a. Not needed

X. OTHER BUSINESS

- a. Lead Telecommunicator Register
 - i. Service points were not initially entered into total score
 - ii. Requested to approve the register with updated score
 - iii. Joe Basil moved to approve the Lead Telecommunicator register with new score
 - 1. Seconded by Mike Shults 3 AYE 0 NAY CARRIED
- b. Commissioner Rogers announced the Kiwanis Club sponsored a young man to attend the Police Academy from our area
- c. Sheriff Johnson announced he had signed an interlocal agreement with tribe for assistance

Mike Shults moved to close the meeting; Seconded by Joe Basil 3 AYE 0 NAY CARRIED

Closed Meeting at 3:35pm