

**Pacific County Civil Service Commission**  
**REGULAR MEETING**  
**Tuesday, September 20, 2016**

In Attendance: Chair Bob Jones, Vice Chair Mike Shults, Commissioner Joe Basil, Sheriff Scott Johnson (Conferenced in via phone), Chief Deputy Pat Matlock, Chief Examiner Amanda Bennett

- I. Meeting called to order by Chair Bob Jones at 3:00pm
- II. Mike Shults moved to accept the minutes of August 16, 2016 pending amendment to show Bob Jones did not open the meeting
  - a. Seconded by Joe Basil; 3 AYE 0 NAY CARRIED
- III. Examiners Report
  - a. Telecommunicator Register
    - i. Mike Shults moved to certify the telecommunicator register; Seconded by Joe Basil 3 AYE 0 NAY CARRIED
  - b. Memos acknowledged
  - c. Veterans Preference Form Amendment
    - i. Review amendments made to the veterans' preference form
    - ii. Mike Shults moved to amend the veterans' preference form; Seconded by Joe Basil 3 AYE 0 NAY CARRIED
  - d. Rule 10 Amendments discussion
    - i. Temporary, provisional and non-employment register discussion
    - ii. Sheriff discussed concerns and removal of language
    - iii. Commission would like Sheriff and Chief Examiner to review issues together before next meeting
- IV. PACCOM
- V. CORRECTIONS
  - a. Offer of employment to applicant to fill last vacant Corrections Officer position
- VI. SUPPORT SERVICES
- VII. SHERIFF
  - a. Requested legal opinion regarding BFOQ (Bona Fide Occupational Qualifications) and researched with Sheriffs'
  - b. Has not appointed any temporary hires for road deputy at this time
  - c. Resignation submitted by Kendall Biggs
    - i. 20 years' experience and fire investigation
    - ii. Has two deputies able to do fire investigation but not near as experienced
  - d. With this resignation will be down three (3) vacant road deputy positions
- VIII. Executive Session
  - a. Not needed

IX. OTHER BUSINESS

a. BFOQ Discussion

- i. Rule 10.03 (F) seems to have the language needed to initiate the examination; should we state BFOQ in the rule?

Closed Meeting at 3:50pm

draft