

**Pacific County Civil Service Commission**  
**REGULAR MEETING**  
**Tuesday, June 20, 2017**

In Attendance: Chair Mike Shults, Vice Chair Joe Basil, Commissioner Bob Jones, Sheriff Scott Johnson, Chief Criminal Deputy Pat Matlock, PACCOM Director Tim Martindale, Chief Examiner/Secretary Amanda Bennett

- I. Meeting called to order by Mike Shults at 3:00 pm
- II. Bob Jones moved to accept the minutes of May 16, 2017
  - a. Seconded by Joe Basil; 3 AYE 0 NAY CARRIED
- III. Examiners Report
  - a. Acknowledged memorandum regarding Civil Service Conference
    - i. Due to budget restrictions and not being a requirement- the Commission nor Chief Examiner will attend
  - b. Lateral Correction Officer Register
    - i. Applicant requested to be removed leaving one applicant on register
- IV. SUPPORT SERVICES
  - a. None
- V. CORRECTIONS
  - a. Vetting one entry level correction officer and one lateral correction officer to fill current vacancy
- VI. SHERIFF
  - a. Request for Emergency Appointment of Travis Ostgaard and Ben Woodby from July 1, 2017 to end of September due to low staff and need to cover shifts
    - i. Bob Jones moved to approve the request for Emergency Appointments; Seconded by Joe Basil; 3 AYE 0 NAY
    - ii. Secretary requested a memorandum be sent on letterhead requesting the appointments for backup documentation
- VII. Executive Session
  - a. None
- VIII. OTHER BUSINESS
  - a. Board of County Commissioners to vote in sales tax 1/10 of 1% to benefit criminal justice with discussion following
- IX. PACCOM
  - a. Eleven staffed; one trainee working alone recently
  - b. Interviewed two applicants; scheduled to take poly/psych in hopes to fill vacant position
- X. Closed Meeting at 3:16 pm

(Signature Block on next page)

Mike Shults

Mike Shults

absent at signing

Joe Basil

VP Jones

Bob Jones

Amanda Bennett 7/13/17

Amanda Bennett, Secretary