

**Pacific County Civil Service Commission**  
**REGULAR MEETING**  
**Tuesday, March 26, 2019**

In Attendance: Chair Bob Jones (via phone), Vice Chair Mike Shults, Commission Joe Basil, Sheriff Robin Souvenir, Chief Criminal Deputy Pat Matlock, Chief Examiner/Secretary Amanda Bennett

- I. Meeting called to order by Mike Shults at 10:30am
- II. Joe Basil moved to accept the minutes of February 19, 2019
  - a. Seconded by Bob Jones; 3 AYE 0 NAY CARRIED
- III. Examiners Report
  - a. Request to certify the Lateral Corrections Officer register
    - i. Joe Basil moved to certify the Lateral Corrections Officer register as presented
      1. Seconded by Bob Jones; 3 AYE 0 NAY CARRIED
  - b. Request to certify the Entry Level Corrections Officer register
    - i. Joe Basil moved to certify the Entry Level Corrections Officer register as presented
      1. Seconded by Bob Jones; 3 AYE 0 NAY CARRIED
  - c. Written tests are in Amanda's office for review by the Civil Service Commission per request when discussing the reexamination amendment
  - d. Findings of Fact signed by Civil Service Commission and copy sent to the applicant regarding appeal hearing from February 19, 2019
- IV. PACCOM/ E911
  - a. .5 FTE Clerk Secretary position vacancy
- V. CORRECTIONS
  - a. Brandon Bleecker resigned
  - b. Offer of employment to Shawn Fuller; he comes from Stafford Creek and will need to attend the equivalency academy
- VI. SUPPORT SERVICES
  - a. Shanna Coty resigned
  - b. 1.0 FTE to fill when she leaves
- VII. SHERIFF
  - a. Hiring Shawn Fuller for Corrections Officer in the Jail
  - b. Hiring Kyle Pettit as Road Deputy from lateral list
  - c. Vacancies: 3 deputy, 2 corrections, 2 clerk/secretary
  - d. Discussion regarding three year agreement if employees get hired, attend academy, then decide to transfer to another agency
- VIII. Other Business
  - a. Age requirement discussion

- IX. Executive Session
  - a. (g) "to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.."
  - b. 10 minutes
  - c. Entered into session at 11:02 am until 11:11 am
- X. Regular Session
- XI. Next meeting is scheduled for April 16, 2019

Closed Meeting at 11:13 am

absent

Bob Jones, Chair

Mike Shults

Mike Shults, Vice Chair

Joe Basil

Joe Basil, Commission

Amanda Bennett 4/16/19

Amanda Bennett, Chief Examiner/Secretary