

Pacific County Civil Service Commission
REGULAR MEETING
Tuesday, May 21, 2019

In Attendance: Chair Bob Jones, Vice Chair Mike Shults, Commission Joe Basil,
PACCOM Director Tim Martindale, Chief Examiner/Secretary Amanda Bennett

- I. Meeting called to order by Bob Jones at 10:30am
- II. Joe Basil moved to accept the minutes of April 16, 2019
 - a. Seconded by Bob Jones; 2 AYE 0 NAY 1 ABSENT CARRIED
- III. Mike Shults in Attendance
- IV. Examiners Report
 - a. Request to lower Corrections Officer applicant age from 21 to 18
 - i. Discussion regarding pros and cons
 - ii. Commission would like to see if any other agencies lowered their age; if so, what they have found to be positive and/or faults- request for Secretary to research
 - b. Civil Service Rule 2.10
 - i. "Appointing Authority shall immediately report to the Secretary in such detail and on such forms as the Secretary may prescribe...appointments, demotions, promotions...."
 - c. Register discussion
 - i. Registers are done as Entry, Lateral, or Entry/Lateral
 - ii. No part time/full time registers
- V. PACCOM/ E911
 - a. Fully Staffed; Heidi is in third month as Communications Supervisor and doing well
 - b. Looking for Clerk Secretary to fill vacancy- 90 hours a month
 - c. Dispatcher helped youth deliver mother's baby while aid unit was on route
- VI. CORRECTIONS
 - a. Hired one applicant; one more vacancy to fill
- VII. SUPPORT SERVICES
 - a. Sheila Didion hired to fill vacant Clerk Secretary position; she was originally a dispatcher before leaving position and is now back
- VIII. SHERIFF
 - a. Background checks going on to hire deputies
- IX. Other Business
 - a. Appeal Hearings during next meeting- applicants requested closed meetings
 - b. Bob Jones let the Commission know he will not be at the next Civil Service Commission meeting

- X. Executive Session
- XI. Next meeting is scheduled for June 18, 2019

Closed Meeting at 11:15 am

absent

Bob Jones, Chair

Amanda Bennett

Amanda Bennett, Chief Examiner/Secretary

Mike Shults

Mike Shults, Vice Chair

Joe Basil

Joe Basil, Commission