

Pacific County Civil Service Commission
REGULAR MEETING
Tuesday, September 17, 2019

In Attendance: Chair Bob Jones, Vice Chair Mike Shults, Commission Joe Basil, Chief PACCOM Director Tim Martindale, Sheriff Robin Souvenir, Chief Examiner/Secretary Amanda Bennett

- I. Meeting called to order by Bob Jones at 10:30am
- II. Mike Shults moved to accept the minutes of August 20, 2019
 - a. Seconded by Joe Basil; 3 AYE 0 NAY CARRIED
- III. Examiners Report
 - a. Amendment to Rule 9.10
 - i. Mike Shults moved to approve the amendment to rule 9.10
 - 1. Seconded by Joe Basil; 3 AYE 0 NAY CARRIED
 - b. Entry Level Telecommunicator register
 - i. Joe Basil moved to certify the Entry Level Telecommunicator register as presented
 - 1. Seconded by Mike Shults; 3 AYE 0 NAY CARRIED
 - c. Extending Cook and Food Services Manager registers one year
 - i. Joe Basil moved to extend the expiration of the Cook and Food Services Manager registers by one year
 - 1. Seconded by Mike Shults; 3 AYE 0 NAY CARRIED
- IV. PACCOM/ E911
 - a. Telecommunicator Caitlin Ochoa has accepted the position as Clerk Secretary
 - b. Tim Martindale has submitted his resignation as PACCOM Director and is moving out of the State
 - c. Interim- Ron Davis; meeting scheduled with PACCOM Admin Board regarding appointment new Director
 - d. Civil Service Board acknowledged Tim's hard work and thanked him for the years of service
 - e. Amanda thanked Tim
 - f. Discussion for Telecommunicator age requirement be changed from 21 to 18
 - i. Mike Shults moved to lower the age from 21 to 18.
 - 1. Seconded by Joe Basil; 3 AYE 0 NAY CARRIED
 - 2. Will need to change Official Bulletin/Employment Application Packet/Job Description and send to Teamsters
- V. CORRECTIONS
 - a. Three Correction Officers hired- 1 lateral; 3 entry level

- VI. SUPPORT SERVICES
 - a. Fully staffed
- VII. SHERIFF
 - a. Working through background checks currently to fill remaining position
 - b. Academy discussion
- VIII. Other Business
- IX. Executive Session per RCW 42.30.110
- X. Next meeting is scheduled for October 15, 2019

Closed Meeting at 10:56am



Bob Jones, Chair



Amanda Bennett, Chief Examiner/Secretary



Mike Shults, Vice Chair



Joe Basil, Commission