


**Pacific County Civil Service Commission  
REGULAR MEETING  
Wednesday, April 26, 2023**

In Attendance: Chair Steve Jones, Vice-Chair Mike Shults, Sheriff Daniel Garcia, Chief Civil Deputy Hollie Billeci, Clerk of the Board Amanda Bennett, Chief Examiner/Secretary Mindy Young

- I. Meeting called to order by Steve Jones at 1:01pm
- II. Pledge of Allegiance
- III. Mike Shults moved to accept the minutes of March 24, 2023
  - a. Seconded by Steve Jones; 2 AYE 0 NAY **CARRIED**
- IV. Examiners Report
  - a. Request to Certify Entry Level Corrections Deputy and Lateral Road Deputy Register
    - i. Mike Shults moved to certify Entry Level Corrections Deputy and Lateral Road Deputy register as presented; Seconded by Steve Jones, 2 AYE 0 NAY **CARRIED**
  - b. Received request to test for EL/LAT Telecommunicator
  - c. Kati Schwab terminated from Telecommunications effective 4/25/2023
  - d. Hire of Jerri Hawks, Telecommunications effective 4/3/2023
  - e. Hire of Heidi Crete, Civil Clerk effective 5/1/2023
  - f. Hire of Lillian Zimmerman, Clerk Secretary effective 5/1/2023
- V. Corrections
  - a. Chief Civil Deputy Billeci requested to establish register for EL/LAT Corrections Deputy will send over request in writing
- VI. Sheriff
  - a. Sheriff Garcia informed Civil Service Commission that the jail will soon be dire, the help of Civil Service opening a request to establish register for Corrections will be appreciated
- VII. Other Business
  - a. Received Public Safety Testing information, was given to Civil Service Commission and Sheriff. Review of information will take place during next regular scheduled Civil Service Meeting
- VIII. Next Meeting scheduled for May 16, 2023 at 10:30am

Closed Meeting at 1:11pm

  
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Steve Jones, Chair

  
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Mindy Young, Chief Examiner/Secretary

  
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Mike Shults, Vice Chair

  
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Joe Basil, Commission