



Fiscal Year 2019 Adopted Budget

Special Revenue Fund #117

Elections Reserve

*(Office Managing This Budget: Auditor;
Responsible Elected Official: County Auditor)*

Elections Reserve Fund #117 is authorized and governed by RCW 36.33.200 and RCW 36.33.210 to pay the costs of elections and recover the costs by sharing election expenses among municipalities on the ballot. All expenditures are limited to county election services activities. The county receives state support during odd-year elections.

The county website includes links to the Office of the Secretary of State, maps of the districts, election results, and ballot tracking (which allows voters to check status of their ballot throughout the election process).

Grand Total FY2019 Adopted Budget Appropriations:

\$170,492.00



Special Revenue Fund #117

Elections Reserve

Expenditure Overview By Budgeting, Accounting and Reporting System (BARS) Object Code

BARS Object Codes		FY2015 Actual Expenditures	FY2016 Actual Expenditures	FY2017 Actual Expenditures	Three-Year Average Expenditures (FY2015-2017)	FY2018 Revised Budget (including all amendments)	FY2018 Actual Expenditures Through 12-31-2018	FY2019 Status quo Baseline	FY2019 Departmental Expenditure Request	FY2019 Adopted Budget Appropriations
#	Description									
10	Salaries and Wages	\$85,491.48	\$88,864.07	\$68,952.04	\$81,103.00	\$82,279.00	\$70,457.98	\$81,890.00	\$55,211.00	\$55,211.00
20	Personnel Benefits	\$35,476.52	\$36,203.19	\$28,359.99	\$33,347.00	\$32,249.00	\$27,313.05	\$32,571.00	\$20,272.00	\$20,272.00
30	Supplies	\$7,520.11	\$52,827.01	\$30,201.66	\$30,182.00	\$16,500.00	\$19,614.51	\$16,500.00	\$17,500.00	\$17,500.00
40	Services	\$34,578.21	\$50,852.12	\$46,155.41	\$43,861.00	\$74,749.00	\$55,209.55	\$65,079.00	\$77,509.00	\$77,509.00
60	Capital Outlays	-	-	-	-	\$12,000.00	-	-	\$110,000.00	-
Grand Total Expenditures (BARS #117.***.5**.*.**)		\$163,066.32	\$228,746.39	\$173,669.10	\$188,493.00	\$217,777.00	\$172,595.09	\$196,040.00	\$280,492.00	\$170,492.00



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Elections Reserve

Expenditure Breakdown: BARS Object Codes 10 (Salaries and Wages) & 20 (Personnel Benefits)

Position	Fiscal Year 2019 Wage Breakdown at 1.0 Full-Time Equivalent (FTE)										FY2019 Departmental Expenditure Request				FY2019 Adopted Budget Appropriations				
	Group	Grade	Step	Base Salary (Monthly)	Longevity (Monthly)		Total Salary (Monthly)	Number of Months at This Salary	TOTAL SALARY (ANNUAL) rounded to nearest \$	FTE	Salary (Object 10) \$	Benefits (Object 20)		TOTAL Salary + Benefits	FTE	Salary (Object 10) \$	Benefits (Object 20)		TOTAL Salary + Benefits
					percentage of base salary							\$	% of salary				\$	% of salary	
Auditor	Elected	n/a	n/a	= \$5,359.00	-	-	\$5,359.00	x 12	= \$64,308	0.25	\$16,077	\$5,077	31.6%	\$21,154	0.25	\$16,077	\$5,077	31.6%	\$21,154
Chief Accountant	Mgmt	16	8	= \$6,099.00	\$152.48	2.5%	\$6,251.48	x 12	= \$75,018	-	-	-	-	-	-	-	-	-	-
Accountant [1]	367-C	12	10	= \$4,443.00	\$266.58	6.0%	\$4,709.58	x 12	= \$56,515	-	-	-	-	-	-	-	-	-	-
Accountant [2]	367-C	12	4	= \$3,764.00	-	-	\$3,764.00	x 1	= \$46,400	-	-	-	-	-	-	-	-	-	-
		12	5	= \$3,876.00	-	-	\$3,876.00	x 11	= \$46,400	-	-	-	-	-	-	-	-	-	-
Elections Supervisor	367-C	11	1	= \$3,224.00	-	-	\$3,224.00	x 3	= \$39,543	0.80	\$31,634	\$14,826	46.9%	\$46,460	0.80	\$31,634	\$14,826	46.9%	\$46,460
		11	2	= \$3,319.00	-	-	\$3,319.00	x 9	= \$39,543										
Admin. Asst. II [1]	367-C	9	6	= \$3,258.00	-	-	\$3,258.00	x 1	= \$40,141	-	-	-	-	-	-	-	-	-	-
		9	7	= \$3,353.00	-	-	\$3,353.00	x 11	= \$40,141										
Admin. Asst. II [2]	367-C	9	2	= \$2,899.00	-	-	\$2,899.00	x 1	= \$35,745	-	-	-	-	-	-	-	-	-	-
		9	3	= \$2,986.00	-	-	\$2,986.00	x 11	= \$35,745										
Admin. Asst. II [3]	367-C	9	1	= \$2,817.00	-	-	\$2,817.00	x 10	= \$33,968	-	-	-	-	-	-	-	-	-	-
		9	2	= \$2,899.00	-	-	\$2,899.00	x 2	= \$33,968										
Admin. Asst. II [4]	367-C	9	2	= \$2,899.00	-	-	\$2,899.00	x 7	= \$35,223	-	-	-	-	-	-	-	-	-	-
		9	3	= \$2,986.00	-	-	\$2,986.00	x 5	= \$35,223										
Overtime	-	-	-	-	-	-	-	-	-	-	\$1,500	\$369	24.6%	\$1,869	-	\$1,500	\$369	24.6%	\$1,869
Election Staffing	-	-	-	-	-	-	-	-	-	-	\$6,000	-	0.0%	\$6,000	-	\$6,000	-	0.0%	\$6,000
Total Personnel Expenditures (BARS #117.***.5***.1* and #117.***.5***.2*)										1.05	\$55,211	\$20,272	36.7%	\$75,483	1.05	\$55,211	\$20,272	36.7%	\$75,483



Special Revenue Fund #117
Elections Reserve
Expenditure Breakdown: BARS Object Code 30 (Supplies)

BARS Subobject Codes		FY2015 Actual Expenditures	FY2016 Actual Expenditures	FY2017 Actual Expenditures	Three-Year Average Expenditures (FY2015-2017)	FY2018 Revised Budget (including all amendments)	FY2018 Actual Expenditures Through 12-31-2018	FY2019 Status quo Baseline	FY2019 Departmental Expenditure Request	FY2019 Adopted Budget Appropriations
#	Description									
31	Office & Operating Supplies	\$7,113.32	\$51,063.22	\$27,141.47	\$28,439.00	\$14,000.00	\$19,168.24	\$14,000.00	\$14,000.00	\$14,000.00
32	Fuel Consumed	\$406.79	\$239.39	\$333.18	\$326.00	\$2,500.00	\$446.27	\$2,500.00	\$3,500.00	\$3,500.00
36	Equipment Less Than \$5,000	-	\$1,524.40	\$2,727.01	\$1,417.00	-	-	-	-	-
Total Supplies (BARS #117.***5***.3*)		\$7,520.11	\$52,827.01	\$30,201.66	\$30,182.00	\$16,500.00	\$19,614.51	\$16,500.00	\$17,500.00	\$17,500.00



Special Revenue Fund #117
Elections Reserve
Expenditure Breakdown: BARS Object Code 40 (Services)

BARS Subobject Codes		FY2015 Actual Expenditures	FY2016 Actual Expenditures	FY2017 Actual Expenditures	Three-Year Average Expenditures (FY2015-2017)	FY2018 Revised Budget (including all amendments)	FY2018 Actual Expenditures Through 12-31-2018	FY2019 Status quo Baseline	FY2019 Departmental Expenditure Request	FY2019 Adopted Budget Appropriations
#	Description									
41	Professional Services	\$7,533.91	\$22,070.74	\$18,893.91	\$16,166.00	\$45,000.00	\$20,019.18	\$45,000.00	\$45,000.00	\$45,000.00
42	Communication	\$4,816.38	\$8,656.67	\$7,110.47	\$6,861.00	\$22,950.00	\$15,472.52	\$12,000.00	\$22,950.00	\$22,950.00
43	Travel	\$2,128.18	\$1,741.20	\$2,142.31	\$2,004.00	\$1,520.00	\$2,280.03	\$1,520.00	\$3,000.00	\$3,000.00
45	Operating Rentals & Leases	\$30.90	\$29.70	-	\$20.00	-	\$31.20	-	-	-
46	Risk Management Insurance	\$3,421.00	\$4,016.63	\$4,409.60	\$3,949.00	\$2,579.00	\$2,626.86	\$3,859.00	\$3,859.00	\$3,859.00
48	Repairs & Maintenance	\$15,376.39	\$13,519.38	\$12,915.12	\$13,937.00	\$700.00	\$13,329.11	\$700.00	\$700.00	\$700.00
49	Miscellaneous Services	\$1,271.45	\$817.80	\$684.00	\$924.00	\$2,000.00	\$1,450.65	\$2,000.00	\$2,000.00	\$2,000.00
Total Services (BARS #117.***.5**.4*)		\$34,578.21	\$50,852.12	\$46,155.41	\$43,861.00	\$74,749.00	\$55,209.55	\$65,079.00	\$77,509.00	\$77,509.00



Special Revenue Fund #117
Elections Reserve
Expenditure Breakdown: BARS Object Code 60 (Capital Outlays)

BARS Object Codes		FY2015 Actual Expenditures	FY2016 Actual Expenditures	FY2017 Actual Expenditures	Three-Year Average Expenditures (FY2015-2017)	FY2018 Revised Budget (including all amendments)	FY2018 Actual Expenditures Through 12-31-2018	FY2019 Status quo Baseline	FY2019 Departmental Expenditure Request	FY2019 Adopted Budget Appropriations
#	Description									
60	Capital Outlays	-	-	-	-	\$12,000.00	-	-	\$110,000.00	-
Total Capital Outlays (BARS #117.***.594.**6*)		-	-	-	-	\$12,000.00	-	-	\$110,000.00	-

List of Fiscal Year 2019 Capital Outlays:

Clearballot [not funded in fiscal year 2019; purchased in fy2018 instead]	\$110,000.00	-
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Special Revenue Fund #117

Elections Reserve

Revenue History By Budgeting, Accounting and Reporting System (BARS) Code

Revenue Source		FY2015 Actual Revenue	FY2016 Actual Revenue	FY2017 Actual Revenue	Three-Year Average Revenue (FY2015-2017)	FY2018 Budget Estimate (including all amendments)	FY2018 Actual Revenue Through 12-31-2018	FY2019 Baseline Revenue	FY2019 Departmental Revenue Estimate	FY2019 Adopted Revenue Estimates
Current BARS Code	Description									
117.200.334.00.30	State Grant: Help America Vote Act	-	\$1,168.26	-	\$389.00	-	\$7,728.24	-	-	-
117.200.341.45.01	Election Service (State)	-	\$37,711.13	-	\$12,570.00	-	\$5,209.95	-	-	-
117.200.341.45.03	Election Service (Local)	\$25,096.86	\$39,610.58	\$24,802.89	\$29,837.00	\$28,500.00	\$38,236.00	\$20,000.00	\$20,000.00	\$20,000.00
117.200.341.45.04	Voter Registration-Cities	\$44,642.29	\$39,275.40	\$43,672.21	\$42,530.00	\$44,000.00	\$32,193.63	\$44,000.00	\$44,000.00	\$44,000.00
117.200.341.45.05	Election Reserve - Equipment	-	-	\$2,889.31	\$963.00	-	\$12,734.02	-	-	-
117.200.341.91.00	Election Candidate Filings	\$461.66	\$6,375.20	\$927.48	\$2,588.00	-	\$14,098.71	-	-	-
117.200.369.9*	Immaterial Miscellaneous Revenues	\$630.08	\$392.46	-	\$341.00	-	-	-	-	-
117.200.397.00.00	Transfer IN from Current Expense Fund #001 (see Fund #001.305 for corresponding transfer OUT)	\$90,000.00	\$95,000.00	\$92,625.00	\$92,542.00	\$85,500.00	\$85,500.00	\$85,500.00	\$180,000.00	\$86,442.00
Grand Total Revenue (BARS #117.***.3**,**,***)		\$160,830.89	\$219,533.03	\$164,916.89	\$181,760.00	\$158,000.00	\$195,700.55	\$149,500.00	\$244,000.00	\$150,442.00



Special Revenue Fund #117
Elections Reserve
Equity History

	FY2015 Actuals	FY2016 Actuals	FY2017 Actuals	Three-Year Average (FY2015 - FY2017)	FY2018 Revised Budget (including all amendments)	FY2018 Actuals Through 12-31-2018	2019 Status quo Baseline	FY2019 Departmental Estimates & Requests	FY2019 Adopted Budget
Beginning Equities as of January 1st	\$149,589.32	\$147,353.89	\$138,140.53	\$145,028.00	\$129,388.32	\$129,388.32	\$152,493.78	\$152,493.78	\$152,493.78
Plus Transfer IN from Current Expense Fund #001 (BARS #117.200.397.00.00)	\$90,000.00	\$95,000.00	\$92,625.00	\$92,542.00	\$85,500.00	\$85,500.00	\$85,500.00	\$180,000.00	\$86,442.00
Plus All Other Revenue (BARS #117.***.3**)	\$70,830.89	\$124,533.03	\$72,291.89	\$89,218.00	\$72,500.00	\$110,200.55	\$64,000.00	\$64,000.00	\$64,000.00
Minus Expenditures (BARS #117.***.5**)	(\$163,066.32)	(\$228,746.39)	(\$173,669.10)	(\$188,493.00)	(\$217,777.00)	(\$172,595.09)	(\$196,040.00)	(\$280,492.00)	(\$170,492.00)
Ending Equities as of December 31st (fiscal year 2019 totals are estimated)	\$147,353.89	\$138,140.53	\$129,388.32	\$138,295.00	\$69,611.32	\$152,493.78	\$105,953.78	\$116,001.78	\$132,443.78
Difference between beginning & ending equities:	-1.5% (\$2,235.43)	-6.3% (\$9,213.36)	-6.3% (\$8,752.21)	-4.6% (\$6,733.00)	-46.2% (\$59,777.00)	17.9% \$23,105.46	-30.5% (\$46,540.00)	-23.9% (\$36,492.00)	-13.1% (\$20,050.00)