



# **Fiscal Year 2020 Adopted Budget**

## **Special Revenue Fund #102**

### **Pacific County Emergency Management Agency (PCEMA)**

*(Office Managing This Budget: Pacific County Sheriff's Office;  
Responsible Elected Official: County Sheriff)*

The Pacific County Emergency Management Agency (PCEMA) Fund #102 was established in accordance with Chapter 38.52 RCW to create a joint local agency for providing coordinated emergency management within Pacific County.

The purposes of this fund are to provide for the preparation and carrying out of plans, including mock or practice drills, for the protection of persons and property in the event of a disaster, and to provide for the coordination of the emergency functions of this county with the cities and towns, public agencies and affected private persons, corporations, and organizations. Any expenditures made in connection with such activities, including mutual aid activities, and mock or practice drills shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Pacific County.

<b>Grand Total FY2020 Adopted Budget Appropriations:</b>	<b>\$208,437.00</b>
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# Special Revenue Fund #102

## Pacific County Emergency Management Agency (PCEMA)

### Expenditure Overview By Budgeting, Accounting and Reporting System (BARS) Object Code

BARS Object Codes		FY2016 Actual Expenditures	FY2017 Actual Expenditures	FY2018 Actual Expenditures	Three-Year Average Expenditures (FY2016-2018)	FY2019 Revised Budget  (including all amendments)	FY2019 Actual Expenditures  Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Expenditure Request	FY2020 Adopted Budget Appropriations
#	Description									
00	Depreciation, Amortization, Other Decreases in Fund Resources and Transfers-Out	-	-	-	-	-	-	-	-	-
10	Salaries and Wages	\$54,072.00	\$63,294.00	\$68,634.36	\$62,000.12	\$69,317.00	\$57,755.30	\$69,317.00	\$69,317.00	\$72,788.00
20	Personnel Benefits	\$23,415.36	\$26,162.40	\$25,421.13	\$24,999.63	\$27,447.00	\$22,879.52	\$27,110.00	\$27,110.00	\$28,446.00
30	Supplies for Consumption and Resale	\$20,584.71	\$15,970.63	\$25,417.08	\$20,657.47	\$54,166.00	\$20,538.23	\$55,272.00	\$22,245.00	\$22,245.00
40	Services and Pass-Through Payments	\$78,526.02	\$63,713.94	\$36,049.01	\$59,429.66	\$65,636.00	\$32,688.20	\$66,826.00	\$84,781.00	\$84,958.00
60	Capital Outlays	-	-	-	-	-	-	-	-	-
70	Debt Service – Principal	-	-	-	-	-	-	-	-	-
80	Debt Service – Interest and Issuance Costs	-	-	-	-	-	-	-	-	-
Grand Total Expenditures <i>(BARS #102.800.5**.**.**) </i>		\$176,598.09	\$169,140.97	\$155,521.58	\$167,086.88	\$216,566.00	\$133,861.25	\$218,525.00	\$203,453.00	\$208,437.00



**Special Revenue Fund #102**  
**Pacific County Emergency Management Agency (PCEMA)**  
Expenditure Breakdown: BARS Object Codes 10 (Salaries and Wages) & 20 (Personnel Benefits)

Position	Fiscal Year 2020 Wage Breakdown at 1.0 Full-Time Equivalent (FTE)								FY2020 Departmental Expenditure Request				FY2020 Adopted Budget Appropriations									
	Group	Grade	Step	Base Salary	Longevity	Total Salary	Number of Months at This Salary	TOTAL SALARY	FTE	Salary	Benefits	TOTAL Salary + Benefits	FTE	Salary	Benefits	TOTAL Salary + Benefits						
				(Monthly)	(Monthly)	(Monthly)		(Object 10)		(Object 20)	(Object 10)			(Object 20)								
					percentage of base salary	base salary + longevity		rounded to nearest \$		\$	\$	% of salary		\$	\$	% of salary						
Director	Mgmt	15	8	=	\$5,976.00	\$89.64	1.50%	\$6,065.64	×	12	=	\$72,788	1.00	\$69,317	\$27,110	39.11%	\$96,427	1.00	\$72,788	\$28,446	39.08%	\$101,234
Total (BARS #102.800.525.10.1* and #102.800.525.10.2*)										1.00	\$69,317	\$27,110	39.11%	\$96,427	1.00	\$72,788	\$28,446	39.08%	\$101,234			



**Special Revenue Fund #102**  
**Pacific County Emergency Management Agency (PCEMA)**  
Expenditure Breakdown: BARS Object Code 30 (Supplies for Consumption and Resale)

BARS Subobject Codes		FY2016 Actual Expenditures	FY2017 Actual Expenditures	FY2018 Actual Expenditures	Three-Year Average Expenditures (FY2016-2018)	FY2019 Revised Budget  (including all amendments)	FY2019 Actual Expenditures  Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Expenditure Request	FY2020 Adopted Budget Appropriations
#	Description									
31	Items Purchased for Consumption	\$9,762.44	\$3,812.82	\$5,840.81	\$6,472.02	\$4,250.00	\$895.55	\$4,337.00	\$4,837.00	\$4,837.00
32	Fuel Used to Generate Power, Heating, and Operate Engines and Vehicles	-	-	-	-	-	-	-	\$750.00	\$750.00
33	Power, Gas, Water, and Waste Disposal Services for Resale Only	-	-	-	-	-	-	-	-	-
34	Items Purchased for Resale	-	-	-	-	-	-	-	-	-
35	Small Tools & Minor Equipment	\$10,822.27	\$12,157.81	\$19,576.27	\$14,185.45	\$49,916.00	\$19,642.68	\$50,935.00	\$16,658.00	\$16,658.00
<b>Total</b> <i>(BARS #102.800.525.10.3*)</i>		<b>\$20,584.71</b>	<b>\$15,970.63</b>	<b>\$25,417.08</b>	<b>\$20,657.47</b>	<b>\$54,166.00</b>	<b>\$20,538.23</b>	<b>\$55,272.00</b>	<b>\$22,245.00</b>	<b>\$22,245.00</b>



**Special Revenue Fund #102**  
**Pacific County Emergency Management Agency (PCEMA)**  
Expenditure Breakdown: BARS Object Code 40 (Services and Pass-Through Payments)

BARS Subobject Codes		FY2016 Actual Expenditures	FY2017 Actual Expenditures	FY2018 Actual Expenditures	Three-Year Average Expenditures (FY2016-2018)	FY2019 Revised Budget  (including all amendments)	FY2019 Actual Expenditures  Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Expenditure Request	FY2020 Adopted Budget Appropriations
#	Description									
41	Professional Services	\$44,585.89	\$30,130.00	\$19,337.16	\$31,351.02	\$41,500.00	\$15,402.66	\$42,347.00	\$41,500.00	\$41,500.00
42	Communication	\$2,825.68	\$2,751.18	\$2,810.44	\$2,795.77	\$3,540.00	\$3,108.80	\$3,613.00	\$7,213.00	\$7,213.00
43	Travel	\$5,223.25	\$5,860.85	\$1,166.94	\$4,083.68	\$1,000.00	\$4,206.05	\$1,021.00	\$1,000.00	\$1,000.00
44	Taxes and Operating Assessments	-	-	-	-	-	-	-	-	-
45	Operating Rentals & Leases	\$7,101.36	\$7,502.57	\$4,384.80	\$6,329.58	\$9,720.00	\$5,227.61	\$9,919.00	\$14,280.00	\$14,280.00
46	Insurance	\$2,321.00	\$2,518.00	\$2,440.00	\$2,426.33	\$3,636.00	-	\$3,557.00	\$3,557.00	\$3,734.00
47	Utility Services	\$3,035.62	\$3,810.42	\$4,317.36	\$3,721.13	\$3,240.00	\$4,127.58	\$3,307.00	\$4,680.00	\$4,680.00
48	Contracted Repairs & Maintenance	\$3,483.37	\$1,128.60	\$940.96	\$1,850.98	\$2,500.00	\$439.75	\$2,551.00	\$2,551.00	\$2,551.00
49	Other	\$9,949.85	\$10,012.32	\$651.35	\$6,871.17	\$500.00	\$175.75	\$511.00	\$10,000.00	\$10,000.00
<b>Total</b> <i>(BARS #102.800.525.10.4*)</i>		<b>\$78,526.02</b>	<b>\$63,713.94</b>	<b>\$36,049.01</b>	<b>\$59,429.66</b>	<b>\$65,636.00</b>	<b>\$32,688.20</b>	<b>\$66,826.00</b>	<b>\$84,781.00</b>	<b>\$84,958.00</b>



**Special Revenue Fund #102**  
**Pacific County Emergency Management Agency (PCEMA)**  
Revenue History By Budgeting, Accounting and Reporting System (BARS) Code

Revenue Source		FY2016 Actual Revenue	FY2017 Actual Revenue	FY2018 Actual Revenue	Three-Year Average Revenue (FY2016-2018)	FY2019 Budget Estimate  (including all amendments)	FY2019 Actual Revenue  Through 10-31-2019	FY2020 Baseline Revenue Estimate	FY2020 Departmental Revenue Estimate	FY2020 Adopted Revenue Estimates
Current BARS Code	Description									
102.800.333.97.03	Federal Indirect Grant: Hazardous Mitigation	\$13,100.00	-	-	\$4,366.67	-	-	-	-	-
102.800.333.97.04	Federal Indirect Grant: Emergency Management Performance	\$18,650.00	\$18,000.00	\$20,606.00	\$19,085.33	\$37,500.00	-	\$37,500.00	\$18,000.00	\$18,000.00
102.800.333.97.06	Federal Indirect Grant: State Homeland Security Grant Program	\$3,616.00	\$7,599.00	\$10,277.96	\$7,164.32	\$29,416.00	\$3,819.04	\$29,416.00	\$15,658.00	\$15,658.00
102.800.342.51	Emergency Services (Cities)	\$40,873.00	\$44,660.83	\$37,412.00	\$40,981.94	\$41,267.00	\$13,925.75	\$41,267.00	\$45,426.00	\$45,426.00
102.800.361.11.00	Investment Interest <i>(through April 30, 2018 per Res. #2018-015)</i>	\$332.90	\$566.63	\$338.40	\$412.64					
102.800.369*	Immaterial Miscellaneous Revenues	\$796.81	-	-	\$265.60	-	-	-	\$6,500.00	\$6,500.00
102.800.397.20.00	Reconciliation of Personnel Benefits	-	-	-	-	\$1,715.00	-	-	-	-
102.800.397.25.00	Transfer IN from Current Expense Fund #001 <i>(see Fund #001.305 for corresponding transfer OUT)</i>	\$100,309.00	\$109,416.00	\$100,849.00	\$103,524.67	\$102,007.00	\$102,007.00	\$102,007.00	\$112,868.00	\$112,868.00
<b>Grand Total Revenue</b> <i>(BARS #102.800.3**, **, **)</i>		<b>\$177,677.71</b>	<b>\$180,242.46</b>	<b>\$169,483.36</b>	<b>\$175,801.18</b>	<b>\$211,905.00</b>	<b>\$119,751.79</b>	<b>\$210,190.00</b>	<b>\$198,452.00</b>	<b>\$198,452.00</b>



Special Revenue Fund #102  
Pacific County Emergency Management Agency (PCEMA)  
Equity History

	FY2016 Actuals	FY2017 Actuals	FY2018 Actuals	Three-Year Average (FY2016 - FY2018)	FY2019 Revised Budget  (including all amendments)	FY2019 Actuals  Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Estimates & Requests	FY2020 Adopted Budget
Beginning Equities as of January 1st <i>(fiscal year 2020 totals are estimated)</i>	\$55,484.20	\$56,563.82	\$67,665.31	\$59,904.44	\$81,627.09	\$81,627.09	\$60,000.00	\$60,000.00	\$60,000.00
Plus Transfer IN from Current Expense Fund #001 <i>(BARS #102.800.397.25.00)</i>	\$100,309.00	\$109,416.00	\$100,849.00	\$103,524.67	\$102,007.00	\$102,007.00	\$102,007.00	\$112,868.00	\$112,868.00
Plus All Other Revenue <i>(BARS #102.***.3**)</i>	\$77,368.71	\$70,826.46	\$68,634.36	\$72,276.51	\$109,898.00	\$17,744.79	\$108,183.00	\$85,584.00	\$85,584.00
Minus Expenditures <i>(BARS #102.***.5**)</i>	(\$176,598.09)	(\$169,140.97)	(\$155,521.58)	(\$167,086.88)	(\$216,566.00)	(\$133,861.25)	(\$218,525.00)	(\$203,453.00)	(\$208,437.00)
Ending Equities as of December 31st <i>(fiscal year 2019 and 2020 totals are estimated)</i>	\$56,563.82	\$67,665.31	\$81,627.09	\$68,618.74	\$76,966.09	\$67,517.63	\$51,665.00	\$54,999.00	\$50,015.00
Difference between beginning & ending equities:	1.9% \$1,079.62	19.6% \$11,101.49	20.6% \$13,961.78	14.5% \$8,714.30	-5.7% (\$4,661.00)	-17.3% (\$14,109.46)	-13.9% (\$8,335.00)	-8.3% (\$5,001.00)	-16.6% (\$9,985.00)