



Fiscal Year 2020 Adopted Budget

Special Revenue Fund #111

Auditor's Operations & Maintenance (O&M)

(Responsible Elected Official: County Auditor)

Auditor's O&M Fund #111 was established to account for surcharges on recorded documents, including surcharges outlined in RCW 36.22.170.

RCW 36.22.175 requires that these funds are used solely for the preservation of recorded documents.

Grand Total FY2020 Adopted Budget Appropriations:
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\$67,103.00



Special Revenue Fund #111

Auditor's Operations & Maintenance (O&M)

Expenditure Overview By Budgeting, Accounting and Reporting System (BARS) Object Code

BARS Object Codes		FY2016 Actual Expenditures	FY2017 Actual Expenditures	FY2018 Actual Expenditures	Three-Year Average Expenditures (FY2016-2018)	FY2019 Revised Budget (including all amendments)	FY2019 Actual Expenditures Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Expenditure Request	FY2020 Adopted Budget Appropriations
#	Description									
00	Depreciation, Amortization, Other Decreases in Fund Resources and Transfers-Out	-	-	-	-	-	-	-	-	-
10	Salaries and Wages	\$3,298.04	\$3,558.62	\$7,591.78	\$4,816.15	\$8,028.00	\$7,002.62	\$8,267.00	\$8,267.00	\$9,071.00
20	Personnel Benefits	\$1,606.14	\$1,811.09	\$3,610.13	\$2,342.45	\$4,125.00	\$3,647.96	\$3,936.00	\$3,936.00	\$4,328.00
30	Supplies for Consumption and Resale	\$45.09	\$20.00	\$340.94	\$135.34	\$3,000.00	\$731.70	\$3,062.00	\$3,060.00	\$3,060.00
40	Services and Pass-Through Payments	\$36,889.26	\$38,126.84	\$39,550.44	\$38,188.85	\$39,550.00	\$41,251.60	\$40,329.00	\$40,409.00	\$40,444.00
60	Capital Outlays	-	-	-	-	-	-	-	\$10,200.00	\$10,200.00
70	Debt Service – Principal	-	-	-	-	-	-	-	-	-
80	Debt Service – Interest and Issuance Costs	-	-	-	-	-	-	-	-	-
Grand Total Expenditures <i>(BARS #111.200.5**.**,**)</i>		\$41,838.53	\$43,516.55	\$51,093.29	\$45,482.79	\$54,703.00	\$52,633.88	\$55,594.00	\$65,872.00	\$67,103.00



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Expenditure Breakdown: BARS Object Codes 10 (Salaries and Wages) & 20 (Personnel Benefits)

Position	Fiscal Year 2020 Wage Breakdown at 1.0 Full-Time Equivalent (FTE)										FY2020 Departmental Expenditure Request				FY2020 Adopted Budget Appropriations						
	Group	Grade	Step	Base Salary (Monthly)	Longevity (Monthly)		Total Salary (Monthly)	Number of Months at This Salary		TOTAL SALARY (ANNUAL)	FTE	Salary (Object 10)	Benefits (Object 20)		TOTAL Salary + Benefits	FTE	Salary (Object 10)	Benefits (Object 20)		TOTAL Salary + Benefits	
					percentage of base salary			base salary + longevity						\$				% of salary	\$		% of salary
Administrative Assistant II [3]	367-C	10	5	=	\$3,557.00	\$213.42	6.00%	\$3,770.42	x	11	=	0.20	\$8,267	\$3,936	47.61%	\$12,203	0.20	\$9,071	\$4,328	47.71%	\$13,399
		10	6	=	\$3,661.00	\$219.66	6.00%	\$3,880.66	x	1											
Total Personnel Expenditures (BARS #111.200.514.30.1* and #111.200.514.30.2*)											0.20	\$8,267	\$3,936	47.61%	\$12,203	0.20	\$9,071	\$4,328	47.71%	\$13,399	

Notes Regarding FY2020 Adopted Budget Appropriations:

- Full-time equivalent (FTE) appropriations for employees within the Auditor's Office may be apportioned between the following l
 - General (Current Expense) Fund #001.200 – County Auditor
 - Special Revenue Fund #111 – Auditor's Operations & Maintenance
 - Special Revenue Fund #117 – Elections Reserve
 - Special Revenue Fund #199 – Law Enforcement Officers and Firefighters (LEOFF) Reserve
 - Internal Service Fund #522 – Payroll Internal Service
 - Internal Service Fund #524 – Benefits Reserve



Special Revenue Fund #111
Auditor's Operations & Maintenance (O&M)

Expenditure Breakdown: BARS Object Code 30 (Supplies for Consumption and Resale)

BARS Subobject Codes		FY2016 Actual Expenditures	FY2017 Actual Expenditures	FY2018 Actual Expenditures	Three-Year Average Expenditures (FY2016-2018)	FY2019 Revised Budget (including all amendments)	FY2019 Actual Expenditures Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Expenditure Request	FY2020 Adopted Budget Appropriations
#	Description									
31	Items Purchased for Consumption	\$45.09	\$20.00	\$340.94	\$135.34	\$3,000.00	\$364.17	\$3,062.00	\$3,060.00	\$3,060.00
32	Fuel Used to Generate Power, Heating, and Operate Engines and Vehicles	-	-	-	-	-	-	-	-	-
33	Power, Gas, Water, and Waste Disposal Services for Resale Only	-	-	-	-	-	-	-	-	-
34	Items Purchased for Resale	-	-	-	-	-	-	-	-	-
35	Small Tools & Minor Equipment	-	-	-	-	-	\$367.53	-	-	-
Total <i>(BARS #111.200.514.30.3*)</i>		\$45.09	\$20.00	\$340.94	\$135.34	\$3,000.00	\$731.70	\$3,062.00	\$3,060.00	\$3,060.00



Special Revenue Fund #111

Auditor's Operations & Maintenance (O&M)

Expenditure Breakdown: BARS Object Code 40 (Services and Pass-Through Payments)

BARS Subobject Codes		FY2016 Actual Expenditures	FY2017 Actual Expenditures	FY2018 Actual Expenditures	Three-Year Average Expenditures (FY2016-2018)	FY2019 Revised Budget (including all amendments)	FY2019 Actual Expenditures Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Expenditure Request	FY2020 Adopted Budget Appropriations
#	Description									
41	Professional Services	\$36,257.16	\$36,803.04	\$37,999.79	\$37,020.00	\$36,000.00	\$39,551.75	\$36,735.00	\$36,800.00	\$36,800.00
42	Communication	\$400.00	\$370.00	\$360.00	\$376.67	\$600.00	\$270.00	\$613.00	\$600.00	\$600.00
43	Travel	-	-	-	-	\$700.00	-	\$715.00	\$750.00	\$750.00
44	Taxes and Operating Assessments	-	-	-	-	-	-	-	-	-
45	Operating Rentals & Leases	-	-	-	-	-	-	-	-	-
46	Insurance	\$232.10	\$251.80	\$488.00	\$323.97	\$728.00	\$727.20	\$712.00	\$712.00	\$747.00
47	Utility Services	-	-	-	-	-	-	-	-	-
48	Contracted Repairs & Maintenance	-	\$702.00	\$702.65	\$468.22	\$1,222.00	\$702.65	\$1,247.00	\$1,247.00	\$1,247.00
49	Other	-	-	-	-	\$300.00	-	\$307.00	\$300.00	\$300.00
Total <i>(BARS #111.200.514.30.4*)</i>		\$36,889.26	\$38,126.84	\$39,550.44	\$38,188.85	\$39,550.00	\$41,251.60	\$40,329.00	\$40,409.00	\$40,444.00



Special Revenue Fund #111
Auditor's Operations & Maintenance (O&M)
Expenditure Breakdown: BARS Object Code 60 (Capital Outlays)

BARS Object Codes		FY2016 Actual Expenditures	FY2017 Actual Expenditures	FY2018 Actual Expenditures	Three-Year Average Expenditures (FY2016-2018)	FY2019 Revised Budget (including all amendments)	FY2019 Actual Expenditures Through 10-31-2019	FY2020 Baseline	FY2020 Departmental Expenditure Request	FY2020 Adopted Budget Appropriations
#	Description									
60	Capital Outlays	-	-	-	-	-	-	-	\$10,200.00	\$10,200.00
Total (BARS #111.200.594.14.6*)		-	-	-	-	-	-	-	\$10,200.00	\$10,200.00

List of Fiscal Year 2020 Capital Outlays:

E-recording system	\$10,200.00	\$10,200.00
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Special Revenue Fund #111

Auditor's Operations & Maintenance (O&M)

Revenue History By Budgeting, Accounting and Reporting System (BARS) Code

Revenue Source		FY2016 Actual Revenue	FY2017 Actual Revenue	FY2018 Actual Revenue	Three-Year Average Revenue (FY2016-2018)	FY2019 Budget Estimate (including all amendments)	FY2019 Actual Revenue Through 10-31-2019	FY2020 Baseline Revenue Estimate	FY2020 Departmental Revenue Estimate	FY2020 Adopted Revenue Estimates
Current BARS Code	Description									
111.200.336.04.11	Centennial Documents	\$45,848.71	\$48,786.38	\$46,448.89	\$47,027.99	\$45,000.00	\$42,521.70	\$45,000.00	\$42,000.00	\$42,000.00
111.200.341.21.00	House Bill 2060	\$2,589.00	\$2,717.50	\$3,233.05	\$2,846.52	\$2,500.00	\$3,275.45	\$2,500.00	\$3,000.00	\$3,000.00
111.200.341.21.01	Mortgage Lending Fraud	\$46.10	\$50.80	\$55.30	\$50.73	\$40.00	\$44.10	\$40.00	\$40.00	\$40.00
111.200.341.21.02	Ending Homelessness	\$3,894.40	\$4,112.80	\$5,457.48	\$4,488.23	\$3,400.00	\$5,408.72	\$3,400.00	\$4,500.00	\$4,500.00
111.200.341.36.00	Document Preservation	\$12,584.00	\$13,292.00	\$13,445.00	\$13,107.00	\$12,000.00	\$10,906.00	\$12,000.00	\$13,000.00	\$13,000.00
111.200.369	Miscellaneous Revenue	\$25.00	-	-	\$8.33	-	-	-	-	-
111.200.397	Reconciliation of Personnel Benefits	-	-	-	-	\$396.00	-	-	-	-
Grand Total Revenue (BARS #111.200.3**.*.**)		\$64,987.21	\$68,959.48	\$68,639.72	\$67,528.80	\$63,336.00	\$62,155.97	\$62,940.00	\$62,540.00	\$62,540.00



Special Revenue Fund #111
Auditor's Operations & Maintenance (O&M)
Equity History

	FY2016 Actuals	FY2017 Actuals	FY2018 Actuals	Three-Year Average (FY2016 - FY2018)	FY2019 Revised Budget (including all amendments)	FY2019 Actuals Through 10-31-2019	2020 Baseline	FY2020 Departmental Estimates & Requests	FY2020 Adopted Budget
Beginning Equities as of January 1st <i>(fiscal year 2020 totals are estimated)</i>	\$93,719.69	\$116,868.37	\$142,311.30	\$117,633.12	\$159,857.73	\$159,857.73	\$168,490.73	\$168,490.73	\$168,490.73
Plus Revenue (BARS #111.***.3**)	\$64,987.21	\$68,959.48	\$68,639.72	\$67,528.80	\$63,336.00	\$62,155.97	\$62,940.00	\$62,540.00	\$62,540.00
Minus Expenditures (BARS #111.***.5**)	(\$41,838.53)	(\$43,516.55)	(\$51,093.29)	(\$45,482.79)	(\$54,703.00)	(\$52,633.88)	(\$55,594.00)	(\$65,872.00)	(\$67,103.00)
Ending Equities as of December 31st <i>(fiscal year 2019 and 2020 totals are estimated)</i>	\$116,868.37	\$142,311.30	\$159,857.73	\$139,679.13	\$168,490.73	\$169,379.82	\$175,836.73	\$165,158.73	\$163,927.73
Difference between beginning & ending equities:	24.7% \$23,148.68	21.8% \$25,442.93	12.3% \$17,546.43	18.7% \$22,046.01	5.4% \$8,633.00	6.0% \$9,522.09	4.4% \$7,346.00	-2.0% (\$3,332.00)	-2.7% (\$4,563.00)