

**Fiscal Year 2023 Budget  
adopted on December 5, 2022**



**Pacific County Emergency Management Agency (PCEMA)**



# Fiscal Year 2023 Budget Overview

## Special Revenue Fund No. 102

### Pacific County Emergency Management Agency (PCEMA)

*(Department Managing This Budget: PCEMA;  
Responsible Elected Officials: County Commissioners)*

The Pacific County Emergency Management Agency (PCEMA) Fund No. 102 was established in accordance with Chapter 38.52 RCW to create a joint local agency for providing coordinated emergency management within Pacific County.

The purposes of this Special Revenue Fund are to provide for the preparation and carrying out of plans (including mock or practice drills) for the protection of persons and property in the event of a disaster; and to provide for the coordination of the emergency functions of this county with the cities and towns, public agencies and affected private persons, corporations, and organizations.

Any expenditures made in connection with such activities, including mutual aid activities, and mock or practice drills shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of Pacific County.

<b><u>GRAND TOTAL FY 2023 Budgeted Expenditures:</u></b>	<b><u>\$345,638.00</u></b>
FY 2023 Categorical Spending Limits for Salaries (Object Code 10-19) + Benefits (Object Code 20-29):	\$154,315.00
FY 2023 Categorical Spending Limits for Operating/Capital/Debt Service (All Other Object Codes):	\$191,323.00
<b>GRAND TOTAL FY 2023 Budgeted Full-Time Equivalents (FTEs):</b>	<b>1.50</b>
<b>GRAND TOTAL FY 2023 Budgeted Revenue:</b>	<b>\$351,055.00</b>



**Fiscal Year 2023 Budget: Expenditures**  
**Special Revenue Fund No. 102**  
**Pacific County Emergency Management Agency (PCEMA)**

BARS Code		FY 2021 Expenditures		FY 2022 Expenditures		FY 2023 Expenditures	
Expenditure Subobject (102.800.5**.**.**) # Description		Budget as adopted by the BOCC on December 8, 2020	Actual Spent January 1, 2021 through December 31, 2021	Amended Budget includes supplements/ amendments approved by the BOCC	Actual Spent January 1, 2022 through October 31, 2022	Dept. Estimate submitted in accordance with RCW 36.40.010	Budget as adopted by the BOCC on December 5, 2022
10	Salaries & Wages	\$74,249.00	\$68,061.84	\$100,294.00	\$81,662.88	\$117,035.00	\$108,602.00
12	Overtime	-	-	-	\$187.70	-	-
20	Personnel Benefits	\$29,700.00	\$25,915.42	\$43,824.00	\$34,059.61	\$48,059.00	\$45,713.00
31	Supplies for Consumption	\$4,500.00	\$9,920.94	\$4,500.00	\$7,034.51	\$5,000.00	\$5,000.00
32	Fuel	\$3,325.00	\$1,671.32	\$3,750.00	\$3,060.13	\$4,500.00	\$4,500.00
35	Small Tools/Minor Equipment	\$14,844.00	\$29,445.99	\$36,651.00	\$67,484.42	\$110,000.00	\$110,000.00
41	Professional Services	\$135,500.00	\$15,164.12	\$20,000.00	\$52,298.82	\$25,000.00	\$25,000.00
42	Communication	\$7,213.00	\$10,046.14	\$12,500.00	\$13,648.38	\$12,500.00	\$12,500.00
43	Travel	\$1,000.00	\$1,157.70	\$1,000.00	\$1,735.40	\$17,500.00	\$3,000.00
45	Operating Rentals & Leases	\$12,500.00	\$20,949.29	\$12,500.00	-	\$12,500.00	\$12,500.00
46	Insurance	\$3,387.00	\$3,387.00	\$5,761.00	\$5,754.00	\$6,212.00	\$8,163.00
47	Utility Services	\$5,400.00	\$6,886.32	\$8,160.00	\$6,724.15	\$8,160.00	\$8,160.00
48	Repairs & Maintenance	\$1,500.00	-	\$1,500.00	\$563.75	\$2,500.00	\$2,500.00
49	Other Services	-	\$57.61	-	\$1,067.74	-	-
60	Capital Outlays	-	\$20,430.90	-	-	-	-
70	Debt Service – Principal	-	-	-	\$9,969.57	-	-
<b>Total Expenditures:</b>		<b>\$293,118.00</b>	<b>\$213,094.59</b>	<b>\$250,440.00</b>	<b>\$285,251.06</b>	<b>\$368,966.00</b>	<b>\$345,638.00</b>



**Fiscal Year 2023 Budget: Revenue**  
**Special Revenue Fund No. 102**  
**Pacific County Emergency Management Agency (PCEMA)**

BARS Code		FY 2021 Revenue		FY 2022 Revenue		FY 2023 Revenue	
Revenue Type (102.800.3**.**.**) # Description		Budget as adopted by the BOCC on December 8, 2020	Actual Received January 1, 2021 through December 31, 2021	Budget as adopted by the BOCC on December 6, 2021	Actual Received January 1, 2022 through October 31, 2022	Dept. Estimate submitted in accordance with RCW 36.40.010	Budget as adopted by the BOCC on December 5, 2022
333 Federal Indirect Grants		\$158,616.00	\$76,556.00	\$77,887.00	\$32,744.00	\$147,387.00	\$147,387.00
342 Public Safety ( <i>sans Interfund support</i> )		\$4,500.00	-	\$45,071.00	\$54,768.00	\$58,149.00	\$58,149.00
361 Interest & Other Earnings		\$6,500.00	-	-	-	-	-
3** Interfund Support from Fund #001		\$109,029.00	\$109,029.00	\$109,029.00	\$109,029.00	\$145,519.00	\$145,519.00
397 Transfers in from Fund #502		-	\$2,976.00	-	-	-	-
Total Revenue:		\$278,645.00	\$188,561.00	\$231,987.00	\$196,541.00	\$351,055.00	\$351,055.00



**Fiscal Year 2023 Budget: Fund Balance**  
**Special Revenue Fund No. 102**  
**Pacific County Emergency Management Agency (PCEMA)**

	<b>FY 2021 Budget</b> as adopted by the BOCC December 8, 2020	<b>FY 2021 Actuals</b> January 1, 2021 through December 31, 2021	<b>FY 2022 Budget</b> as adopted by the BOCC on December 6, 2021	<b>FY 2022 Actuals</b> January 1, 2022 through October 31, 2022	<b>FY 2023 Dept. Estimates</b> submitted in accordance with RCW 36.40.010	<b>FY 2023 Budget</b> as adopted by the BOCC on December 5, 2022
<b>BEGINNING CASH</b> <i>(italicized figures are estimated)</i>	<b>\$129,979.54</b>	<b>\$129,979.54</b>	<b>\$105,445.95</b>	<b>\$105,445.95</b>	<b>\$86,992.95</b>	<b>\$86,992.95</b>
<i>Plus</i> All Revenue	\$278,645.00	\$188,561.00	\$231,987.00	\$196,541.00	\$351,055.00	\$351,055.00
<i>Minus</i> All Expenditures	(\$293,118.00)	(\$213,094.59)	(\$241,438.00)	(\$285,251.06)	(\$368,966.00)	(\$345,638.00)
<b>ENDING CASH</b> <i>(italicized figures are estimated)</i>	<b>\$115,506.54</b>	<b>\$105,445.95</b>	<b>\$95,994.95</b>	<b>\$16,735.89</b>	<b>\$69,081.95</b>	<b>\$92,409.95</b>
Difference between beginning & ending cash:	-11.1% (\$14,473.00)	-18.9% (\$24,533.59)	-9.0% (\$9,451.00)	-84.1% (\$88,710.06)	-20.6% (\$17,911.00)	6.2% \$5,417.00

**Fiscal Year 2023 Budget: Staffing Plan**  
**Pacific County Emergency Management Agency (PCEMA)**

Position	Fiscal Year 2023 Wage Breakdown at 1.0 Full-Time Equivalent (FTE)													Fund #102 PCEMA		
	Group	Grade	Step	Base Salary (Monthly) at 1.0 FTE	Longevity (Monthly) percentage of base salary	Education/ Other (Monthly) percentage of base salary	Total Salary (Monthly) base + long/educ	How Many Months at This Salary?	TOTAL SALARY (ANNUAL) rounded to nearest \$	Estimated Benefit % relative to salary	FTE	Salary (BARS Obj 10)  \$	Benefits (BARS Obj 20)  \$			
Director	Mgmt	15	9	= \$6,775.00	\$169.38 2.5%	- -	\$6,944.38 x 12 =	\$83,333 38.43%	1.00	\$83,333	\$32,025					
Clerk/ Secretary	252NC	TL	7	= \$4,069.00	\$61.04 1.5%	\$81.38 2.0%	\$4,211.42 x 12 =	\$50,537 52.38%	0.50	\$25,269	\$13,236					
Personnel Benefits (contingency)	-	-	-	-	- -	- -	- -	- -	-	-	-	\$452				
Total FY 2023 Budgeted FTEs, Salaries, and Benefits:											1.50	\$108,602	\$45,713			