

**BEFORE THE LOCAL BOARD OF HEALTH
PACIFIC COUNTY, WASHINGTON
1216 W. Robert Bush Drive
South Bend, Washington**

**Regular Meeting
Tuesday, May 27, 2014
9:00AM or shortly thereafter as possible**

AGENDA

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. Consent Agenda items will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

PUBLIC HEARINGS *(held in the Commissioners Meeting Room unless otherwise noted)*

10:00 AM Public Hearing-adoption of Local BOH Ord No. 2D

Call to Order

**PLEDGE OF ALLEGIANCE FOR PACIFIC COUNTY BOARD OF HEALTH &
BOARD OF COUNTY COMMISSIONERS MEETINGS**

Public Comment *(limited to three minutes per person)*

CONSENT AGENDA (A)

A) Approve minutes of the April 8 and 22, 2014 meetings

PUBLIC HEARING

B) **10:00am** Board of Health Ordinance No. 2D

ADJOURNMENT

The Board may add and take action on other items not listed on this agenda and order of action is subject to change

The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #32

PROCEEDINGS

9:00 AM
Tuesday, April 8, 2014

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:00am

COUNTY COMMISSION and PERSONNEL PRESENT

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Faith Taylor-Eldred Community Development Director
Mike Collins, Public Works Director/County Engineer
David Burke, Prosecuting Attorney
Jeff Nesbitt, Vegetation Management Director

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded meeting)
Scot Pearson, Willapa Harbor Herald (recorded meeting)
One member of the general public

**PLEDGE OF ALLEGIANCE FOR PACIFIC COUNTY BOARD OF HEALTH &
BOARD OF COUNTY COMMISSIONERS MEETINGS**

PUBLIC COMMENT - None

CONSENT AGENDA (A)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Minutes of regular meeting of March 25, 2014

ADJOURMENT – 9:01am

SIGNATURE ON THE FOLLOWING PAGE

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #32

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Steve Rogers, Chairman

ATTEST:

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #32

PROCEEDINGS

9:00 AM
Tuesday, April 22, 2014

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:00am

COUNTY COMMISSION and PERSONNEL PRESENT

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Faith Taylor-Eldred Community Development Director
Mike Collins, Public Works Director/County Engineer
David Burke, Prosecuting Attorney
Jeff Nesbitt, Vegetation Management Director

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded meeting)
Scot Pearson, Willapa Harbor Herald (recorded meeting)
One member of the general public

**PLEDGE OF ALLEGIANCE FOR PACIFIC COUNTY BOARD OF HEALTH &
BOARD OF COUNTY COMMISSIONERS MEETINGS**

PUBLIC COMMENT - None

CONSENT AGENDA (A)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Minutes of regular meeting of March 25, 2014

ADJOURNMENT – 9:01am

SIGNATURE ON THE FOLLOWING PAGE

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #32

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Steve Rogers, Chairman

ATTEST:

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

**BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.**

REQUESTED MEETING DATE:

5/27/2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

BOCC ACTION: ☐ APPROVED

☐ DENIED

Agenda Item #: _____

Initial: _____

Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review: ☐ Clerk of the Board

☐ Risk Management

☐ Legal

☐ CONTINUED TO DATE: _____

TIME: _____

☐ OTHER: _____

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ PACCOM

☐ Superior Court

☐ CF

☐ Auditor

☐ EMA

☐ PC Fair

☐ Treasurer

☐ SEA

☐ Clerk

☐ Health

☐ Prosecutor

☐ Vegetation Mgmt

☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Coop. Ext.

☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Local Board of Health

DIVISION (if applicable): Ordinances

OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board

PHONE / EXT: _____

SIGNATURE: 

DATE: _____

5/8/2014

NARRATIVE OF REQUEST

Open public hearing
Swear in those wishing to provide testimony
Close public hearing

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Adopt Board of Health Ordinance 2D pertaining to Solid Waste Handling, Litter, and Unauthorized Dumping, effective June 10, 2014

PACIFIC COUNTY
LOCAL BOARD OF HEALTH
ORDINANCE NO. 2D

AN ORDINANCE AMENDING PACIFIC COUNTY LOCAL BOARD OF HEALTH
ORDINANCE NOS. 2, 2A, 2B, AND 2C WHICH PERTAIN TO SOLID WASTE
HANDLING, LITTER, AND UNAUTHORIZED DUMPING

WHEREAS, pursuant to Chapter 70.95.160 RCW and Chapter 173-350 WAC, the Pacific County Local Board of Health is required to adopt an ordinance governing solid waste handling, and permitting of solid waste disposal facilities; and

WHEREAS, the Washington State Department of Ecology updated state solid waste handling standards via adoption of Chapter 173-350 WAC, Solid Waste Handling Standards, on February 4, 2003, March 7, 2003, and March 25, 2013; and

WHEREAS, Pacific County has adopted solid waste handling standards that comply with Chapter 173-350 WAC and Chapter 173-351 WAC; and

WHEREAS, the adoption of Chapter 173-350 WAC and Chapter 173-351 WAC by the Pacific County Local Board of Health is necessary to protect the health, safety, and welfare of the residents of Pacific County; and

WHEREAS, Pacific County has identified a need to properly handle solid waste, dumping and litter as the result of court ordered evictions;

NOW THEREFORE, IN ACCORDANCE WITH CHAPTER 70.05 RCW, CHAPTER 70.95 RCW, CHAPTER 173-350 WAC, AND CHAPTER 173-351 WAC, IT IS HEREBY ORDAINED BY THE PACIFIC COUNTY LOCAL BOARD OF HEALTH THAT PACIFIC COUNTY LOCAL BOARD OF HEALTH ORDINANCE NO. 2C, WHICH AMENDS PACIFIC COUNTY LOCAL BOARD OF HEALTH ORDINANCE NOS. 2, 2A, 2B, AND 2C IS ADOPTED AS FOLLOWS:

1. Section 1 of Pacific County Local Board of Health Ordinance No. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, 2C is amended to read as follows:

I. PURPOSE

- 1.1 Statement of Authority and Applicability. This Ordinance is established pursuant to RCW 70.05, RCW 70.95.160, Chapter 173-350 WAC, and Chapter 173-351 WAC. This Ordinance applies to the incorporated and unincorporated areas of Pacific County.

- 1.2 The purpose of this Ordinance is to control litter and unauthorized handling or dumping of solid waste in Pacific County, and to establish procedures and standards for permitting of solid waste management facilities. This Ordinance is intended to place upon all persons residing, traveling or doing business within Pacific County the duty to prevent and eliminate unsanitary, unsightly, and otherwise environmentally damaging conditions. This Ordinance seeks to protect the public against health and safety hazards and the expense incident to littering and unauthorized dumping of solid waste.
- 1.3 Solid Waste Handling Standards, Chapter 173-350 WAC, Sections 010 through 990 (excluding Section 600) effective February 10, 2003 and Section 600 (Financial Assurance), effective March 7, 2003, and any amendments thereto, and hereinafter amended is adopted by reference as the solid waste handling code for Pacific County.
2. Section 2 of Pacific County Local Board of Health Ordinance No. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, and 2C is amended to read as follows:

II. DEFINITIONS

- 2.1 Approved – “Approved” means acceptable to the health officer as stated in writing.
- 2.2 Board of Health – “Board of Health” means the legally constituted Pacific County Local Board of Health.
- 2.3 County – “County” means Pacific County.
- 2.4 Department – “Department” means the Pacific County Department of Community Development.
- 2.5 Ecology – “Ecology” means the Washington State Department of Ecology.
- 2.6 Health Officer – “Health Officer” means the Health Officer appointed by the Local Board of Health pursuant to RCW 70.05.050, or a representative authorized by and under the supervision of the appointed Health Officer.
- 2.7 Imminent Health Hazard – “Imminent Health Hazard” means that individuals are likely to come in contact with (1) radiation, (2) pathogenic organisms, or (3) toxic, hazardous or dangerous chemicals that will endanger their health upon incidental contact.

- 2.8 Litter – “Litter” means any garbage, trash, debris, rubbish, tires or any other form of solid waste.
- 2.9 Litter Receptacles – “Litter Receptacle” means a container designed in a manner approved by Pacific County, which conforms to the requirements of WAC 173-310-050 et. seq., or any amendments thereto.
- 2.10 Person – “Person” means an individual, a partnership (including partners and managers), a corporation (including board members, officers, and managers), or any other entity of any kind. “Person” also includes an applicant, a permit holder, an authorized agent of any entity, or any third party acting on behalf of any entity.
- 2.11 Prosecuting Authority – “Prosecuting Authority” means the Pacific County prosecuting attorney, his or her deputies and assistants, or such other person as may be designated by statute.
- 2.12 Public Nuisance – “Public Nuisance” means:
- a. To cause, permit, or allow the carcass of any animal of any offal, filthy, or noisome substance to be collected, deposited, or to remain in any place to the prejudice of others or to the prejudice of the general public.
 - b. To pollute any watercourse, lake, stream, marsh, well, spring, or groundwater.
 - c. To obstruct, impede, or encroach, without legal authority, any river, harbor, lake, or other collection of water, or any public highway, private way, street, alley, commons, landing places, ways to burying places, or public rights or way.
 - d. To establish and maintain, without authority of law, any inherently dangerous business, or activity which emits odors, smells, or noise that is dangerous to the health of individuals or the public or which prevents an individual from the quiet enjoyment of his or her property.
 - e. To cause, permit, or allow to remain on property a condition, such as an open well, which is inherently dangerous to the general public and which would be classified as an attractive nuisance.
 - f. To cause, permit, or allow the presence in the open, as opposed to an enclosed building, or any abandoned or discarded objects or equipment, such as automobiles, furniture, stoves, refrigerators, washers, dryers, freezers or hot water tanks.

- g. To keep, permit, or allow on premises any putrescent material that is attractive to vermin, unless the same is in containers that deny access to vermin and contain any obnoxious odors therefrom.
- h. To cause, permit, or allow the continuation of failed septic systems.
- i. To cause, permit, or allow any fence that has the purpose of containing livestock or horses to fall into disrepair, if the field is used or intended to be used, for the housing of livestock or horses.
- j. To cause, permit, or allow the accumulation of, or growth of, vegetation or materials that constitute an unreasonable fire hazard to any building or real property.
- k. To cause, permit, or allow the disposal of garbage except in an approved container or solid waste site.
- l. To cause, permit, or allow to remain on premises any building which has been damaged by fire or elements, or which has deteriorated to a point that is not economically feasible to repair the same, and which building constitutes a potential hazard to the public.
- m. To cause, permit, or allow loud noise to emanate from their premises, by mechanical, electrical, human or animal means of transmission, in such a manner and at such times as to cause another to lose the quiet and peaceful enjoyment of their property. An isolated instance of this prohibited activity is not a public nuisance. A pattern of this activity is a public nuisance.

2.13 Regulation – “Regulation” means a statute. “Regulation” also means an administrative rule of adjudicatory decision which is adopted under the authority of the Local Board of Health, the Board of Supervisors of Pacific County Flood Control District No. 1, the Pacific County Board of Commissioners, the State of Washington, or the Federal government.

- 2.14 Solid Waste – “Solid Waste” means all putrescible and non-putrescible solid and semisolid wastes, including but not limited to garbage, rubbish, ashes, industrial wastes, swill, demolition and construction wastes, abandoned vehicles or parts thereof, and discarded commodities. This includes all liquid, solid, and semisolid materials which are not the primary products of public, private, industrial, commercial, mining, and agricultural operations. Solid waste includes but is not limited to sludge from wastewater treatment plants and septage from septic tanks, wood waste, dangerous waste, and problem wastes not exempted by Chapter 70.95 RCW.
- 2.15 Statute – “Statute” means any Ordinance of the Local Board of Health, the Pacific County Flood Control Zone District No. 1, the Pacific County Board of Commissioners, or any State or Federal law.
- 2.16 Unauthorized Dumping – “Unauthorized Dumping” means to discard, dump, deposit, throw or otherwise dispose of any material defined by the State of Washington, or any Local Board of Health Ordinance, or any County ordinance as “solid waste” in any location when a person does not have a valid permit for the disposal of such waste or the activity in question is not exempted under this Ordinance.
3. Section 3 of Pacific County Local Board of Health Ordinance Nos. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, and 2C is amended to read as follows:

III. ADMINISTRATION

- 3.1 The Administrative Officer of the Local Board of Health or his or her designee shall be the administrator of this Ordinance and shall be responsible for administering the provisions and requirements of this Ordinance.
- 3.2 The Administrative Officer of the Local Board of Health, or his or her designee, is hereby authorized to adopt and implement written administrative rules which are consistent with and effectuate the purpose of this Ordinance. Any activity pertaining to solid waste handling and disposal shall conform to any such administrative rules that are adopted by the Administrative Officer of the Local Board of Health, or his or her designee. Where the provisions of Chapter 173-350 WAC and Chapter 173-351 WAC, and any amendments thereto, conflict with this Ordinance, or any written administrative rules adopted under Subsection 3.2, the more strict regulation shall apply.

- 3.3 The Administrative Officer of the Local Board of Health or his or her designee is hereby authorized to develop a fee schedule to cover all of the activities delineated in this Ordinance. Any proposed fees shall not become effective until approved by resolution of the Local Board of Health. The Department shall not accept for review any material supplied by an applicant, or issue any permit, nor in any manner take any official action, until the appropriate fees are paid.
- 3.4 In the event of any conflict between this Ordinance and any other ordinance of Pacific County, or the Local Board of Health, the regulation which provides the greater environmental protection shall apply. Satisfying the requirements of this Ordinance does not affect a person's obligation to comply in all respects with other Federal, State, and local regulations.
4. Section 4 of Pacific County Local Board Ordinance Nos. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, and 2C is amended to read as follows:

IV. PROHIBITED ACTIVITIES

- 4.1 Littering – No person shall throw, drop, deposit, discard, or otherwise dispose of litter on any public place in the County or upon any private property not owned by him, or in any waters within the jurisdiction of the County or the incorporated cities whether from a vehicle or otherwise, including, but not limited to, any street, sidewalk, alley, or park, except:
- 4.1.1 When such property is duly designated by the State, by any of its agencies, by the County or the incorporated cities for disposal of garbage and refuse, and a person is authorized by the appropriate permitting authority to so use such property; or
- 4.1.2 When a person puts litter into a litter receptacle or other container in such a manner that the litter will be prevented from being carried away or deposited by the elements upon any part of said public place or any private property; or
- 4.1.3 When a person is the owner or has control or custody of the property, or has prior consent of an owner or tenant in lawful possession of the property and the person is authorized by permit to dispose of such material or unless the act is done under the personal direction of the said property owner or tenant and provided said litter shall not cause a public nuisance or be in violation of any State or local laws, rules or regulations.

- 4.2 Unauthorized dumping – No person shall dump, deposit, drop, discard or otherwise dispose of any solid waste material including, but not limited to, garbage, rubbish, trash, tires, wood waste or seafood waste upon any public place in the County, or any private property including, but not limited to, any highway, street, road, lane, alley, sidewalk, lot, park or surface water, except in duly designated locations authorized by and under a permit by the Department.
- 4.3 Litter Bags – No owner or person in possession of a vehicle or watercraft operating in the County shall do so without a litter bag in said vehicle or watercraft at all times.
- 4.4 Litter Accumulation – No person shall sweep into or deposit in any gutter, street, alley or other public place the accumulation of litter from any building, lot or from any public or private driveway or sidewalk. Persons owning or occupying property shall keep the sidewalks or the roadside in front of their premises free from litter.
- 4.5 Handbills
- 4.5.1 No person shall throw or deposit any handbill upon any public place within the County; provided, however, that it shall not be prohibited for any person to hand out, without charge to the receiver thereof, any handbill to any occupant of a vehicle, or to any other person who is willing to accept it.
- 4.5.2 No person shall throw or deposit any handbill in or upon any uninhabited or vacant property. The provisions of this Subsection do not apply to the distribution of mail by the United States or to the delivery of newspapers. However, newspapers that are placed on private residences or other private property shall be deposited in such a manner as to prevent their being carried by the elements to any public place.
- 4.6 Vehicle Loads – No vehicle shall be driven or moved on any public street or highway unless such vehicle is so constructed as to prevent any of its load from dropping, shifting, leaking or otherwise escaping there from, except that materials may be deposited on the roadway for the specific purpose of enhancing public safety and/or facilitating construction projects by public authorities or persons holding contracts therefrom.

- 4.7 Abandonment of Buildings – It shall be unlawful for the owner or occupant of any property, public or private, within the County, to permit any building or structure of any kind to be abandoned to where such building is used for dumping litter in violation of this Ordinance. The owner or occupant of such building shall secure said building to prevent the accumulation of litter on the property and shall dispose of the debris and litter in conformity with the provisions of this Ordinance.
- 4.8 Solid Waste Handling – Chapter 173-350 WAC and any amendments thereto are herein adopted by reference. No person shall act in a manner contrary to the requirements of Chapter 173-350 WAC, or any amendments thereto.
- 4.9 Municipal Solid Waste Landfills – Chapter 173-351 WAC and any amendments thereto are herein adopted by reference. No person shall act in a manner contrary to the requirements of chapter 173-351 WAC, or any amendments thereto.
5. Section 5 of Pacific County Local Board of Health Ordinance No. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, and 2C is amended to read as follows:

V. LITTER RECEPTACLES

- 5.1 Litter receptacles shall be placed in parks, recreational vehicles parks, gasoline service stations, tavern or restaurant parking lots, shopping centers, grocery store parking lots, marinas, boat launching areas, fishing access areas, beaches, bathing areas, locations that service transient habitation, and other such public places in sufficient numbers to meet the specifications contained in Chapter 173-310.050 et seq., WAC or any amendments thereto.
- 5.2 It shall be the responsibility of any person owning or operating any establishment or public place in which litter receptacles are required by this subsection to procure, place, maintain, and empty such litter receptacles at his or her own expense in accordance with WAC 173-310.050 et seq., WAC or any amendments thereto.
- 5.3 Litter receptacles placed in accordance with this Section shall be used only for such litter material as persons may have for disposal while passing along the street, road or other public place and shall not be used for the disposal of other solid waste accumulated in residences, industries, or businesses.
- 5.4 No person shall willfully damage or deface any litter receptacle.

5.5 It shall be the responsibility of the person owning or maintaining litter receptacles to remove litter from receptacles in a timely fashion and to properly dispose of the contents.

5.6 Litter receptacles shall be of a size and design approved by the Department and Ecology.

6. Section 6 of Pacific County Local Board of Health Ordinance No. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, and 2C is amended to read as follows:

VI. FORCEFUL EVICTIONS

Once personal property and/or solid waste has been placed onto a public access or public right of way pursuant to a Court Ordered Eviction per Title 59 RCW, the owner of the personal property, or their designee, shall have forty-eight (48) hours to remove said personal property and/or solid waste off the public access. If after 48 hours, the owner or designee has not removed the personal property off of the public access, the said materials shall be deemed abandoned and shall be considered as litter. The Local Board of Health, or their designee, shall have the right to remove the personal property and/or solid waste for disposal, or shall allow a designated property owner from where the personal property originated, to remove the property. In addition, the owner of the personal property shall be deemed to be in violation of BOH Ordinance No. 2, or any amendments thereto, and shall be subject to the provisions contained therein.

7. Section 7 of Pacific County Local Board of Health Ordinance Nos. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, and 2C is amended to read as follows:

VII VIOLATIONS

7.1 A person who violates the provisions of this Ordinance or who fails to comply with any of its requirements shall be subject to the procedures and sanctions set forth in Pacific County Local Board of Health Ordinance No. 1, or any amendments thereto.

- 7.2 In addition to the civil penalty provisions provided in Pacific County Local Board of Health Ordinance No.1 or any amendments thereto, any person who violated any of the provisions of this Ordinance is guilty of a misdemeanor, and each day or portion thereof during which a violation is committed, continued, or not permitted shall constitute a separate offense. The penalty for each violation is a fine of not more than one thousand dollars (\$1,000) or imprisonment for not more than ninety (90) days, or both. The principles of liability contained in Chapter 9A.08 RCW including, but not limited to, liability for conduct of another shall apply to the enforcement of this Ordinance as shall all judicial interpretations thereof.
- 7.3 When a court determines that a person has committed a civil infraction under this Ordinance and Pacific County Local Board of Health Ordinance No. 1 or any amendments thereto, the Local Board of Health may collect penalties, assessments, costs, and/or fines by any procedure established for the collection of debts that are owed to the Local Board of Health.
- 7.4 Any disposition of a violation pursuant to this Ordinance and Pacific County Local Board of Health Ordinance No. 1, or any amendments thereto, shall not absolve a person from correcting or abating a violation and shall not prevent the prosecuting authority from pursuing criminal prosecuting, other civil action including, but not limited to, injunctive relief, license revocation, and abatement, or all of the above.
- 7.5 Any or all of the remedies articulated in Subsection 7.1, 7.2, and 7.4 may be used by the Local Board of Health to enforce this Ordinance. Nothing contained in this Ordinance shall prevent the Pacific County Local Board of Health by and through the prosecuting authority, from taking such other lawful action as is necessary to prevent or remedy any violations.
8. Section 8 of Pacific County Local Board of Health Ordinance Nos. 2, as amended by Pacific County Local Board of Health Ordinance Nos. 2A, 2B, and 2C is amended to read as follows:

VIII. SEVERABILITY

- If any provision, or any portion thereof, contained in this Ordinance is held to be unconstitutional, invalid or unenforceable, said provisions(s), or portion(s) thereof, shall be deemed severed and the remainder of this Ordinance shall not be affected and shall remain in full force and effect.
9. Section 9 of Pacific County Local Board of Health Ordinance Nos. 2, 2A, 2B, and 2C are amended to read as follows:

IX. EFFECTIVE DATE

Pacific County Local Board of Health Ordinance No. 2 is effective as of October 8, 1996. The amendments and additions contained in Pacific County Board of Health Ordinance No. 2A became effective July 27, 1999. The amendments and additions contained in Pacific County Local Board of Health Ordinance No. 2B became effective February 1, 2004. The amendments and additions contained in Pacific County Local Board of Health Ordinance No. 2C became effective May 1, 2007.

The amendments and additions contained in Pacific County Local Board of Health Ordinance No. 2D shall take effect June 10, 2014. Notice of the effective date of this Ordinance shall be published in Pacific County's official legal newspaper at least five (5) days before the effective date.

10. Pacific County Local Board of Health Ordinance No. 2D shall take effect June 10, 2014. Notice of the effective date of this Ordinance shall be published in Pacific County's official legal newspaper at least five (5) days before the effective date.

PASSED by the Pacific County Local Board of Health in regular session at South Bend, Washington, by the following vote, then signed by its membership and attested to by its Clerk in authorization of such passage the 27th day of May, 2014.

_____ AYE; _____ NAY; _____ ABSTAIN; _____ ABSENT

LOCAL BOARD OF HEALTH
PACIFIC COUNTY, WASHINGTON

Steve Rogers, Chair

Frank Wolfe, Commissioner

Lisa Ayers, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board

**BEFORE THE BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON
1216 W. Robert Bush Drive
South Bend, Washington**

**Tuesday, May 27, 2014
9:00AM or shortly thereafter**

The Board of County Commissioners meeting will be called
to order following the business of the Local Board of Health

AGENDA

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. Consent Agenda items will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

WORKSHOPS/MEETINGS *(held in the Commissioners Conference Room unless otherwise noted)*

10:30 AM Workshop re: county property

11:30 AM Visit from WSU Associate Dean, Rich Koenig

Call to Order

Public Comment *(limited to three minutes per person)*

CONSENT AGENDA (Items 1-5)

Flood Control Zone District #1 (Board of Supervisors)

- 1) Approve Perpetual Non-Exclusive Stormwater Easement for Rival & Margaret Moore Trust for the Sid Snyder Tarlett Stormwater Improvement Project

Department of Community Development

- 2) Approve Amendment #1 to Contract #13-2109 with Department of Fish & Wildlife

Sheriff's Office

- 3) Approve Amendment A to Grant Contract #E12-284 with WA State Military Department

General Business

- 4) Approve minutes from the April 8 and 22, 2014 meetings
- 5) Approve Vendor Claims:
Warrants Numbered 122124 thru 122292 for \$426,142.99

YEARS OF SERVICE AWARDS

- 6) 20 Years: Kelli Buchanan (GA)
25 Years: Cheryl Betrozoff (DPW)

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

- 7) Consider adoption of Resolution 2014-_____ pertaining to County Road Project 1638-Sandridge Road Resurface Project
- 8) Consider adoption of Resolution 2014-_____ pertaining to County Road Project 1637-Smith Creek Road Realignment Project
- 9) Consider adoption of Resolution 2014-017A modifying County Road Project 1628A-Sandridge Road Resurfacing Project
- 10) Consider approval of 2014 Chinook Park Maintenance and Operation Contract with the Port of Chinook
- 11) Consider approval of request to hire temporary Engineering Aides for summer construction season

ITEMS REGARDING SHERIFF'S OFFICE

- 12) Consider approval of request for upgrade/replacement of Mobile Data Computers (MDC's) due to XP issues
- 13) Consider approval of request to reclassify Clerk/Secretary to Civil Clerk

ITEMS REGARDING SUPERIOR COURT CLERK

- 14) Consider approval of Software Maintenance Agreement with JURY+ Jury Management System with Jury Systems Incorporated; authorize Clerk to sign

ITEMS REGARDING CIVIL SERVICE

- 15) Accept the resignation of Amy Dennis, Civil Service Examiner, effective May 30, 2014; authorize advertising to fill vacant position

ITEMS REGARDING VEGETATION MANAGEMENT

- 16) Consider approval of request to hire Troy Harkness, Spartina Field Crew I, effective June 2, 2014 and Eddie Knick, part-time Spartina Field Crew II, effective June 16, 2014

ITEMS REGARDING BOARDS & COMMISSIONS

- 17) Confirm resignation of Amy Dennis from Lodging Tax Advisory Committee representing "involved in activity"-user position

ITEMS REGARDING GENERAL BUSINESS

- 18) Consider approval of request from the Chinook Indian Nation for overnight camping at the Chinook County Park on Thursday, June 19th for their annual Canoe Journey
- 19) Consider adoption of Resolution 2014-_____ establishing a Public Participation Program for the Shoreline Master Program update
- 20) Consider approval of Subrecipient Agreement with Chinook Water District for the CDBG Planning Only Grant

EXECUTIVE SESSION

- 21) To discuss anticipated litigation, pending litigation or any matter suitable for Executive Session under RCW 42.30.11

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.

REQUESTED MEETING DATE:

May 27th 2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

BOCC ACTION:

☐ APPROVED

☐ DENIED

Agenda Item #:

Initial:

Date:

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO:

Review: ☐ Clerk of the Board

☐ Risk Management

☐ Legal

☐ CONTINUED TO DATE:

TIME:

☐ OTHER:

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ PACCOM

☐ Superior Court

☐ CF

☐ Auditor

☐ EMA

☐ PC Fair

☐ Treasurer

☐ SEA

☐ Clerk

☐ Health

☐ Prosecutor

☐ Vegetation Mgmt

☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Coop. Ext.

☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Dept of Public Works

DIVISION (if applicable): Roads

OFFICIAL NAME & TITLE: Mike Collins, Director/Engineer

PHONE / EXT: 3368

SIGNATURE:

Michael Collins

DATE: 5-13-14

NARRATIVE OF REQUEST

Attached is acceptance by the Board of Supervisors for Flood Control Zone District No.1 is a Perpetual Non-Exclusive Stormwater Easement for Rival & Margaret Moore Trust for the Sid Snyder Tarlett Stormwater improvement Project. Upon acceptance the Easement will be recorded with the Pacific County Auditor.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Return to:

Pacific County Department of Public Works
PO Box 66
South Bend, WA 98586

PERPETUAL NON-EXCLUSIVE STORMWATER SYSTEM EASEMENT

The undersigned, RIVAL S. & MARGARET MOORE, TRUST, does hereby convey and grant as a gift to the County of Pacific, State of Washington, hereinafter referred to as the "GRANTEE", a perpetual non-exclusive stormwater system easement twenty feet (20') wide along the existing ditch for the purpose of maintenance to include; vegetation management, grading the ditch, replace culverts and place additional culverts as needed.

A perpetual non-exclusive stormwater system easement located on the NWN and Tax Lot 122 in Section 21, Township 10 North, Range 11 West, W.M., Pacific County, Washington, known as Parcel No. 10112112000 & No. 10112112122 as recorded under Auditor Fee No. 9410-1056 on file in the office of the Pacific County Auditor.

The terms of this easement are as follows:

1. GRANTEE, its agents, independent contractors, and invitees shall use the easement for installation, maintenance and repair of a stormwater conveyance system therein.
2. GRANTEE, its agents, independent contractors, and invitees reserve the right of reasonable access to reconstruct, maintain, and/or repair the stormwater conveyance system.
3. GRANTEE, its agents, independent contractors, and invitees, upon reconstruction, maintenance and/or repair shall return the surface of the property to as near the condition it was prior to the work as is feasible.
4. GRANTOR reserves the right to use the easement to construct driveways, paving, landscaping, and fill, provided that GRANTOR shall not construct or maintain any building, structure or improvement which would interfere with the rights herein described.

5. GRANTEE agrees to indemnify and defend GRANTOR from any loss, claim, or liability to GRANTOR arising in any manner out of GRANTOR'S use of the easement.

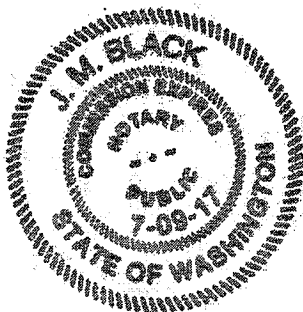
IN WITNESS WHEREOF the undersigned has executed this instrument this 7th day of May, 20 14.

Jeffrey C. Moore
JEFFREY C. MOORE and MARGARET MOORE, Trust

STATE OF WASHINGTON)(
COUNTY OF PACIFIC)

On this day personally appeared before me Jeffrey C. Moore and known to be the individuals described in and who executed the within and foregoing instrument, and acknowledged that they signed the same as their own free and voluntary act and deed for the uses and purposes therein mentioned.

Given under my hand and official seal this 7th day of May, 20 14.



J. M. Black
Notary Public in and for the State of Washington
Residing at Long Beach WA 90803
Commission Expires 7-09-17



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

**BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.**

REQUESTED MEETING DATE:

5/27/2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

BOCC ACTION: ☐ APPROVED ☐ DENIED

Agenda Item #: _____

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN ☐ DEFERRED TO: _____

☐ CONTINUED TO DATE: _____ TIME: _____

☐ OTHER: _____

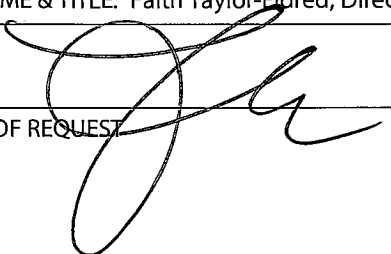
Review: ☐ Clerk of the Board
☐ Risk Management
☐ Legal

DISTRIBUTION LIST:

- | | | | | |
|------------------------------|--|-----------------------------------|-------------------------------------|--|
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA | <input type="checkbox"/> PC Fair | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Health | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Vegetation Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Juvenile | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Coop. Ext. |
| | <input type="checkbox"/> DCD | <input type="checkbox"/> NDC | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|---|---------------------------------|
| DEPARTMENT/OFFICE: Community Development | DIVISION (if applicable): Admin |
| OFFICIAL NAME & TITLE: Faith Taylor-Eldred, Director | PHONE / EXT: 360.875.9356 |
| SIGNATURE:  | DATE: May 16 '14 |
| NARRATIVE OF REQUEST | |
| <p>The Department of Fish and Wildlife is amending agreement 13-2109, 13-15 Coastal MRC, to modify the Scope of Work and Budget. This work is performed by the Conservation District through an interlocal agreement. The amendment is effective as of April 1, 2014.</p> | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |

| | |
|--|--|
| Name of Contractor: <u>Department of Fish and Wildlife</u> | |
| Name of contract/agreement/grant/amendment (if amendment, provide copy of original document(s)): <u>13-2109</u> | |
| Contract/Agreement/Grant/Amendment #: | |
| Indicate type: <input type="checkbox"/> Intergovernmental/Interagency <input type="checkbox"/> Employment/Special Services Agreement <input type="checkbox"/> Federal Contract <input type="checkbox"/> Memorandum of Understanding/Agreement <input type="checkbox"/> Interoffice/Interdepartmental <input checked="" type="checkbox"/> State Contract | |
| Contractor Type (check all that apply): <input type="checkbox"/> For-Profit <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> Non-Profit <input type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> State <input type="checkbox"/> Sub Recipient <input type="checkbox"/> Federal <input type="checkbox"/> Other | |
| Please indicate appropriate Tax Identification Number, Uniform Business Identification Number, or Social Security Number on Page 3 of this form. | |
| TYPE OF REQUEST (Mark all that apply and provide breakdown of bid proposals along with all pertinent documents.): | |
| Public Works Project (RCW 39.04): <input type="checkbox"/> Limited PW Process (<\$35,000) <input type="checkbox"/> Limited PW Process (<\$40,000) <input type="checkbox"/> Small PW Process (<\$300,000) <input type="checkbox"/> PW Project (>\$300,000) | |
| Equipment, Materials, & Supplies (RCW 36.32): <input type="checkbox"/> < \$5,000 (attach 3 bids) <input type="checkbox"/> \$5,000-\$25,000 (use small works roster) <input type="checkbox"/> >\$25,000 (competitive bids) | |
| Services / Leases: <input type="checkbox"/> Architectural & Engineering <input type="checkbox"/> Personal Services <input type="checkbox"/> Lease (Personal Property i.e. copier, printer) <input type="checkbox"/> Lease (Real Property) <input type="checkbox"/> Telecomm & Data Processing <input type="checkbox"/> Other Services (Please Describe): | |
| To be located at: _____ | |
| Exceptions to Bidding (Please provide appropriate documentation): <input type="checkbox"/> Insurance/Bonds <input type="checkbox"/> Emergency Event (Purchases/Public Works) <input type="checkbox"/> Single (Sole) Source Purchase* <input type="checkbox"/> Special Facilities/Market Conditions *Resolution Required | |
| <input type="checkbox"/> PURCHASE UNDER ANOTHER AGENCY'S CONTRACT ("Piggybacking") Please attach the following: - Copy of Intergovernmental Agreement with other agency - Confirmation that vendor agrees to participation - Documentation that contract was awarded in compliance with bidding law - Documentation that Agency posted bid/solicitation notice on its website or provided access link to the notice | |
| <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Franchise <input type="checkbox"/> Annexation <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Appeal <input type="checkbox"/> Inventory Acquisition/Disposal <input type="checkbox"/> Tort Claim <input type="checkbox"/> Call for Bids <input type="checkbox"/> Open Space/Timber Classification <input type="checkbox"/> Post, Advertise and/or Fill Position (attach New Employee Form) <input type="checkbox"/> Other (please describe): _____ | |
| BACKGROUND/SUMMARY (include date of prior workshop and/or action, if applicable): | |
| TOTAL COST/AMOUNT (include sales & use tax): \$4,850 | |
| TOTAL TAX: | |
| TOTAL SHIPPING/HANDLING: | |
| EXPENDITURE FUND #: <u>116</u> .XXX.XXX.XX.XX | |
| EXPENDITURE BUDGETED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Will supplemental be required? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| IN-KIND MATCH REQUIRED? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| DESCRIBE MATCH: | |
| MATCHING FUNDS REQUIRED? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| AMOUNT OF MATCHING FUNDS: | |



Letter of Transmittal

GRANTEE Pacific County DATE: 1 May, 2014

PROJECT Faith Taylor-Eldred FROM: Janice Jackson
MANAGER Deputy Contracts Officer

ADDRESS Post Office Box 68 WDFW AGREEMENT #13-2109

CITY, STATE, ZIP South Bend, WA 98586 FOR GRANTEE #

PROJECT TITLE: 13-15 Coastal MRC

The documents transmitted herewith are as follows:

| COPIES | DESCRIPTION | CODE |
|--------|---|------|
| 2 | CONTRACT AMENDMENT | 3, 4 |
| 1 | ATTACHMENT B – CONTRACT / PROJECT SUMMARY | 1, 7 |

1. FOR YOUR USE
2. FOR REVIEW & COMMENT
3. FOR ACCEPTANCE
4. FOR EXECUTION / PLEASE SIGN & RETURN
5. REVIEW, COMPLETE & RETURN
6. AS REQUESTED
7. OTHER: KEEP FOR YOUR RECORDS

REMARKS:

For acceptance, the referenced instrument is presented. If agreeable to the COUNTY, please sign both copies of the Amendment, and return them to my attention at:

Washington Department of Fish and Wildlife
600 Capitol Way North
Olympia, WA 98501-1091

BY COURIER SERVICE
5th Floor Natural Resource Building
1111 Washington Street SE
Olympia, WA 98501

Once executed by WDFW, one original will be returned to you for your Grant file. You may retain the attachment for your records. Please let me know if you have questions. Thank you and be sure to make yours an excellent day!

Enclosures



**WASHINGTON STATE
DEPARTMENT OF FISH AND WILDLIFE
CONTRACT AMENDMENT**

1. CONTRACTOR NAME & ADDRESS:

Pacific County
PO Box 68
South Bend, WA 98586

2. CONTRACT INFORMATION

Contract Name: 13-15 Coastal MRC - Pacific County
WDFW Number: 13-2109
Amendment Type: Scope, Cost, Date Change
Amendment Number: 1

3. AMENDMENT DESCRIPTION:

The purpose of this Amendment is to modify the Scope of Work, and Budget for FY14. This Amendment removes Task 8 in its entirety; and adds new Task 10 and deliverables, and funding for this task

Agreement Modifications

SCOPE OF WORK

- This Amendment REMOVES Task 8 in its entirety from the Statement of Work.
 - * Task 8 / Water Quality Education and Improvement at South Bend High School
- This Amendment ADDS new Task 10, and deliverable to the Statement of Work.
 - * Task 10 / Willapa Bay Noxious Vegetation Survey

PROJECT FUNDING

- REMOVES funding in the amount of \$800 as follows:
 - * Task 8 / \$800
- PROVIDES additional funding in the amount of \$38,500 as follows:
 - * Task 10 / \$5,178
- This award of \$4,378 (Task 10 | \$5,178 - \$800 | Task 8) brings the total funding for this project to \$38,500 for the full Grant term, 07/01/2013 to 06/30/2014
- Individual project budgets and amount by fund source have been adjusted accordingly.

CONTRACT/PROJECT SUMMARY

- For details, see the Contract/Project Summary, which has been revised, and is incorporated by this reference.

EFFECTIVE DATE

- This Amendment shall be effective as of 04/01/2014.

No other changes authorized under this Amendment.

All other Terms and Conditions of the Grant shall remain in full force

4. All other terms and conditions of the original contract and any previous amendments thereto remain in full force and effect.

5. ☒ Organization hereby acknowledges and accepts the terms and conditions of this amendment. Signature is required below.

6. ☐ This is a unilateral amendment. Signature of the Organization is not required.

7. FOR THE CONTRACTOR

Contractor

Date

8. FOR THE DEPARTMENT OF FISH AND WILDLIFE

Jeffrey Hugdahl,
Contracts and Purchasing Manager

Date



**WASHINGTON STATE
DEPARTMENT OF FISH AND WILDLIFE
CONTRACT AMENDMENT**

| | |
|--|--|
| 1. CONTRACTOR NAME & ADDRESS: Pacific County PO Box 68 South Bend, WA 98586 | 2. CONTRACT INFORMATION Contract Name: 13-15 Coastal MRC - Pacific County WDFW Number: 13-2109 Amendment Type: Scope, Cost, Date Change Amendment Number: 1 |
| 3. AMENDMENT DESCRIPTION: The purpose of this Amendment is to modify the Scope of Work, and Budget for FY14. This Amendment removes Task 8 in its entirety; and adds new Task 10 and deliverables, and funding for this task Agreement Modifications SCOPE OF WORK -- This Amendment REMOVES Task 8 in its entirety of Work from the Statement of Work. * Task 8 / Water Quality Education and Improvement at South Bend High School -- This Amendment ADDS new Task 10, and deliverable to the Statement of Work. * Task 10 / Willapa Bay Noxious Vegetation Survey PROJECT FUNDING -- REMOVES funding in the amount of \$800 as follows: * Task 8 / \$800 -- PROVIDES additional funding in the amount of \$38,500 as follows: * Task 10 / \$5,178 -- This award of \$4,378 (Task 10 \$5,178 - \$800 Task 8) brings the total funding for this project to \$38,500 for the full Grant term, 07/01/2013 to 06/30/2014 -- Individual project budgets and amount by fund source have been adjusted accordingly. CONTRACT/PROJECT SUMMARY -- For details, see the Contract/Project Summary, which has been revised, and is incorporated by this reference. EFFECTIVE DATE -- This Amendment shall be effective as of 04/01/2014. No other changes authorized under this Amendment. All other Terms and Conditions of the Grant shall remain in full force | |
| 4. All other terms and conditions of the original contract and any previous amendments thereto remain in full force and effect. | |
| 5. <input checked="checked" type="checkbox"/> Organization hereby acknowledges and accepts the terms and conditions of this amendment. Signature is required below. | |
| 6. <input type="checkbox"/> This is a unilateral amendment. Signature of the Organization is not required. | |
| 7. FOR THE CONTRACTOR _____ Contractor _____ Date | 8. FOR THE DEPARTMENT OF FISH AND WILDLIFE _____ Jeffrey Hugdahl, Contracts and Purchasing Manager _____ Date |



Contract/Project Summary

| | |
|--|---|
| TITLE: 13-15 Coastal MRC - Pacific County | WDFW NUMBER: 13-2109 |
| PERIOD: 07/01/2013 to 06/30/2014 | |
| CONTRACTOR: Pacific County | NUMBER OF AMENDMENTS: 1 |
| CONTRACTOR CONTACT: Faith Taylor-Eldred (360) 875-9356 | WDFW MANAGER: Heather Reed (360) 753-2600 Ext 202 |
| CONTRACT TYPE: Payable | CFDA NUMBER: |
| CONTRACT SUB TYPE: Interlocal | AWARD NUMBER: 2013 3ESSB 5034 |
| STAFF TYPE: External | RFQQ/RFQ/RFP/IFB NUMBER: |
| PROJECT GROUP: Nearshore Management | |
| PROJECT TYPE: | |

SUMMARY PROJECT DESCRIPTION:

Summary Project Description

The purpose of this contract is to support the administrative capacity for the Pacific County Marine Resources Committee (MRC) and to provide project funds. The goal of the Coastal MRC Program is to understand, steward, and restore the marine and estuarine ecological processes of the Washington coast in support of ecosystem health, sustainable marine resource-based livelihoods, cultural integrity, and coastal communities. All projects will follow the requirements in the Coastal MRC 2013-2015 Policies and Procedures Manual. This contract addresses the following program benchmarks: Education and Outreach and Coastal Communities.

PROJECT STATEMENT OF WORK:**Amendment #1****Amendment Awards \$4,378****Total Award for FY2014 \$38,500**

The following Tasks which include the Original Contract award of \$34,122 and Amendment #1 \$4,378 are required for the completion of this contract. Amendment #1 removes Task 8 in its entirety and adds Task 10: Willapa Bay Noxious Vegetation Survey and deliverables.

Task and deliverables under Original Contract**Operations - Task 1: MRC Coordination**

The Pacific Conservation District, through an MOU with Pacific County will provide MRC coordination support for the MRC. This includes planning, organizing, and facilitating meetings, recording and distributing meeting and activity summaries to those interested in the MRC activities. The MRC coordinator will manage tasks of the MRC, assign work to volunteers, and assure timely completion of work and final reports. The MRC coordinator is also responsible for coordinating with WDFW and completing contract deliverables. Additionally, the MRC coordinator will maintain and develop outreach tools to communicate with the MRC and the public regarding activities and accomplishments.

Cost: \$20,000

Deliverable 1a: Name and contact information for the MRC Coordinator and County contacts. (Due October 15, 2013)

Deliverable 1b: FY14 project budget and work plan. (Due October 15, 2013)

Deliverable 1c: Summary of actions completed in the first quarter, as well as a list of prioritized recommendations for future action. This information will be included in the annual Report to the Legislature. (Due October 15, 2013)

Deliverable 1d: FY15 project budget and work plan. (Due June 1, 2014)

Deliverable 1e: Submit quarterly progress reports on the Quarterly Report Form describing the progress and barriers for each contract deliverable. Updated report templates will be sent out to coordinators in the case of a contract amendment. (Due October 15, January 15, April 15, and June 30)

Deliverable 1f: Annual list of county appointed MRC board members including full name, organization and MRC seat representation. Approved Ground Rules and By Laws. (Due July 10, 2014)

Deliverable 1g: As necessary, send WDFW coordinator updates for program website and develop

additional outreach tools. (Due July 10, 2014)

Deliverable 1h: A brief operational summary that includes prioritized recommendations for future actions and products for MRC development, a description of challenges and growth over the past year, and ideas on new ways to utilize the MRC to implement the Coastal MRC Program Priorities. (Due June 30, 2014)

Projects - Task 2: Washington Coastal Marine Advisory Council Representation

Pacific County MRC will designate one or more representative(s) or alternate(s) to attend the regular Washington Coastal Marine Advisory Council (WCMAC) meetings. The designee will represent the MRC's interests and perspectives on behalf of the entire MRC membership, share updates on local issues and activities, learn about regional and state agency activities, coordinate on shared interests, and then report key items back to the MRC. PCMRC may cooperate with the WCMAC on projects and recommendations. The MRC will support one representative's mileage at the per diem rate to and from each meeting. This task addresses the program benchmarks: Education and Outreach and Coastal Communities. **Cost: \$1000**

Deliverable 2a: A brief summary describing the MRC's WCMAC participation and representation at each meeting. (Due June 30, 2014)

Projects - Task 3: Beach Cleanup, Grass Roots Garbage Gang

Pacific County MRC will support and participate in three beach cleanup events planned and organized by the Grass Roots Garbage Gang (GRGG). The MRC will volunteer, provide garbage bags, pay tipping fees, and advertise for each of the cleanup events. This task addresses the program benchmarks: Marine Habitats, Marine Life, Marine and Fresh Water Quality, Education and Outreach, and Coastal Communities. **Cost: \$4,000**

Deliverable 3a: Submit a final report form with pictures of the events. (Due June 30, 2014)

Projects - Task 4: Stewards of Our Peninsula

The Stewards of Our Peninsula (SOOP) project will increase community environmental responsibility and stewardship through education from a watershed perspective. PCMRC will fund field trip transportation for 150 students and community members to a field investigation site at various State Parks. On the field trips, students will conduct a beach cleanup and an ecosystem study. This task addresses the following program benchmarks: Education and Outreach, and Coastal Communities. **Cost: \$1,920**

Deliverable 4a: Submit a final report form, attaching any additional information. (Due June 30, 2014)

Projects - Task 5: Science Conference

The PCMRC will host its fifth annual science conference in 2014. This task includes planning for and hosting a local science conference in order to promote and raise awareness about local marine and estuarine resource issues among members of the MRC and the public. Topics for the conference will be generated from the previous year's comments. A sub-committee will organize and advertise for the event and develop a detailed budget approved by the PCMRC Board. This task addresses the following program benchmarks: Education and Outreach, and Coastal Communities. **Cost: \$2,500**

Deliverable 5a: A conference agenda with confirmed conference dates, topics, speakers, a detailed budget, and an administrative plan to recruit participants. (Due March 15, 2014)

Deliverable 5b: A report of the outcomes from the conference, including a list of participants, strengths and suggested improvements for future events and pictures. (Due June 30, 2014)

Projects-Task 6: PCMRC Website Maintenance

This task will fund the annual maintenance of the Pacific County MRC website <http://www.pacificcountymrc.com>. MRC board volunteers and coordinator will ensure that the site remains up to date based on the priorities of the committee. A well maintained website will contribute to Pacific County's effort to inform the public about local marine resource issues, provide announcements for upcoming volunteer efforts on MRC projects, disseminate scientific information from studies conducted by the MRC, encourage citizen participation and coordination across the coast, and promote stewardship and understanding of the coastal estuarine and marine resources in the county. This task addresses the following program benchmarks: Education and Outreach. **Cost: \$177**

Deliverable 3a: Submit a final report form. (Due June 30, 2014)

Projects-Task 7: Willapa Utilization and Renewal Innovation Partnership Zone

The Port of Willapa was one of three Innovation Partnership Zone (IPZ) Designations awarded by the Department of Commerce on October 1, 2013 to foster economic growth. The IPZ Designation will assist with supporting sustainable marine-resource based industries and supporting cultural and economic integrity of coastal communities. The Willapa Utilization and Renewal Innovation Partnership Zone (WURIPZ) project will bring together research universities, private local businesses, workforce training, economic development organization, Shoalwater Bay Tribe, and other partners to develop and promote innovative commercially viable business

| | |
|--|-----------------------------|
| TITLE: 13-15 Coastal MRC - Pacific County | WDFW NUMBER: 13-2109 |
|--|-----------------------------|

opportunities. This project will facilitate the requirement of the IPZ designation to develop a materials inventory list to identify county wide available resources including waste streams. This task addresses the following program benchmarks: Coastal Communities. **Cost: \$2,000**

Deliverable 7a: Submit a final report form. (Due June 30, 2014)

Amendment #1 Removes Task 8 in its entirety

Projects - Task 8: Water Quality Education and Improvement at South Bend High School

The PCMRC will support education on water quality and improvement at South Bend High School by providing funding for students to do research related to our local bodies of water. Students will learn what levels of CO2, O2, phosphates, nitrates, ammonia, hardness, pH, temperature, and conductivity are favorable or unfavorable and learn how to improve/maintain their marine environment. This task addresses the following program benchmark: Education and Outreach. **Cost: \$800.**

Deliverable 8a: Submit a final report form with pictures. (Due June 30, 2014)

Task and deliverable under Original Contract

Projects - Task 9: Outdoor School Program with Ocean Park Elementary School

The outdoor school program will teach students about the natural sciences so that they can use that information to become more knowledgeable and philanthropic citizens. The students will be exploring field-based science concepts as they relate to natural resources. Approximately 30 students will join other Northwest sixth grade students to study timber, recreational opportunities, agricultural products, water, wildlife, and minerals in an outdoor classroom, camp-like setting. Each class at Outdoor School has a piece of land, called a "study-plot" as its classroom, and each plot has access to a stream or lake, varieties of trees and shrubs, and an assortment of birds and animals. This task addresses the program benchmarks: Education and Outreach. **Cost: \$1,725.**

Deliverable 9a: Submit a final report form with pictures. (Due June 30, 2014)

Amendment #1 Adds New Task 10 and Deliverables

Projects- Task 10: Willapa Bay Noxious Vegetation Survey

The Pacific County Vegetation Management Program will conduct a survey of the Willapa Bay area to collect data on the specific location and abundance of noxious vegetation using GPS. The survey will provide data to inform potential needs to develop control and eradication methods in the future. The species that will be surveyed will be zostera japonica, knotweed, gorse, yellow-flag iris, purple loosestrife, and phragmites australis. **Cost: \$5,178**

Deliverable 10a: Submit a final report of the survey results. (Due June 30, 2014).

Deliverable 10b: A presentation of the survey results to the Pacific MRC. (Due June 30, 2014).

PROJECT BUDGET: OBJECT DETAIL

INDIRECT RATE: Indirect amount calculated by CAPS

| <u>Object</u> | <u>Sub Object</u> | <u>Total Cost</u> |
|---------------|-------------------|-------------------|
| N - Grants | | \$38,500 |

PROJECT BUDGET: ITEM DETAIL

| <u>Item</u> | <u>Qty</u> | <u>Unit</u> | <u>Unit Cost</u> | <u>Total Cost</u> |
|--------------------|------------|-------------|------------------|-------------------|
| Grant | 0 | | | \$4,378 |
| 2) Amendment #1 | | | | |
| Grant | 0 | | | \$34,122 |
| 1) Original Award | | | | |
| Item Detail Total: | | | | \$38,500 |

CURRENT FUNDING:

| <u>Fund/Appropriation</u> | <u>Type</u> | <u>Amount</u> | <u>%</u> |
|--|-------------|---------------|----------|
| 001-011 GF-S GF-S SALARIES & EXPENSES-FY10 | State | \$38,500 | 50.0% |

MASTER INDEX:

12716



REQUESTED MEETING DATE:

05/27/2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

| | | | | |
|--|--|-----------------------------------|---|--|
| BOCC ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED | | Agenda Item #: | | |
| | | Initiated: | Date: | |
| <input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS | | | Review: <input type="checkbox"/> Clerk of the Board | |
| <input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN | <input type="checkbox"/> DEFERRED TO: | | | <input type="checkbox"/> Risk Management |
| <input type="checkbox"/> CONTINUED TO DATE: | TIME: | | | <input type="checkbox"/> Legal |
| <input type="checkbox"/> OTHER: | | | | |
| DISTRIBUTION LIST: | | | | |
| <input type="checkbox"/> RE | <input type="checkbox"/> Assessor | <input type="checkbox"/> DRY | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CE | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA | <input type="checkbox"/> PC Fair | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Health | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Vegetation Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Juvenile | <input type="checkbox"/> SOC | <input type="checkbox"/> WSU Coop. Ext. |
| | <input type="checkbox"/> DCD | <input type="checkbox"/> NDC | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|---|---------------------------|
| DEPARTMENT/OFFICE: Pacific County Emergency Management Agency | DIVISION (if applicable): |
| OFFICIAL NAME & TITLE: Scott McDougall, Deputy Director | PHONE / EXT: 875-9338 |
| SIGNATURE: | DATE: 5/15/2014 |
| NARRATIVE OF REQUEST | |
| Request approval of Amendment A to Grant Contract E12-284. This amendment grants the county an additional \$12,000 to repair the Sheriff's Office patrol boat as well as outfitting the boat with an auxiliary "kicker motor. The amendment also extends the contract end date to July 31st, from May 31st. Also request Chair to sign amendment. | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |

Washington State Military Department AMENDMENT

| | | | | | |
|---|--|---|----------------------------------|---|--|
| 1. SUB-GRANTEE NAME/ADDRESS: Pacific County PO Box 101 South Bend, WA 98586-0101 | | 2. GRANT AGREEMENT NUMBER: E12-284 | 3. AMENDMENT NUMBER: A | | |
| 4. SUB-GRANTEE CONTACT, PHONE/EMAIL: Stephanie Fritts (360) 875-9340 sfritts@co.pacific.wa.us | | 5. DEPARTMENT CONTACT, PHONE/EMAIL: Deborah Henderson (253) 512-7470 Deborah.Henderson@mil.wa.gov | | | |
| 6. TIN or SSN: 91-6001356 | 7. CATALOG OF FEDERAL DOMESTIC ASST. (CFDA) #: 97.067-FFY 11 HSGP | 8. FUNDING SOURCE NAME/AGREEMENT #: EMW-2011-SS-00030-S01 | | | |
| 9. FUNDING AUTHORITY: Washington State Military Department (Department) and the U.S. Department of Homeland Security (DHS) | | | | | |
| 10. DESCRIPTION/JUSTIFICATION OF AMENDMENT: <p>The U.S. Department of Homeland Security (DHS), FFY 2011 Homeland Security Grant Program (HSGP) is providing funds to enhance the capability of state and local units of government to prevent, deter, respond to, and recover from catastrophic and/or terrorist events through the, State Homeland Security Program. This funding is being provided to support Citizen Corps Councils with planning, outreach, and management of Citizen Corps programs and activities.</p> <p>The Sub-grantee is receiving \$12,000 in additional funding due to funding redistribution within the state and Homeland Security Region 3. This additional funding is dedicated to Project #2 (Enhance Regional Response Team) to complete boat repairs. The Department is allowing the county additional time to ensure completion of the project.</p> | | | | | |
| 11. AMENDMENT TERMS AND CONDITIONS: <ol style="list-style-type: none"> 1. Change the grant agreement expiration date from May 31, 2014 to July 31, 2014. 2. Change the overall grant agreement amount from \$35,618 to \$47,618; an increase of \$12,000. 3. Replace the original Approved Projects, Exhibit C with the Revised Approved Projects, Exhibit C attached to this amendment. 4. Replace the original Milestones Timeline, Exhibit D with a new Grant Timeline, Exhibit D attached to this amendment. 5. Replace the original Budget Sheet, Exhibit E with the Revised Budget Sheet, Exhibit E attached to this amendment. <p>This Amendment is incorporated in and made a part of the grant agreement. Except as amended herein, all other terms and conditions of the grant agreement remain in full force and effect. Any reference in the original grant agreement or an Amendment to the "grant agreement" shall mean "grant agreement as amended". The Department and Sub-Grantee acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.</p> | | | | | |
| IN WITNESS WHEREOF, the parties have executed this Amendment: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top; border-right: 1px solid black; padding-right: 10px;"> FOR THE DEPARTMENT: <div style="text-align: right; margin-bottom: 10px;"> Signature _____ Date _____ </div> Richard A. Woodruff, Contracts Administrator Washington State Military Department BOILERPLATE APPROVED AS TO FORM: Brian E. Buchholz (signature on file) 3/12/2010 Assistant Attorney General </td> <td style="width: 50%; vertical-align: top; padding-left: 10px;"> FOR THE SUB-GRANTEE: <div style="text-align: right; margin-bottom: 10px;"> Signature _____ Date _____ </div> Lisa Ayers, County Commissioner for Pacific County Emergency Management Agency APPROVED AS TO FORM (if applicable) <div style="text-align: right; margin-bottom: 10px;"> Applicant's Legal Review _____ Date _____ </div> </td> </tr> </table> | | | | FOR THE DEPARTMENT: <div style="text-align: right; margin-bottom: 10px;"> Signature _____ Date _____ </div> Richard A. Woodruff, Contracts Administrator Washington State Military Department BOILERPLATE APPROVED AS TO FORM: Brian E. Buchholz (signature on file) 3/12/2010 Assistant Attorney General | FOR THE SUB-GRANTEE: <div style="text-align: right; margin-bottom: 10px;"> Signature _____ Date _____ </div> Lisa Ayers, County Commissioner for Pacific County Emergency Management Agency APPROVED AS TO FORM (if applicable) <div style="text-align: right; margin-bottom: 10px;"> Applicant's Legal Review _____ Date _____ </div> |
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**2011 Homeland Security Grant (HSGP)
STATE HOMELAND SECURITY PROGRAM (SHSP)
APPROVED PROJECTS**

Agency: Pacific County

The Washington State Military Department Emergency Management Division's (EMD) Homeland Security Section is responsible for programs designed to prepare and improve the State's ability to prepare for, prevent, protect against, respond to and recover from terrorist attacks and other major disasters. Through the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), the FFY 2011 Homeland Security Grant Program (HSGP) is providing funds to enhance the capability of state and local units of government to make measurable progress towards the achievement of the National Preparedness Guidelines by addressing the unique exercise, training, planning, organization, equipment, and administration needs of citizen preparedness and of emergency responders.

Washington State is subdivided into (9) Homeland Security Regions. Within each of the nine regions a Regional Homeland Security Coordinating Office (RHSCO) has been identified. Thurston County Emergency Management is the Region 3 RHSCO. Through its application, Thurston County EM has been approved for projects, of which Pacific County is a part of. Under this contract, Pacific County is responsible for the equipment portion of the following approved projects.

| | |
|----------------------------|--|
| PROJECT # 2 | Enhance regional response teams |
| Project Description | Pacific County Sheriff's Office, inboard and kicker boat motor will be repaired to use for training and exercising multi-agency technical rescue teams. |
| PROJECT # 8 | Pacific County Interoperable Communications |
| Project Description | Progress on agency communication interoperability and complete narrow banding to meet FCC requirement. |

GRANT TIMELINE**FFY11 Homeland Security Grant Program (HSGP)**

| MILESTONE | TASK |
|------------------------|---|
| September 1, 2011 | Start of Grant Agreement performance period |
| No Less Than Quarterly | Submission of Reimbursement Requests and Progress Report |
| July 15, 2014 | Grant Funded Typed Resource (Jan-Jun 2014) |
| July 31, 2014 | Agreement End Date. All work ceases. Contract performance period ends. |
| NLT: August 15, 2014 | Closeout Report, Grant Funded Typed Resource Report (Jul – Aug 2014), final request for reimbursement. Closeout Report and Grant Funded Typed Resource Report are due before final invoice is reimbursed. |

REVISED BUDGET SHEET
FFY11 Homeland Security Grant Program

Pacific County Emergency Management Agency

| SOLUTION AREAS | CATEGORIES | PREVIOUSLY APPROVED BUDGET | REVISIONS to FFY11 BUDGET | NEW BUDGET |
|------------------|--|----------------------------------|---------------------------------|------------------|
| EQUIPMENT | Equipment | \$ 35,618 | \$ 12,000 | \$ 47,618 |
| | Indirect | | | \$ - |
| | Other (specify) | \$ - | \$ - | \$ - |
| | Subtotal | \$ 35,618 | \$ 12,000 | \$ 47,618 |
| | Subtotal | \$ - | \$ - | \$ - |
| | TOTAL AMOUNT: | \$ 35,618 | \$ 12,000 | \$ 47,618 |
| | Less Equipment Pass Through (direct contract with MD) | \$ - | \$ - | \$ - |
| | TOTAL AGREEMENT AMOUNT | \$ 35,618 | \$ 12,000 | \$ 47,618 |
| | Law Enforcement Terrorism Prevention Activities | \$ 35,618 | \$ 12,000 | \$ 47,618 |
| | | 100.0% | | 100.0% |
| | Personnel Expenses: | \$ - | \$ - | \$ - |
| | | 0.0% | | 0.0% |

Cumulative changes to Solution Areas in excess of 10% of the contract award will not be reimbursed without prior written authorization from the Department.

To manage HSGP caps (5% M&A and 50% Personnel expenses) reimbursement requests for Management & Administration and Personnel expenses above the current allocation will not be reimbursed without approved amendment.

Washington State Military Department AMENDMENT

| | | | |
|---|---|---|----------------------------------|
| 1. SUB-GRANTEE NAME/ADDRESS: Pacific County PO Box 101 South Bend, WA 98586-0101 | | 2. GRANT AGREEMENT NUMBER: E12-284 | 3. AMENDMENT NUMBER: A |
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**2011 Homeland Security Grant (HSGP)
STATE HOMELAND SECURITY PROGRAM (SHSP)
APPROVED PROJECTS**

Agency: Pacific County

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REVISED BUDGET SHEET
FFY11 Homeland Security Grant Program

Pacific County Emergency Management Agency

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| | Personnel Expenses: | \$ - | \$ - | \$ - |
| | | 0.0% | | 0.0% |

Cumulative changes to Solution Areas in excess of 10% of the contract award will not be reimbursed without prior written authorization from the Department.

To manage HSGP caps (5% M&A and 50% Personnel expenses) reimbursement requests for Management & Administration and Personnel expenses above the current allocation will not be reimbursed without approved amendment.

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

PROCEEDINGS

9:00 AM
Tuesday, April 8, 2014

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01am

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Faith Taylor-Eldred Community Development Director
Mike Collins, Public Works Director/County Engineer
David Burke, Prosecuting Attorney
Jeff Nesbitt, Vegetation Management Director

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded meeting)
Scot Pearson, Willapa Harbor Herald (recorded meeting)
One member of the general public

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1, 3-6)

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Boards and Commissions

**Approve reappointment of Faith Taylor-Eldred to another two year term on
the Solid Waste Advisory Committee**

General Business

Minutes of regular meeting of March 25, 2014

Confirm letter of support for Valley View Health Center

Approve Vendor Claims
Warrants Numbered 121440 through 121505 - \$111,652.73

Approve payroll of March, 2014; total # of employees: 186;
total payroll: \$733,314.97

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve the 2014 Chinook Park Maintenance and Operation Contract with Port of Chinook

Approve of Mining Permit and Planning Services for the Milne Pit with GeoDesign from Longview, not to exceed \$28,000, subject to adequate budget appropriations, and authorize chair to sign *(It was noted the Small Works Roster was used for these services; two firms had non-working numbers, and six other firms did not provide the desired services)*

Adopt Resolution 2014-013 regarding County Road Project No. 1635 which was included in the adopted Six Year Transportation Program 2014-2019, subject to adequate budget appropriations

Approve the Interlocal Contract for Cooperative Purchasing from HGACBuy and authorize the County Engineer to sign

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the advertising for the 2014 youth litter crew and crew lead

Approve the Waste Collection and Management Agreement with Royal Heights Transfer Station and Pacific Solid Waste Disposal for appliance recycling services

Approve the promotion of Shawn Humphreys to Senior Environmental Health Specialist, effective April 1, 2014, Grade 14 Step 1, subject to adequate budget appropriations

Approve request to advertise and hire a full time Administrative Assistant I for the Long Beach Office, Grade 7 Step 1, subject to adequate budget appropriations

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve issuance of a credit card to be used for purchasing supplies online, making hotel reservations and emergency uses, in accordance with the Credit Card Policy (Resolution 2013-013)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

ITEMS REGARDING FAIR

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Award printing of the 2014 Pacific County Fair Exhibitor's Guide to Flannery Publications in the amount of \$4,223.20, subject to adequate budget appropriations *(One other bid was received from The Daily Astorian in the amount of \$4,490.16)*

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Accept Deputy Prosecutor Brent Bottoms resignation, effective April 30, 2014 and approve the advertising to fill the vacant Senior Deputy position

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Proclamation declaring April 13-19, 2014 as Washington State University Master Gardener Volunteer Week

Adopt Resolution 2014-014 authorizing franchise extension with Falcon Community Ventures dba Charter Communications through December 31, 2014

Approve Lease of Premises with PC Fire District No. 3 pertaining to Tax Parcel No. 13081133118

Approve Community Room User's Agreement with PC Fire District No. 1 for Community Forum and authorize chair to sign

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Vendor Claims, subject to adequate budget appropriations Warrants Numbered 121506 through 121630 - \$411,492.43

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve continuation of bonds in the amount of \$21,166.83, accept new bonds in the amount of \$23,500, refund of bonds in the amount of \$4,076.16 and transfer bonds to restoration in the amount of \$3,239.88 from Hancock Forest Management

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

EXECUTIVE SESSION-not needed

RECESS – 9:25am

PUBLIC HEARING – 10:00am

ATTEND: Chairman Rogers, Commissioner Ayers, Commissioner Wolfe
OTHERS: Scot Pearson-Willapa Harbor Herald (recorded hearing)

Chairman Rogers opened the public hearing regarding the Call for Bids for the Official County/Area Specific Newspaper.

No one was sworn in and no comments were received.

Chairman Rogers closed the public hearing.

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Authorize the Clerk of the Board to prepare contract for approval at the April 25, 2014 meeting

ADJOURNED – 10:03am

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Steve Rogers, Chairman

ATTEST

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Notes from Commissioners' Community Forum held April 8, 2014 at the Event Center at the Historic Chinook School

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

PROCEEDINGS

9:00 AM
Tuesday, April 22, 2014

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01am

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Faith Taylor-Eldred Community Development Director
Mike Collins, Public Works Director/County Engineer
David Burke, Prosecuting Attorney
Todd Fosse, Undersheriff
Pat Matlock, Chief Criminal Deputy
Dotsi Graves, Fair/Park Manager
Katie Lindstrom, Health & Human Services Deputy Director
Scott McDougall, Emergency Management Deputy Director

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded meeting)
Scot Pearson, Willapa Harbor Herald (recorded meeting)
Hugh Fleet
Member of the general public

PUBLIC COMMENT

Citizen asked about the status of the usage of ATV's on county roads. The Commissioners' provided an update and stated there are liability and environmental issues that have to be addressed prior to implementing the law.

CONSENT AGENDA (Items 1-2)

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

General Business

Confirm the Department of Community Development's credit card limit of \$1,000.00

Approve Vendor Claims
Warrants Numbered 121631 through 121765 - \$150,535.24

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

YEARS OF SERVICE AWARD

20 years Joyce Kidd (AUD)

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the Networkfleet Pilot Program with Verizon and authorize Chair to sign

Approve the 2014 Bush Pioneer Park Maintenance and Operation Contract with Melvin and Janelle Long, subject to adequate budget appropriations

Approve the hire of Kurt Clements as Leadman position in accordance Local 367 Collective Bargaining Agreement, effective April 28, 2014, subject to adequate budget appropriations

Approve request to advertise for temporary Engineering aides for summer construction season

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the lateral transfer for Anna Miller from the Health Department as Administrative Assistant I, Grade 7 Step 1, effective May 1, 2014, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

Sheriff Johnson introduced Deputy Justin Kangas and Ciko (apprehension dog). He noted that Pierce County provided ten weeks of training for Deputy Kangas and Ciko free of charge.

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Homeland Security Grant Contract No. E14-220 in the amount of \$14,552 to be used to purchase software for dispatch radio replacement

Approve to award Natasha Nesbitt the contract to write Pacific County's Hazardous Materials Response Plan *(Five RFP packets were sent out; Natasha was the only response received)*

Approve the hire of Chanel Wirkkala, Corrections Officer Step 1, regular 1.0 FTE, effective May 1, 2014, 1.0 FTE, subject to adequate budget appropriations

**PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50**

Approve amendment to the Contract for Jail Health Services with Valley View Medical

ITEMS REGARDING DEPARTMENT OF HEALTH

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve temporary reduction of Melissa Sexton's FTE from 1.0 to 0.75, effective May 1, 2014 through September 30, 2014 per employee's request

Approve Amendment #4 of Contract #2011-13 WBH TX with Willapa Behavioral Health

Approve of Contract #Millage-2014 Raymond Peer Helpers with the Raymond School District, subject to adequate budget appropriations

Approve Contract #1463-112565 with DSHS- Division of Behavioral Health & Recovery regarding Let's Draw the Line Program, authorize Chair to sign

Approve Amendment #5 of Contract #211-13 Big Brothers Big Sisters of SW Washington for mentoring services

ITEMS REGARDING DEPARTMENT OF VEGETATION MANAGEMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve request to advertise for temporary help for the Spartina Field Crew during the duration of June 2, 2014 through October 15, 2014

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Authorize the operating transfer in the amount of \$526,334 from the Current Expense Fund (001) to the ER&R Fund (502), subject to adequate budget appropriations

Approve purchase of security camera system for the South District Courtroom, to be paid from Fund 531, not to exceed \$798.49, plus sales tax, subject to adequate budget appropriations

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Contracts for Payment of Retirement Contribution with Sheriff's Office employees

Approve Printing Contract with the Chinook Observer as Pacific County's Official Newspaper and Area Specific Newspaper, effective July 1, 2014 through June 30, 2015 and accept Letter of Guarantee in lieu of bond

ITEMS REGARDING PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Perpetual Non-Exclusive Stormwater Easement from Edwin & Kathey Paul in conjunction with the Morrison Road Culvert Replacement and Drainage Clean-out Project

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Donald J. Richter, Senior Deputy Prosecutor, Management Grade 18 Step 7, effective April 30, 2014, subject to adequate budget appropriations

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the advertising to fill vacant part-time Behavioral health Program Assistant in accordance with Local 367C Collective Bargaining Agreement

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the appointment of Tiffany Turner to the vacant position on the Pacific Mountain Workforce Development Council, effective immediately

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Vendor Claims, subject to adequate budget appropriations Warrants Numbered 121766 through 121859 - \$179,958.47

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

RECESS – 9:30am

EXECUTIVE SESSION

9:35am-9:40am

RCW 42.30.110

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

BACK IN SESSION – 9:56am

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Amendment #3 to Contract #2011-13 ESD 113 Truth North with ESD 113 True North Student Assistance Program, subject to adequate budget appropriations

PUBLIC HEARING – 10:00AM

ATTEND: Chairman Rogers, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor, Paul Plakinger, David Burke, and Amanda Bennett; there were no members of the general public in attendance

Chairman Rogers opened the public hearing pertaining to the Timber Land Classification Application submitted by Azmi & Florence Shawa. It was noted the applicant was not in attendance and no testimony was provided.

Chairman Rogers closed the public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the Timber Land Classification Application as submitted by Azmi & Florence Shawa, described as Tax Lot 39, Section 3, Township 10N, Range 11W, Tax Parcel No. 10110324039, 13.5 acres

PUBLIC HEARING – 10:00am

ATTEND: Chairman Rogers, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor, Paul Plakinger, David Burke, and Amanda Bennett; there were no members of the general public in attendance

Chairman Rogers opened the public hearing.

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

Paul Plakinger was sworn in and provided an overview of the budget supplemental requests. He noted the overall total was less than advertised due to personnel time reduced in the Auditor's Office.

Chairman Rogers closed the public hearing and thanked Paul for providing his report.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2014-015 in the matter of supplemental budget(s) for the allowance of certain expenditures for fy2014

ADJOURNED – 10:04am

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Steve Rogers, Chairman

ATTEST

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

US Cellular Service Agreement for Commissioner Steve Rogers filed this date

Letter from WA State Recreation and Conservation Office regarding the 2010 Pacific County Comprehensive Plan Update granting eligibility for participation in grant programs.

County Program Agreement #1363-7760 Amendment #1 with DSHS filed this date.

**COUNTY OF PACIFIC
VOUCHER APPROVAL TRANSMITTAL
VENDOR CLAIMS**

The vouchers, hereinafter listed, have been audited and certified by the auditing officer as required by RCW 42.24.080 and those expenses/reimbursement claims have been certified as required by RCW 42.24.090 and have been recorded on the attached listing, which has been made available to the Board.

As of this date, May 27, 2014, the Board, by a unanimous/majority vote, does approve for payment, subject to adequate budget appropriations, those vouchers included in the attached list and further described as follows:

Vendors Claim Fund No. 692

122124 thru 122292 \$ 426,142.99

Warrants Dated: May 16, 2014

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

AUDITED:



Auditor/Deputy Auditor

Chairman

ATTEST:

Commissioner

Clerk of the Board

Commissioner

RECEIVED
PACIFIC COUNTY

MAY 19 2014

GENERAL ADMINISTRATION
BOARD OF COMMISSIONERS

Years of Service Report May 2014

| Total Years of Service | 20 | | | |
|-------------------------------|---------------------|-------------------------|------------------|--|
| Employee Name | Date of Hire | Calculation Date | ID Number | |
| Kelli D. Buchanan | 5/11/1994 | 5/1/1994 | BUCHK | |

| Total Years of Service | 25 | | | |
|-------------------------------|---------------------|-------------------------|------------------|--|
| Employee Name | Date of Hire | Calculation Date | ID Number | |
| Cheryl M. Betrozoff | 5/1/1989 | 5/1/1989 | BETRC | |

Monday, March 17, 2014

Page 1 of 1

3/21/14 - Emailed Amber - KB

5/7/14 C: Lisa - KB



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.

REQUESTED MEETING DATE:

May 27, 2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

BOCC ACTION:

☐ APPROVED

☐ DENIED

Agenda Item #:

Initial:

Date:

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO:

Review: ☐ Clerk of the Board

☐ Risk Management

☐ CONTINUED TO DATE:

TIME:

☐ Legal

☐ OTHER:

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ PACCOM

☐ Superior Court

☐ CF

☐ Auditor

☐ EMA

☐ PC Fair

☐ Treasurer

☐ SEA

☐ Clerk

☐ Health

☐ Prosecutor

☐ Vegetation Mgmt

☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Coop. Ext.

☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: DPW

DIVISION (if applicable): Roads

OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer

PHONE / EXT: 3368

SIGNATURE:

DATE:

NARRATIVE OF REQUEST

The attached resolution will adopt County Road Project 1638 - Sandridge Road Resurface Project MP 7.00 to MP 8.30 to the Annual Construction Program (Item No. 9) and the Six Year Transportation Program (Item No. 42). The project will be funded by Surface Transportation Program (STP) funds and will be reimbursed at 86.5%.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF PACIFIC COUNTY, WASHINGTON

IN THE MATTER OF INITIATING COUNTY ROAD PROJECT NO. 1638

RESOLUTION NO. 2014-

IT IS HEREBY RESOLVED by the Board of County Commissioners that **SANDRIDGE ROAD**, State Road Log Number **91090, MP 7.00 TO MP 8.30** be improved as follows:

REPAIR OF ASPHALT AND RESURFACE WITH HOT MIX ASPHALT

This project is hereby declared to be a public necessity and the County Road Engineer is hereby ordered and authorized to report and proceed thereon as by law provided. (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS STILL FURTHER RESOLVED that an appropriation from the officially adopted Road Fund Budget and based on the County Engineer's Estimate is hereby made in the amounts for the purposes shown:

| <u>PURPOSE</u> | <u>AMOUNT OF APPROPRIATION</u> |
|----------------|--------------------------------|
| Engineering | \$ 30,000 |
| Right of Way | \$ |
| Administration | \$ |
| SUBTOTAL | \$ 30,000 |
| Construction | \$ 650,000 |
| TOTAL | \$ 680,000 |

[XX] This project is hereby made a part of the officially adopted 2014-2019 Six Year Transportation Program as Item No. 42.

[XX] This project is hereby made a part of the officially adopted 2014 Annual Road Program in accordance with R.C.W. 36.81.130 and will be Item No. 9.

IT IS STILL FURTHER RESOLVED THAT:

[] The construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

[XX] The construction is to be accomplished by County Forces in accordance with R.C.W. 36.77.065 and W.A.C. 136.18.

ADOPTED THIS _____ DAY OF _____.

APPROVED AS TO FORM:

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Chairman

ATTEST:

Commissioner

Clerk of the Board

Commissioner



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

**BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.**

REQUESTED MEETING DATE:

May 27, 2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

Agenda Item #: _____

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review: ☐ Clerk of the Board

☐ CONTINUED TO DATE: _____ TIME: _____

☐ Risk Management

☐ Legal

☐ OTHER: _____

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ PACCOM

☐ Superior Court

☐ CF

☐ Auditor

☐ EMA

☐ PC Fair

☐ Treasurer

☐ SEA

☐ Clerk

☐ Health

☐ Prosecutor

☐ Vegetation Mgmt

☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Coop. Ext.

☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: DPW

DIVISION (if applicable): Roads

OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer

PHONE / EXT: 3368

SIGNATURE: 

DATE: 5-16-14

NARRATIVE OF REQUEST

The attached resolution will adopt County Road Project 1637 - Smith Creek Road Realignment Project MP 3.52 to the Annual Construction Program and the Six Year Transportation Program. This work will be completed by County maintenance, but is added to the Annual Program due to the new alignment.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF PACIFIC COUNTY, WASHINGTON

IN THE MATTER OF INITIATING COUNTY ROAD PROJECT NO. 1637

RESOLUTION NO. _____

IT IS HEREBY RESOLVED by the Board of County Commissioners that **SMITH CREEK ROAD**, State Road Log Number **96300, MP 3.52** be improved as follows:

REALIGNMENT OF EXISTING ROADWAY BY EXCAVATION OF APPROXIMATELY 10,000 C.Y. OF MATERIALS, PLACEMENT OF 1,300 TONS OF BASE ROCK MATERIAL, 430 TONS OF CRUSHED SURFACING TOP COURSE, PLACEMENT OF HOT MIX ASPHALT AND ROADWAY STRIPING.

This project is hereby declared to be a public necessity and the County Road Engineer is hereby ordered and authorized to report and proceed thereon as by law provided. (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS STILL FURTHER RESOLVED that an appropriation from the officially adopted Road Fund Budget and based on the County Engineer's Estimate is hereby made in the amounts for the purposes shown:

| <u>PURPOSE</u> | <u>AMOUNT OF APPROPRIATION</u> |
|----------------|--------------------------------|
| Engineering | \$ 5,000 |
| Right of Way | \$ |
| Administration | \$ |
| SUBTOTAL | \$ 5,000 |
| Construction | \$ 175,000 |
| TOTAL | \$ 180,000 |

[XX] This project is hereby made a part of the officially adopted 2014-2019 Six Year Transportation Program as Item No. 41.

[XX] This project is hereby made a part of the officially adopted 2014 Annual Road Program in accordance with R.C.W. 36.81.130 and will be Item No. 8.

IT IS STILL FURTHER RESOLVED THAT:

[] The construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

[XX] The construction is to be accomplished by County Forces in accordance with R.C.W. 36.77.065 and W.A.C. 136.18.

ADOPTED THIS _____ DAY OF _____, _____.

APPROVED AS TO FORM:

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Chairman

ATTEST:

Commissioner

Clerk of the Board

Commissioner



REQUESTED MEETING DATE:

May 27, 2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

Agenda Item #: _____

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

Review: ☐ Clerk of the Board

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

☐ Risk Management

☐ CONTINUED TO DATE: _____

TIME: _____

☐ Legal

☐ OTHER: _____

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ PACCOM

☐ Superior Court

☐ CF

☐ Auditor

☐ EMA

☐ PC Fair

☐ Treasurer

☐ SEA

☐ Clerk

☐ Health

☐ Prosecutor

☐ Vegetation Mgmt

☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Coop. Ext.

☐ DCD

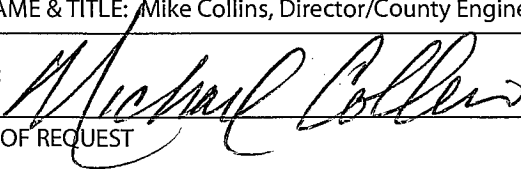
☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|--|---------------------------------|
| DEPARTMENT/OFFICE: DPW | DIVISION (if applicable): Roads |
| OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer | PHONE / EXT: 3368 |
| SIGNATURE:  | DATE: 5-16-14 |
| NARRATIVE OF REQUEST | |
| Resolution No. 2014-017 was adopted for county Road Project No. 1628A for Sandridge Road Resurfacing. Please execute the attached Resolution which will modify the mileposts for the project extending from MP 6.76 to MP 7.00 (155th Street). | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF PACIFIC COUNTY, WASHINGTON

IN THE MATTER OF INITIATING COUNTY ROAD PROJECT NO. 1628A

RESOLUTION NO. 2014-017A

IT IS HEREBY RESOLVED by the Board of County Commissioners that **SANDRIDGE ROAD**, State Road Log Number **91090, MP 5.76 (Cranberry Road) TO MP 7.00 (155th Street)** to be improved as follows:

REPAIR OF ASPHALT AND RESURFACE WITH HOT MIX ASPHALT

This project is hereby declared to be a public necessity and the County Road Engineer is hereby ordered and authorized to report and proceed thereon as by law provided. (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS STILL FURTHER RESOLVED that an appropriation from the officially adopted Road Fund Budget and based on the County Engineer's Estimate is hereby made in the amounts for the purposes shown:

| <u>PURPOSE</u> | <u>AMOUNT OF APPROPRIATION</u> |
|----------------|--------------------------------|
| Engineering | \$ 5,000 |
| Right of Way | \$ |
| Administration | \$ |
| SUBTOTAL | \$ 5,000 |
| Construction | \$ 545,000 |
| TOTAL | \$ 550,000 |

[XX] This project is hereby made a part of the officially adopted Six Year Transportation Improvement Program 2014-2019 as Item No. 40.

[XX] This project is hereby made a part of the officially adopted Annual Road Program in accordance with R.C.W. 36.81.130 and will be Item No. 7.

IT IS STILL FURTHER RESOLVED THAT:

[XX] The construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

[] The construction is to be accomplished by County Forces in accordance with R.C.W. 36.77.065 and W.A.C. 136.18.

ADOPTED THIS _____ DAY OF _____, _____.

APPROVED AS TO FORM:

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Chairman

ATTEST:

Commissioner

Clerk of the Board

Commissioner

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF PACIFIC COUNTY, WASHINGTON

IN THE MATTER OF INITIATING COUNTY ROAD PROJECT NO. 1628A

RESOLUTION NO. 2014-017

IT IS HEREBY RESOLVED by the Board of County Commissioners that **SANDRIDGE ROAD**, State Road Log Number **91090, MP 5.76 (CRANBERRY ROAD) TO MP 6.76** to be improved as follows:

REPAIR OF ASPHALT AND RESURFACE WITH HOT MIX ASPHALT

This project is hereby declared to be a public necessity and the County Road Engineer is hereby ordered and authorized to report and proceed thereon as by law provided. (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS STILL FURTHER RESOLVED that an appropriation from the officially adopted Road Fund Budget and based on the County Engineer's Estimate is hereby made in the amounts for the purposes shown:

| <u>PURPOSE</u> | <u>AMOUNT OF APPROPRIATION</u> |
|----------------|--------------------------------|
| Engineering | \$ 5,000 |
| Right of Way | \$ |
| Administration | \$ |
| SUBTOTAL | \$ 5,000 |
| Construction | \$ 545,000 |
| TOTAL | \$ 550,000 |

[XX] This project is hereby made a part of the officially adopted 2014-2019 Six Year Transportation Program as Item No. 40.

[XX] This project is hereby made a part of the officially adopted 2014 Annual Road Program in accordance with R.C.W. 36.81.130 and will be Item No. 7.

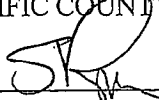
IT IS STILL FURTHER RESOLVED THAT:


[XX] The construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

[XX] The construction is to be accomplished by County Forces in accordance with R.C.W. 36.77.065 and W.A.C. 136.18.

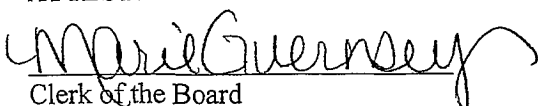
ADOPTED THIS 13th DAY OF May, 2014

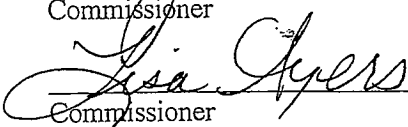
BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON


Chairman


Commissioner

ATTEST:


Clerk of the Board


Commissioner



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

**BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.**

REQUESTED MEETING DATE:

May 20, 2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

BOCC ACTION:

☐ APPROVED

☐ DENIED

Agenda Item #:

Initial:

Date:

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO:

☐ CONTINUED TO DATE:

TIME:

☐ OTHER:

Review: ☐ Clerk of the Board

☐ Risk Management

☐ Legal

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ PACCOM

☐ Superior Court

☐ CF

☐ Auditor

☐ EMA

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☐ Treasurer

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☐ Clerk

☐ Health

☐ Prosecutor

☐ Vegetation Mgmt

☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Coop. Ext.

☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|--|---------------------------|
| DEPARTMENT/OFFICE: Parks | DIVISION (if applicable): |
| OFFICIAL NAME & TITLE: Dotsi Graves, Park Manager | PHONE / EXT: Ext 2288 |
| SIGNATURE: <i>[Signature]</i> | DATE: May 20, 2104 |
| NARRATIVE OF REQUEST | |
| Request approval of 2014 Chinook Park Maintenance and Operation Contract with the Port of Chinook. | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |

**2014 CHINOOK PARK
MAINTENANCE AND OPERATION CONTRACT**

RECEIVED
MAY 2014
PORT OF
CHINOOK

This CONTRACT, made and entered into this day between the Port of Chinook, hereinafter called the PORT, a political subdivision of the State of Washington, and the County of Pacific, a municipal corporation of the State of Washington, hereafter called the COUNTY.

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 of the Revised Code of Washington provides for interlocal cooperation between governmental agencies; and

WHEREAS, the COUNTY desires to have certain park maintenance and operation services performed, and the PORT has the necessary skills and capabilities and experience to perform said park maintenance and operation services, as set forth below;

NOW THEREFORE, in consideration of the terms, conditions and performance contained herein, the parties hereto agree as follows:

1. The park maintenance and operation site shall be CHINOOK PARK
2. The PORT shall have the park available for day use only by the general public between the hours of 7:00 AM until dusk from May 1 through September 30. The park shall be open an additional thirty (30) days of consecutive operation, either prior to May 1 or after September 30 or a split combination thereof. The operation of the park can exceed 6 months, but must be consecutive with the regular operating period and at the PORT's discretion, but the COUNTY will not provide compensation for the extended period.
3. The PORT will provide the park user reasonable security from injury to themselves or damage to their possessions.
4. The PORT shall not collect fees from persons or groups that use the park.
5. If a group requests permission for overnight camping for a special function, advance written authorization must be given by the COUNTY.
6. The COUNTY will pay a hosting fee of \$7,200.00 (seven thousand two hundred dollars) per year for the contract period to the PORT in 6 (six), \$1,200.00 (one thousand two hundred dollar) installments during the months of April, May, June, July, August and September.
7. No structures shall be erected on the premises and no residences will be permitted without prior approval of the COUNTY.

8. The storage of equipment or articles by the PORT within the park shall be limited to equipment or articles that are used for the park's maintenance and that fit into the park storage shed.
9. The PORT shall provide the proper janitorial/custodial service for the park restrooms.
10. The COUNTY agrees to allow the PORT to use their riding lawn mower (John Deere S/N Mol 277H073604) with no usage fee, for the purpose of park mowing and for park maintenance within the boundaries of Chinook Park. The PORT agrees to maintain the mower at their cost for the duration of this contract. At the conclusion of this contract, the mower shall be returned to the COUNTY.
11. The PORT shall provide all general maintenance of the park grounds, equipment and facilities to include, but not limited to, mowing, weeding and litter pickup, etc., all to be completed with their own equipment.
12. The COUNTY shall be responsible for repairs and maintenance to existing road, seawall and major buildings and will provide tree and brush maintenance when necessary. The COUNTY reserves the right to determine whether or not repairs and maintenance shall be performed and the right to schedule such repairs and maintenance. Maintenance by the COUNTY will be performed at the convenience of the COUNTY and the COUNTY shall not be held liable for any losses of any nature by the PORT or other affected parties.
13. The PORT will provide reasonable watchman security services during the period when the park is not open to the general public for overnight use.
14. The PORT agrees to provide all necessary operating supplies for the restrooms, supplied at the PORT's sole cost and expense.
15. Electric power, water, sewerage, garbage disposal services and local phone service shall be provided by the COUNTY for park operations. No other utility services shall be provided.
16. The parties mutually understand and agree that the COUNTY shall make no deductions on account of taxes and the PORT further understands and agrees that the responsibility for payment of taxes remains with the PORT. It is further understood that the PORT is not entitled to medical insurance, retirement benefits, workers compensation or any other incidents of employment from the COUNTY because no employee/employer relationship exist.
17. This contract shall commence on April 1, 2014 and terminate December 31, 2014. Either party shall have the right of cancellation or termination of this contract, with or without reason, by serving notice on the other party by certified mail, of such intent to cancel or terminate this entire contract at least sixty (60) days prior to any such proposed cancellation or termination date; such cancellation or termination to be without recourse,

except for any sums owing to either party at the end of cancellation or termination. The PORT shall be solely responsible for removing all their property from the park grounds within thirty (30) days of the notification of cancellation or termination of this contract. If said property has not been removed within the time specified, the COUNTY shall have said property removed and the PORT shall be solely responsible for bearing all costs involved.

18. It is mutually understood and agreed between the parties hereto that this contract does not create an employer/employee relationship and that the COUNTY assumes no liability to the PORT.
19. The PORT shall not subcontract any part of the work to be performed under this contract or assign this contract without the specific written consent of the COUNTY.
20. The currently occupied mobile home at the Northwest corner of the park, and the lot on which it sets, is excluded by the terms of this Agreement.
21. It is understood that the PORT shall not allow property owned by the COUNTY to be removed from premises.
22. **LIABILITY**
 - a. Indemnification: In accepting this Agreement, the PORT, including its successors and assigns, does hereby covenant and agree to indemnify and protect and save harmless the COUNTY and its officers and employees from all claims, actions, or damages of every kind and description which may accrue to or be suffered by any person, partnership, corporation, or other entity of any kind that arise in whole or in part from intentional tort(s), or negligent act(s) or omission(s), or strict liability of the PORT or its employees, agents, successors, or assigns. If the above sentence applies and any suit or action is brought against the COUNTY, its officers, its employees, or any combination thereof, the PORT, including its successors or assigns, shall defend the suit or action at his or her or their sole cost and expense and shall fully satisfy any judgment that is rendered against the COUNTY, its officers, its employees, or any combination thereof.
 - b. Assumption of Risk: The placement and storage of personal property on said premises shall be the responsibility, and at the sole risk, of the PORT.
 - c. Adjustment of Claims: The PORT shall provide for the prompt and efficient handling of all claims for bodily injury, property damage or theft arising out of the activities of the PORT under this Agreement. The PORT agrees that all such claims, whether processed by the PORT or PORT's insurer, either directly or by means of an agent, will be handled by one key person.

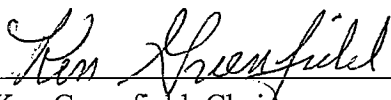
23. INSURANCE

The PORT shall maintain and provide proof of occurrence based general business professional liability insurance in the amount of _____ (min of \$1,000,000) or greater per occurrence and \$2,000,000 aggregate for the term of this CONTRACT. The PORT must name the COUNTY as an additional insured. The PORT shall provide the COUNTY a copy of the additional insured endorsements prior to the start of this contract. The PORT agrees that its liability insurance shall be primary and non-contributory to the COUNTY's and that PORT's liability insurance policy shall so state. The PORT shall be responsible at its own expense to provide any and all employment insurance coverage, including but not limited to, unemployment insurance, worker's compensation insurance, etc. for any and all of its employees as might apply.

24. SEVERABILITY: Any provision of this CONTRACT, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provisions or affecting the validity or enforcement of such provisions.


DATED THIS 15 of April, 2014

BOARD OF COMMISSIONERS
THE PORT OF CHINOOK
PO BOX 185
CHINOOK, WA 98614



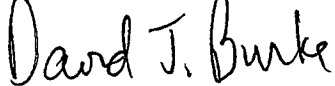
Ken Greenfield, Chairperson

ATTEST:



Ashley Davis
Manager of PORT of Chinook

APPROVED AS TO FORM:



David J. Burke, Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Steve Rogers, Chairperson

Lisa Ayers, Commissioner

Frank Wolfe, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

**BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.**

REQUESTED MEETING DATE:

May 27th 2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

Agenda Item #: _____

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review: ☐ Clerk of the Board

☐ Risk Management

☐ CONTINUED TO DATE: _____ TIME: _____

☐ Legal

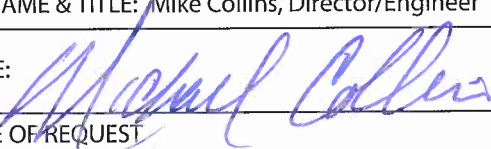
☐ OTHER: _____

DISTRIBUTION LIST:

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| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA | <input type="checkbox"/> PC Fair | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Health | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Vegetation Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Juvenile | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Coop. Ext. |
| | <input type="checkbox"/> DCD | <input type="checkbox"/> NDC | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|---|---------------------------------|
| DEPARTMENT/OFFICE: Dept of Public Works | DIVISION (if applicable): Roads |
| OFFICIAL NAME & TITLE: Mike Collins, Director/Engineer | PHONE / EXT: 3368 |
| SIGNATURE:  | DATE: 5-16-14 |
| NARRATIVE OF REQUEST Dept. of Public Works is requesting authorization to temporary hire Engineering Aids for summer construction seasons. Emphasis will be on college students continuing their educations. These workers will assist in engineering field work, flagging with road crews, litter control, and flood control. They will be required to possess a valid Drivers License, obtain valid Flagging Card, and be 18 years of age. | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA 98586
Phone 360/875.9337 / Fax 360/875.9335

BOH/BOCC meet 2nd and
4th Tuesday of each month,
beginning at 9 a.m.

REQUESTED MEETING DATE:

05/27/2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

Agenda Item #: _____

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____

Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

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☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|---|----------------------------------|
| DEPARTMENT/OFFICE: Pacific County Sheriff's Office | DIVISION (if applicable): Patrol |
| OFFICIAL NAME & TITLE: Denise Rowlett, Chief Deputy | PHONE / EXT: x2293 |
| SIGNATURE: <i>Denise L Rowlett</i> | DATE: 05/20/2014 |
| NARRATIVE OF REQUEST Request approval to purchase necessary parts & equipment to upgrade/replace mobile data computers (MDCs) from Windows XP to Windows 7. See attached parts/equipment list & options. There are 6 Itronix GD6000 and 7 Itronix VR2 units to be upgraded and 4 Itronix VR1 units to replace. Both options include parts to upgrade 13 units, equipment to replace 4 units, & docks needed for 5 units. Option 1 proposes to add 15 units to the county network which currently aren't. This is ideal as it will include software updates & maintenance among other services (see attached) for the life of the units. The cost to add the systems to the county network wouldn't be incurred until the 2015 budget & should be paid by the current expense telecommunications fund. Option 2 proposes to purchase 13 legal copies of Windows 7. | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |

| OPTION 1 | Units | Cost Each | Total |
|-------------------------------|--------------|------------------|--------------------|
| SSD hard drive | 13 | \$100.00 | \$1,300.00 |
| Memory | 13 | \$25.00 | \$325.00 |
| Replacement laptops | 4 | \$2,700.00 | \$10,800.00 |
| Vehicle docks | 5 | \$550.00 | \$2,750.00 |
| Computer services | 15 | \$1,000.00 | \$15,000.00 |
| Total (not including S&H/tax) | | | \$30,175.00 |

| OPTION 2 | Units | Cost Each | Total |
|-------------------------------|--------------|------------------|--------------------|
| SSD hard drive | 13 | \$100.00 | \$1,300.00 |
| Memory | 13 | \$25.00 | \$325.00 |
| Windows 7 | 13 | \$121.00 | \$1,573.00 |
| Replacement laptops | 4 | \$2,700.00 | \$10,800.00 |
| Vehicle docks | 5 | \$550.00 | \$2,750.00 |
| Total (not including S&H/tax) | | | \$16,748.00 |

Computer Services Annual Maintenance Fee

Services Provided and Costs Covered in the Annual Maintenance Fee

Network Services:

Four Network Services Servers – hardware, software, design, installation & maintenance
Internet Access – Monthly fees for ISP (D.E.S) and VLAN provider (P.U.D.)
Network switches – currently being upgraded – hardware, design, programming, maintenance
Network cabling in buildings – design & maintenance, upgrades as required
Fiber Optic Interconnection between buildings
Security/Firewall – New Cisco ASA 5510 Network Security Appliance
VPN Access to Internal Network
County Web Server – hardware, software, design, installation & maintenance
VOIP support for new phone system
Video Conferencing – dedicated network - hardware, software, design, installation & maintenance
Wireless network allows internet and email access via web
Database and Application access - hardware, software, design, installation & maintenance
File Server data storage access - hardware, software, design, installation & maintenance
Departmental Application Servers –specifications, purchase, installation & vendor interaction
Air conditioning and rack space – Servers and switches

Client Support:

Client Computer – Purchasing, Imaging, Configuration, Installation, Maintenance.
Windows Support – three versions + some Apple and Android thrown in for good measure
Application Support – At last count over 70 different applications
Printer Support
Networking Support
Scanner Support
Misc. Equipment – Voice Recorders, Phones, Security Keys, Audio, Cameras and Video, etc.

Administration:

User account creation & maintenance
Security design & maintenance
State Bid pricing
Purchasing services
Contract Support & Negotiation
Vendor Application installation, support, and coordination
Asset Management – Inventory and Disposal
Policy creation and enforcement
Network and support documentation

E-Mail Services:

Email Server Hardware

May 21, 2014

Computer Services Fee (2).doc

Email Software and Upgrades

System Design & Installation

System Maintenance & Upgrades (major undertaking)

Mailbox Creation and Account Management

OWA – Remote access to email including a dedicated server and software system

Email Antivirus – Dedicated server software & upgrades

Email Spam Filter – Dedicated device and staff for tuning. Also annual maintenance fees

Active Sync – Synchronizes Exchange information to mobile devices (e.g. mail and calendar to smartphones)

PDR support – email archive & search services

Backup:

Two Backup Servers - hardware, software, design, installation & maintenance

Sophisticated backup system does a high speed backup to disk, duplicates this information offsite (Long Beach,) and backs up permanent copies to tape (offsite storage at Bank). This is a very complex system, expensive to replicate.

PDR Support Mail Archive – dedicated server- hardware, software, design, installation & maintenance

Client Computer Licensing:

Microsoft Enterprise Agreement contract

Microsoft Select Agreement contract

Windows Clients

Microsoft Office

Antivirus

Windows Server access

SQL Server access

Exchange Server access

Server Backup Clients

May 21, 2014

Computer Services Fee (2).doc



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Review: ☐ Clerk of the Board

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☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|---|--|
| DEPARTMENT/OFFICE: Pacific County Sheriff's Office | DIVISION (If applicable): Support Services |
| OFFICIAL NAME & TITLE: Denise Rowlett, Chief Deputy | PHONE / EXT: x2293 |
| SIGNATURE: <i>Denise L Rowlett</i> | DATE: 05/20/2014 |
| NARRATIVE OF REQUEST | |
| Request authorization for a classification change from Clerk/Secretary to Civil Clerk in the Sheriff's Office in Long Beach effective July 1, 2014. The classification change will greatly enhance services to south Pacific County residents. The classification change will require an in-house, promotional Civil Service test for Civil Clerk. Based on the current salary of the Clerk/Secretary, the total 2014 budget impact is estimated at \$2,396.11. | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |



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☐ Sheriff

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AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Pacific County Clerk

DIVISION (if applicable): _____

OFFICIAL NAME & TITLE: Virginia Leach, County Clerk

PHONE / EXT: 2222

SIGNATURE: [Signature]

DATE: _____

NARRATIVE OF REQUEST

Requesting Ability To Sign ANNUAL MAINTANENCE Agreement
For jury system for Superior Court

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Name of Contractor: JURY SYSTEMS INC.
Name of contract/agreement/grant/amendment (if amendment, provide copy of original document(s)):
SOFTWARE MAINTENANCE AGREEMENT RENEWAL
Contract/Agreement/Grant/Amendment #:

Indicate type: ☐ Intergovernmental/Interagency ☐ Employment/Special Services Agreement ☐ Federal Contract
☐ Memorandum of Understanding/Agreement ☐ Interoffice/Interdepartmental ☐ State Contract

Contractor Type (check all that apply): ☒ For-Profit ☐ Private Organization/Individual
☐ Non-Profit ☐ Public Organization/Jurisdiction
☐ State ☐ Sub Recipient
☐ Federal ☐ Other

Please indicate appropriate Tax Identification Number, Uniform Business Identification Number, or Social Security Number on Page 3 of this form

TYPE OF REQUEST (Mark all that apply and provide breakdown of bid proposals along with all pertinent documents.):

Public Works Project (RCW 39.04): ☐ Limited PW Process (<\$35,000) ☐ Limited PW Process (<\$40,000)
☐ Small PW Process (<\$300,000) ☐ PW Project (>\$300,000)
Equipment, Materials, & Supplies (RCW 36.32): ☐ < \$5,000 (attach 3 bids) ☐ \$5,000-\$25,000 (use small works roster) ☐ >\$25,000 (competitive bids)
Services / Leases: ☐ Architectural & Engineering ☐ Personal Services
☐ Lease (Personal Property i.e. copier, printer) ☐ Lease (Real Property)
☐ Telecomm & Data Processing ☒ Other Services (Please Describe):

To be located at:

SOFTWARE MAINTENANCE

Exceptions to Bidding (Please provide appropriate documentation):

☐ Insurance/Bonds ☐ Emergency Event (Purchases/Public Works)
☐ Single (Sole) Source Purchase* ☐ Special Facilities/Market Conditions
*Resolution Required

☐ PURCHASE UNDER ANOTHER AGENCY'S CONTRACT ("Piggybacking")

Please attach the following:

- Copy of Intergovernmental Agreement with other agency
- Confirmation that vendor agrees to participation
- Documentation that contract was awarded in compliance with bidding law
- Documentation that Agency posted bid/solicitation notice on its website or provided access link to the notice

☐ RFP ☐ RFQ ☐ Franchise ☐ Annexation ☐ Ordinance ☐ Resolution
☐ Appeal ☐ Inventory Acquisition/Disposal ☐ Tort Claim ☐ Call for Bids
☐ Open Space/Timber Classification ☐ Post, Advertise and/or Fill Position (attach New Employee Form)
☐ Other (please describe):

BACKGROUND/SUMMARY (include date of prior workshop and/or action, if applicable):

TOTAL COST/AMOUNT (include sales & use tax):

\$625.00

TOTAL TAX:

TOTAL SHIPPING/HANDLING:

EXPENDITURE FUND #: _____ .XXX.XXX.XX.XX

EXPENDITURE BUDGETED? ☒ Yes ☐ No

Will supplemental be required? ☐ Yes ☒ No

IN-KIND MATCH REQUIRED? ☐ Yes ☒ No

DESCRIBE MATCH:

MATCHING FUNDS REQUIRED? ☐ Yes ☒ No

AMOUNT OF MATCHING FUNDS:



**JURY+ Jury Management System
Software Maintenance Agreement Renewal
Terms and Conditions
04/10/14
Page 1**

This agreement is made between Jury Systems Incorporated ("JSI") and Pacific County ("Customer") for the renewal of the Software Maintenance Agreement entered into on the 22nd of December, 2009 regarding the following Programs (as "Programs" is defined in said Software Maintenance Agreement).

JURY+ Next Generation

The terms and conditions of that existing Software Maintenance Agreement is incorporated as part of this Agreement as if fully set forth herein.

The renewed maintenance period begins immediately upon expiration of the existing Software Maintenance Agreement. If the existing Software Maintenance Agreement expires of its own terms prior to execution of this renewal, Customer will not be entitled to receive maintenance services for JURY+. To reinstate such services, Customer must pay maintenance fees for all periods during which maintenance was not in effect, on a cumulative basis, together with interest thereon compounded annually at the rate of ten percent (10%) per annum commencing with the expiration or termination of the last paid maintenance period. Upon renewal of the Software Maintenance Agreement, duration of maintenance shall be retroactive to the date of expiration of the previous Software Maintenance Agreement.

The annual maintenance fees for JURY+ for the period of 6/1/14 – 5/31/15 are as follows:

| | |
|--------------|----------|
| Premium Plan | \$ 1,225 |
| +1 Plan | \$ 0 |
| +2 Plan | \$ 400 |
| +3 Plan | \$ 0 |

Total \$ 1,625

Limitation of Warranty

JSI AGREES THAT ALL SERVICES COVERED BY THIS AGREEMENT SHALL BE PERFORMED IN A PROFESSIONAL MANNER CONSISTENT WITH GENERALLY ACCEPTED DATA PROCESSING INDUSTRY STANDARDS. JSI MAKES NO OTHER REPRESENTATION OR WARRANTY WITH RESPECT TO ENHANCEMENTS PROVIDED TO THE CUSTOMER UNDER THIS AGREEMENT AS TO MERCHANTABILITY OR FITNESS OF SUCH ENHANCEMENTS NOR ANY OTHER WARRANTY, EXPRESS OR IMPLIED ARISING BY LAW OR OTHERWISE AS TO SUCH ENHANCEMENTS, EXCEPT AS STATED IN THIS AGREEMENT. JSI MAKES NO REPRESENTATION OR WARRANTY AS TO THE MANNER OF PERFORMANCE OF INVESTIGATIVE OR CORRECTIVE SERVICES UNDER THIS AGREEMENT, NOR ANY OTHER WARRANTY, EXPRESS OR IMPLIED, ARISING BY LAW OR



JURY SYSTEMS
INCORPORATED

**JURY+ Jury Management System
Software Maintenance Agreement Renewal
Terms and Conditions**

04/10/14

Page 2

OTHERWISE, EXCEPT AS STATED IN THIS AGREEMENT. JSI ASSUMES NO LIABILITY OR OBLIGATION OTHER THAN THOSE EXPRESSLY STATED IN THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY OBLIGATION OR LIABILITY WITH RESPECT TO LOSS OF USE, REVENUE, PROFIT OR CONSEQUENTIAL DAMAGES.

Attachments

Attached hereto and made a part hereto: n/a

IN WITNESS WHEREOF, JSI's and the Customer's authorized representatives execute this Agreement as follows:

JSI
Jury Systems Incorporated
Simi Valley, California

By *Lisa Perl*

Lisa Perl
VP of Finance and Operations

Date 4-17-14

Customer

By _____

Name Printed _____

Title _____

Date _____



REQUESTED MEETING DATE:

5/27/14

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AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: *Vegetation Management*

DIVISION (if applicable):

OFFICIAL NAME & TITLE: *E. D. DARCHER -*

PHONE / EXT: *875-9425*

SIGNATURE: *E. D. Darcher*

DATE: *5-16-14*

NARRATIVE OF REQUEST

Hire Troy Harkness as an Spartna Field Crew I at \$14/hr, starting June 2nd and ending Sept 30th, pending background check, etc.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)



Board of Pacific County Commissioners
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AGENDA ITEM REQUEST

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| | |
|--|------------------------------|
| DEPARTMENT/OFFICE: <i>Vegetation Management</i> | DIVISION (if applicable): |
| OFFICIAL NAME & TITLE: <i>ED DARCHER - Spn. Com.</i> | PHONE / EXT: <i>875-9425</i> |
| SIGNATURE: <i>E. Darcher</i> | DATE: <i>5-16-14</i> |
| NARRATIVE OF REQUEST <i>Request to hire Eddie Knick, part time (not to exceed 16 hr. wk.) as an SFC II. \$17/hr. Time 16 - Sept 30. Eddie has worked for the refuge for 5 yrs, is an airboat operator, and has a spray license.</i> | |
| RECOMMENDED MOTION | |



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AGENDA ITEM REQUEST

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DEPARTMENT/OFFICE: Commissioners Office

DIVISION (if applicable): Boards/Commissions

OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board

PHONE / EXT:

SIGNATURE: 

DATE:

4/25/2014

NARRATIVE OF REQUEST

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Confirm resignation of Amy Dennis from Lodging Tax Advisory Committee representing "Involved in activity" - user position



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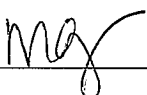
AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

| | | |
|--|---|---|
| BOCC ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED | | Agenda Item #: _____ |
| <input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS | | Initial: _____ Date: _____ |
| <input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN | <input type="checkbox"/> DEFERRED TO: _____ | Review: <input type="checkbox"/> Clerk of the Board |
| <input type="checkbox"/> CONTINUED TO DATE: _____ | TIME: _____ | <input type="checkbox"/> Risk Management |
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| | |
|--|---------------------------------|
| DEPARTMENT/OFFICE: Commissioners Office | DIVISION (if applicable): Parks |
| OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board | PHONE / EXT: _____ |
| SIGNATURE:  | DATE: 5/19/2014 |
| NARRATIVE OF REQUEST | |
| <p>The Chinook Council has requested the use of Chinook County Park. They are annual Canoe Journey will end in Chinook at Ft. Columbia on Thursday, June 19th. They are requesting to camp that night at Chinook County Park to attend the Salmon Ceremony that will be held at Ft. Columbia the next day.</p> | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |
| <p>Approve request from the Chinook Indian Nation for overnight camping at the Chinook County Park on Thursday, June 19th for their annual Canoe Journey</p> | |



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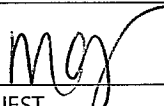
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| BOCC ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED | | Agenda Item #: _____ |
| | | Initial: _____ Date: _____ |
| <input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS | | |
| <input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN | <input type="checkbox"/> DEFERRED TO: _____ | Review: <input type="checkbox"/> Clerk of the Board |
| <input type="checkbox"/> CONTINUED TO DATE: _____ TIME: _____ | | <input type="checkbox"/> Risk Management |
| <input type="checkbox"/> OTHER: _____ | | <input type="checkbox"/> Legal |
| DISTRIBUTION LIST: | | |
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA |
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| | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Vegetation Mgmt |
| | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Coop. Ext. |
| | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|---|---------------------------------------|
| DEPARTMENT/OFFICE: Commissioners Office | DIVISION (if applicable): Resolutions |
| OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board | PHONE / EXT: _____ |
| SIGNATURE:  | DATE: 5/19/2014 |
| NARRATIVE OF REQUEST | |
| RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) | |
| Adopt Resolution 2014-_____ establishing a public participation program for the Shoreline Master Program update | |

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF PACIFIC COUNTY, WASHINGTON

RESOLUTION NO. 2014 - _____

A RESOLUTION ADOPTING A PUBLIC PARTICIPATION PROGRAM
FOR THE SHORELINE MASTER PROGRAM UPDATE

WHEREAS, the primary responsibility for initiation and administering the regulatory program of the Shoreline Management Act of 1971 has been assigned to local government; and

WHEREAS, the Shoreline Master Program establishes regulatory provisions to manage and protect the shorelines of the state in a manner which promotes the welfare of the people of the county and of the state generally and which carries out the intent, policy and specific provisions of the Shoreline Management Act of 1971; and ;

WHEREAS, local governments are required to develop or amend a master program for regulation of uses of the shorelines of the state consistent with the required elements of the guidelines adopted by the department in accordance with the schedule established by Chapter 90.58.080 RCW; and

WHEREAS, in order to insure that all persons and entities who have an interest in amending the guidelines and master programs developed under Chapter 90.58.130 RCW are provided with a full opportunity for involvement in both the development and implementation of the Shoreline Master Program a Public Participation Plan has been developed; and

WHEREAS, the Public Participation Program will provide access to information either used or generated during the Shorelines Master Program update; and

WHEREAS, the Public Participation Program has been reviewed by the Pacific County Commissioners and found suitable for "actively encouraging participation by all persons and private groups and entities showing an interest in shoreline master program" as required by Chapter 90.58.130 RCW;

IT IS HEREBY RESOLVED that the Pacific County Commission adopts the 2014 Public Participation Program for the Shoreline Master Program Update marked as "Exhibit A".

PASSED by the Board of Pacific County Commissioners in regular session at South Bend, Washington, by the following vote, then signed by its membership and attested by its Clerk in authorization of such passage the 27th day of May, 2014:

_____ YEA; _____ NAY; _____ ABSTAIN; and _____ ABSENT

BOARD OF PACIFIC
COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

ATTEST:

Steve Rogers, Chairman

Marie Guernsey
Clerk of the Board

Frank Wolfe, Commissioner

Lisa Ayers, Commissioner



Pacific County

Public Participation Plan for the Shoreline Master Program Update



February 11, 2014

**Prepared by
John M. Kliem**

 **CREATIVE COMMUNITY SOLUTIONS, INC.**

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REQUESTED MEETING DATE:

May 27, 2014

AGENDA REQUEST FORM

[TO BE COMPLETED BY THE CLERK/DEP. CLERK OF THE BOARD]

Agenda Item #: _____

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review: ☐ Clerk of the Board

☐ CONTINUED TO DATE: _____ TIME: _____

☐ Risk Management

☐ OTHER: _____

☐ Legal

DISTRIBUTION LIST:

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| | <input type="checkbox"/> DCD | <input type="checkbox"/> NDC | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

| | |
|--|-------------------------------|
| DEPARTMENT/OFFICE: General Administration | DIVISION (if applicable): n/a |
| OFFICIAL NAME & TITLE: Paul T. Plakinger, Management & Fiscal Analyst | PHONE / EXT: x2243 |
| SIGNATURE: <i>PTP</i> | DATE: May 19, 2014 |
| NARRATIVE OF REQUEST Please sign the subrecipient agreement between Pacific County and the Chinook Water District for CDBG Planning-Only Grant #13-65400-040. | |
| RECOMMENDED MOTION | |

RCW 42.30.110
Executive sessions.

(1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:

- (a) To consider matters affecting national security;
- (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
- (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;
- (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs;
- (e) To consider, in the case of an export trading company, financial and commercial information supplied by private persons to the export trading company;
- (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
- (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
- (h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public;
- (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

This subsection (1)(i) does not permit a governing body to hold an executive session solely because an attorney representing the agency is present. For purposes of this subsection (1)(i), "potential litigation" means matters protected by RPC 1.6 or RCW [5.60.060\(2\)\(a\)](#) concerning:

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;

(ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or

(iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;

(j) To consider, in the case of the state library commission or its advisory bodies, western library network prices, products, equipment, and services, when such discussion would be likely to adversely affect the network's ability to conduct business in a competitive economic climate. However, final action on these matters shall be taken in a meeting open to the public;

(k) To consider, in the case of the state investment board, financial and commercial information when the information relates to the investment of public trust or retirement funds and when public knowledge regarding the discussion would result in loss to such funds or in private loss to the providers of this information;

(l) To consider proprietary or confidential nonpublished information related to the development, acquisition, or implementation of state purchased health care services as provided in RCW [41.05.026](#);

(m) To consider in the case of the life sciences discovery fund authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;

(n) To consider in the case of a health sciences and services authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;

(o) To consider in the case of innovate Washington, the substance of grant or loan applications and grant or loan awards if public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information.

(2) Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.