

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

PROCEEDINGS

9:00 AM
Tuesday, January 14, 2014

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:03am

COUNTY COMMISSION and PERSONNEL PRESENT

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Sarah Bottoms, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Director of Public Works/County Engineer
David Burke, Prosecuting Attorney
Stephanie Fritts, Emergency Management Director
Jeff Nesbitt, Vegetation Management Director
Renee Goodin, Treasurer

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded meeting)

ITEMS REGARDING COMMISSIONERS OFFICE

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Consider approval the appointment of Commissioner Steve Rogers, as Chair
and Commissioner Frank Wolfe, as Vice-Chair for 2014**

CONSENT AGENDA (Items 2-3, 5 (December 30th minutes excluded)-10)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

**It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all
applicable county policies**

Flood Control Zone District #1

**Accept Perpetual Non-Exclusive Stormwater Easement from Cheri Lynn
Bolden in conjunction with the 55th to 67th Drainage Clean-out Project**

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General Administration

Approve transfer of filing cabinets to the Health Department & Prosecutor's Office and confirm disposal of HP OfficeJet printer

General Business

Minutes of regular meetings of November 26, 2013, December 10, 2013, and continued meeting of December 18, 2013

Approve appointments to Boards/Commissions/Committees for 2014

Confirm Chair's signature on Ilwaco Community Building User Agreement for the purpose of conducting a Community Forum

Confirm Chair's signature on State Auditor's Office letter

Approve December, 2013 payroll in the amount of \$721,535.96; total # of employees: 176

**Approve Vendor Claims
Warrants Numbered 120272 through 120375 - \$442,638.96**

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Acknowledge resignation of Kenny Osborn from Planning Commission, authorize advertising to fill vacant position within the boundaries of Commissioner District #1 and thank Kenny for his decades of service

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0
Rogers abstained

Approve the minutes of the continued meeting December 30, 2013

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Authorize the issuance of Call for Bids for the 2014 Chip Seal Program
(bid opening scheduled for Monday, February 3, 2014 at 9:00am)**

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It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Authorize the transfer of vehicle #931 to Community Development and vehicle #S185 to the Assessor's Office; and the sale of #S179 to Vegetation Management and acknowledge the vehicle will be transferred out of ER&R and offer the sale of #S174 to other governmental agencies

Approve the posting and advertising if necessary of the vacant Traffic Control/Maintenance Technician

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve funds from Document Preservation for document scanning and archiving in the amount of \$5,000 from Fund 001.0/Document Preservation**

Approve out of class pay (Grade 10) for Tia Flemetis, Administrative Assistant II, Grade 9, subject to adequate budget appropriations

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to advertise for casual Parent Facilitator position Grade 12 not to exceed 40 hours per month, subject to adequate budget appropriations

Approve Amendment #12 to Consolidated Contract Number C16896 and authorize Director to sign

Approve Interlocal Agreement with Grays Harbor County Public Health & Social Services Department and authorize Chair to sign

Approve Medical Reserve Corp Capacity Building Award Contract #14-1955 and authorize Chair to sign

ITEMS REGARDING TREASURER'S OFFICE

Consider approval of request for Tax Write-Off of property taxes-**DEFERRED**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the appointment of Shelly Flemetis to Chief Treasury/Investment Officer, Grade 16 Step 6, effective January 1, 2014, subject to adequate budget appropriations

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ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve the appointment of Alex Millican to the vacant Administrative Assistant I position, Grade 7 Step 3, effective January 22, 2014, subject to adequate budget appropriations

Consider the approval of request to purchase Microfilm Reader/Scanner; adopt Resolution authorizing the purchase from a Sole Source Provider-**DEFERRED**

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Confirm the appointment of Karl Johnson to the vacant Telecommunicator position, Step 1, effective January 5, 2014, subject to adequate budget appropriations

Authorize issuance of Request for Proposal for Distributed and Redundant VoIP Emergency Dispatch Radio Console System

ITEMS REGARDING SUPERIOR COURT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Contract for Interpreter Services with Pete Hinton

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve fy2014 Tourism Service Contracts, subject to adequate budget appropriations

Peninsula Saddle Club	\$1,500
Water Music Festival	\$2,000
Sunday Afternoon Live	\$2,500
Pacific County Fair	\$1,000
NW Carriage Museum	\$10,000
Tokeland NC Chamber	\$4,000
Pacific County EDC	\$10,000
PC Historical Society & Museum	\$20,000
World Kite Museum	\$19,000
Columbia Pacific Heritage Museum	\$20,000
Pacific County Sheriff's Office	\$25,000
Willapa Harbor Chamber	\$20,000
Ocean Park Area Chamber	\$38,000
LB Peninsula Visitors Bureau	\$127,000

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Contract for Services with Joint Pacific County Housing Authority
Approve Public Official Bonds as listed for North District Court Judge
Elizabeth Penoyar, Assessor Bruce Walker, Clerk of Superior Court Virginia
Leach, Director of Public Works/County Engineer Mike Collins, Sheriff
Scott Johnson, Auditor & Registrar of Titles Pat Gardner, Prosecutor David
Burke, South District Court Judge Doug Goelz, and Commissioner Lisa
Ayers** *(Treasurer Renee Goodin was added in this motion in error; her bond expires
December 31, 2014)*

**Adopt Resolution 2014-001 amending the Personnel Policy and establishing
the Grade 12 non-represented Fair/Parks Manager position with Department
of Public Works and confirm appointment of Dotsi Graves, effective
January 1, 2014**

**Accept Local 367C Collective Bargaining Agreement, effective January 1,
2014 through December 31, 2016**

**Adopt Resolution 2014-002 authorizing budget category appropriation
transfers in Fund 001 from Operating to Personnel**

Consider adoption of Resolution amending the Public Records Policy and
rescinding Resolution 2010-032-**DEFERRED**

**Approve Letter of Agreement with Local 367 providing a 1% cost of living
adjustment, effective January 1, 2014**

**Authorize wage increase of 2.5% for Management and Special Employment
Agreement employees, effective January 1, 2014**

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Accept Perpetual Non-Exclusive Stormwater Easement from Bob & Cathy
Goodman in conjunction with Morrison Road Culvert Replacement and
Drainage Clean-out Project**

**Approve one additional phone line installation for Fair/Parks Manager,
subject to adequate budget appropriations**

**Approve the return of Bid Bond to Harbor Rock, Inc. pertaining to Milne
Rock Quarry**

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Authorize the advertising for a 0.80 FTE Grade 9 Confidential Secretary and
acknowledge the potential need for a supplement
Approve vendor claims, subject to adequate budget appropriations
Warrants Numbered 120376 through 120450 - \$82,981.71**

RECESS – 9:37am

EXECUTIVE SESSION

9:40am for 15 minutes

RCW 42.30.110

Executive sessions. 1(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

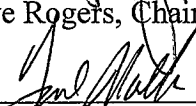
BACK IN SESSION – 9:55am

Chairman Rogers stated that no decisions were made during executive session and adjourned the meeting.

PACIFIC COUNTY
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Steve Rogers, Chairman



Frank Wolfe, Commissioner



Lisa Ayers, Commissioner

ATTEST:



Sarah Bottoms

Deputy Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion).