

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #50

**PROCEEDINGS**

9:00 AM  
Friday, December 19, 2014

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:01AM**

Steve Rogers, Chair  
Frank Wolfe, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Mary Goelz, Health & Human Services Director  
Sharon Block, Health & Human Services Asst. Director  
Faith Taylor-Eldred, Community Development Director  
Tim Crose, Community Development Asst. Director  
Scott McDougall, Emergency Management Deputy Director  
Dotsi Graves, Parks/Fair Manager  
Bruce Walker, Assessor

**GENERAL PUBLIC IN ATTENDANCE**

Mike Williams, Chinook Observer (recorded meeting)

**PUBLIC COMMENT-None**

**CONSENT AGENDA (Items 1-4)**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Department of Community Development**

**Approve Amendment #1 to Washington State Patrol Agreement  
#C110376GSC; authorize Chair to sign**

**Department of Public Works**

**Approve Amendment #1 to the Bruceport Park Maintenance and Operation  
Contract with Herbert Frank and the Bush Pioneer Park Maintenance and  
Operation Contract with Melvin and Janelle Long**

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**General Business**

**Vendor Claims**

**Warrants Numbered 125073 thru 125178 - \$225,758.51**

**Approve regular meeting minutes of November 25 and December 9, 2014**

**YEARS OF SERVICE**

**10 Years- Monte Givens and Lisa Ayers**

**20 Years-Loni Hooper**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Assignment of Facility Use Agreement-Megler from Alexandria Communication to Meadows Broadcasting**

**Accept cash bond from Olympia Resource Management regarding Road Haul Permit #2014-15**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2014-055 establishing the department's fee schedule**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve purchase of Eden Personnel Web Extensions Product (payroll module) and authorize Chair to sign, subject to adequate budget appropriations to be paid from Fund 197**

**Approve purchase of server for the Eden Personnel Web Extensions Product (payroll module), subject to adequate budget appropriations**

**Adopt Resolution 2014-056 establishing GASB 54 accounting standards for all county funds, effective January 1, 2015**

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**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve Public Official Bond for Joyce Kidd for County Auditor and Registrar of Title, effective January 1, 2015**

**Confirm Chair's signature on the Washington State Office of Public Defense Agreement No. ICA15307 effective January 1, 2015**

**Approve Agreement and Releases in regards to the Employees' Voluntary Retirement and authorize Chair to sign**

Consider adoption of Resolution amending the Public Records Policy-  
**DEFERRED**

**Adopt Resolution 2014-057 regarding fy2014 budget category appropriation transfers**

**Adopt Resolution 2014-058 in the matter of establishing reporting procedures regarding the use of road funds for traffic policing**

**Adopt Resolution 2014-059 in the matter of establishing Engineering Technician/GIS Assistant job description modifying the Personnel Policies & Procedures**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Amendment A to Contract E15-134 with WA State Military Department and authorize Chair to sign**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Public Official Bond for Mark McClain, County Prosecuting Attorney, effective January 1, 2015**

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Award of bid for electrical repair at Morehead Park to Ford Electric Company in the amount of \$6,277.73, including sales tax, subject to adequate budget appropriations** *(Other bid received from Electrical Specialties Inc. of Raymond in the amount of \$9,917.60; Total Electric of Raymond was contacted but did not submit a bid)*

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Participation Agreement with AWC Workers Compensation Retrospective Rating Program-Service Only Program Participation Agreement and Employer Representative Designation Form and authorize Chair to sign**

**ITEMS REGARDING SUPERIOR COURT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve request to surplus outdated computer and software from Superior Court inventory in accordance Personal Property Inventory Procedures Policy**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve cell phone contract with US Cellular and authorize Director to sign**

**EXECUTIVE SESSION –NONE**

**RECESS – 9:19AM**

**PUBLIC HEARING – 10:00AM**

**ATTENDANCE:** Steve Rogers-Chair, Commissioner Frank Wolfe, Commissioner Lisa Ayers, CAO Kathy Spoor, Management & Fiscal Analyst Paul Plakinger, Public Works Director Mike Collins, Health & Human Services Director Mary Goelz, Health & Human Services Asst. Director Sharon Block, Community Development Director Faith Taylor-Eldred, Community Development Asst. Director Tim Crose, Emergency Management Deputy Director Scott McDougall, Assessor Bruce Walker, County Clerk Virginia Leach, Court Administrator Jan Wilson, Civil Deputy Denise Rowlett, and Senior Legal Asst. Shannon Pettit **OTHERS:** Doug Crawford

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Chairman Rogers opened the public hearing to consider adoption of the FY2015 budget; 6-Year (2015-2020) Transportation Improvement Program; 2015-2020 Parks & Recreation Capital Improvement Plan; & 2015-2020 Capital Improvement Plan for Flood Control Zone District #1 (Board of Supervisors)

Kathy Spoor, Paul Plakinger, Virginia Leach, Bruce Walker and Scott McDougall were sworn in.

Paul Plakinger provided a recap of the overall fy2015 budget.

Doug Crawford questioned staffing for emergency management.

Paul provided a recap of staff reductions for each office/department.

Appreciation was expressed to the Commissioners for working with the elected officials on preparation of the budget and the overall process.

The Commissioners thanked the elected officials and department managers for working with them through the difficult process.

Chairman Rogers closed the public hearing

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2014-060 in the matter of authorizing increases in the Pacific County (General Purposes) and the Pacific County Road District (Road Purposes) Regular Property Tax Levies; and providing for the distribution of the general purposes levy**

**Adopt Resolution 2014-061 in the matter of county-related real and personal property tax levies for collection in 2015**

**Adopt Resolution 2014-062 in the matter of freezing new county employee hiring**

**Adopt Resolution 2014-063 in the matter of adoption of the fy2015 Pacific County Budget, including the 2015-2020 Comprehensive Transportation Improvement and 2015 road construction programs, the 2015-2020 capital improvement plan for parks and recreation, and the 2015-2020 capital improvement plan for Pacific County Flood Control Zone District #1; levying county general purposes and road district purposes property taxes; and setting forth the categorical appropriations with applicable limitation and responsibilities, including recognizing the 2015 salaries for Pacific County's elected Officers and judges**

**Approve Memorandum of Agreement with WA State University Extension for providing an extension program**

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Meeting was continued to December 30, 2014 at 11:00am or as soon thereafter as possible to consider any business that may need to be acted on before the end of Fiscal Year 2014.

*(Please refer to recording of the meeting for a more detailed discussion)*

**OTHER BUSINESS FOR FILING**

Notes and sign-in sheet for 1/10 of 1% Sales Tax public meeting held in Long Beach on December 1<sup>st</sup> and in Naselle on December 2<sup>nd</sup>.

Copy of application for state funding to the State of WA Department of Agriculture from Fair Manager, Dotsi Graves.

Notice of Liquor License Application for The Old Fishtrap.

Notice of Liquor License Expiration for the Menlo Store, Galey's Grocery, Sheila's Hwy #6 Café & Pizza, Georgetown Station, Moby Dick Hotel, and the Shelburne Restaurant and Pub.