

**BEFORE THE BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON
1216 W. Robert Bush Drive
South Bend, Washington**

July 14, 2015

9:00AM or shortly thereafter

The Board of County Commissioners meeting will be called
to order following the business of the Local Board of Health

ADDITIONAL AGENDA

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

- 1) Acknowledge resignation of Matt Jordan, RMT II and authorize posting, advertising and filling the vacant position
- 2) Consider adoption of Resolution 2015-037 authorizing temporary road closure
- 3) Consider award of the P Street Culvert Replacement Project to Hill & Sons Excavating

ITEMS REGARDING GENERAL BUSINESS

- 4) Consider approval of Boundary Line Adjustment Application
- 5) Consider clarifying and affirming appropriations within the Prosecutor's adopted fy2015 budget

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.



Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
and 4th Tuesday of each
month, beginning at 9 a.m.

REQUESTED MEETING DATE:

07/14/15

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item#: 1

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____

Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review ☐ Clerk of the Board

☐ Risk Mgmt

☐ CONTINUED TO DATE: _____ TIME: _____

☐ Legal Required

☐ OTHER: _____

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ PACCOM

☐ Superior Court

☐ CF

☐ Auditor

☐ PCEMA

☐ PC Fair

☐ Treasurer

☐ SEA

☐ Clerk

☐ Health

☐ Prosecutor

☐ Veg Mgmt

☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Ext.

☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Department of Public Works

DIVISION (if applicable):

OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer

PHONE / EXT: 3368

SIGNATURE: *Michael Collins*

DATE: 7-10-15

NARRATIVE OF REQUEST

Accept resignation of Matt Jordan and advertise for RMT II position.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Accept resignation of Matt Jordan, RMT II, effective July 23, 2015 and authorize posting, advertising and filling vacant position at Step _____

REQUESTED MEETING DATE:

07/14/15

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 2

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____

Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

☐ CONTINUED TO DATE: _____

TIME: _____

Review ☐ Clerk of the Board

☐ Risk Mgmt

☐ Legal Required

☐ OTHER: _____

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☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: DPW

DIVISION (if applicable): Roads

OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer

PHONE / EXT: 3368

SIGNATURE: *Michael Collins*

DATE: *7-09-15*

NARRATIVE OF REQUEST

Resolution authorizing temporary road closure of 250th Street for culvert removal/replacement from August 10th through August 12th.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Adopt Resolution 2015-037 authorizing the temporary road closure of 250th Street for culvert removal/replacement from August 10 through August 12, 2015

BEFORE THE BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2015-037

**IN THE MATTER OF TEMPORARY CLOSURE OF 250th STREET
ROAD NUMBER 24440 AT MP 0.08 FOR CULVERT REPLACEMENT**

WHEREAS, the cross culvert is failing on 250th Street at MP 0.08; and

WHEREAS, a temporary road closure for removal and replacement of the culvert is desired; and

WHEREAS, 250th Street proceeds west from Sandridge Road and then connects with U Street;
and

WHEREAS, alternate accesses are available to all residents; and

WHEREAS, the closure is expected to begin Monday, August 10, 2015 at approximately 6:30 AM and conclude no later than Wednesday, August 12, 2015 at 5:00 PM and will not be open to traffic at the conclusion of each work day; and

WHEREAS, notice will be posted in advance in the area prior to closure to warn the motoring public; now therefore

BE IT HEREBY RESOLVED a temporary road closure of 250th Street for culvert removal/replacement is allowed; and

IT IS FURTHER RESOLVED the temporary closure will adhere to the above work window; and

BE IT STILL FURTHER RESOLVED that advanced notice will be posted in the vicinity of the project for the local residents.

PASSED by the following vote this _____ date of _____, 20_____ by the Board of Pacific County Commissioners meeting in regular session at South Bend, Washington then signed by its membership and attested to by its Clerk in authorization of such passage:

_____ YEA; _____ NAY; _____ ABSTAIN; and _____ ABSENT.

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Chairman

ATTEST:

Commissioner

Clerk of the Board

Commissioner



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AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 3

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review ☐ Clerk of the Board

☐ CONTINUED TO DATE: _____ TIME: _____

☐ Risk Mgmt

☐ OTHER: _____

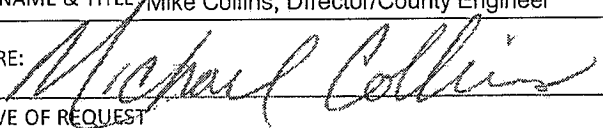
☐ Legal Required

DISTRIBUTION LIST:

<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> PCEMA	<input type="checkbox"/> PC Fair	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Health	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Juvenile	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> NDC	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Department of Public Works	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer	PHONE / EXT: 3368
SIGNATURE: 	DATE: 7-10-15
NARRATIVE OF REQUEST Award the P Street Culvert Replacement Project to Hill & Son Excavating. Bids were received from Lindstrom & Son Construction of Chinook in the amount of \$39,955.37; Lodestone Quarry, Inc of Bay Center in the amount of \$50,982.75; Jubilee Construction LLC of Long Beach in the amount of \$31,424.45; Hill & Son Excavating of Ocean Park in the amount of \$24,277.50; all bids include WA State sales tax.	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Award P Street Culvert Replacement Project to Hill & Son Excavating of Ocean Park in the amount of \$24,277.50 including WA State sales tax, subject to adequate budget appropriations	

Name of Contractor: _____

Name of Contract/Agreement/Grant/Amendment #: (if amendment, provide copy of those pages being amended): _____

Indicate type:

- ☐ Intergovernmental/Interagency ☐ Employment/Special Services Agreement ☐ Federal Contract
☐ Memorandum of Understanding/Agreement ☐ Interoffice/Interdepartmental ☐ State Contract

Contractor Type (check all that apply):

- ☐ For-Profit ☐ Private Organization/Individual
☐ Non-Profit ☐ Public Organization/Jurisdiction
☐ State ☐ Sub-Recipient
☐ Federal ☐ Other

Please indicate appropriate Tax Id #, Uniform Business Identification #, or Social Security # on Page 3 of this form.

TYPE OF REQUEST (Mark all that apply and provide breakdown of bid proposals along with all pertinent documentation):

- Public Works Project (RCW 39.04): ☐ Limited PW Process (<\$35,000) ☐ Limited PW Process (<\$40,000)
☐ Small PW Process (<\$300,000) ☐ PW Project (>\$300,000)
- Equipment, Materials, & Supplies (RCW 36.32): ☐ < \$5,000 (attach 3 bids) ☐ \$5,000-\$25,000 (use small works roster) ☐ >\$25,000 (competitive bids)
- Services / Leases: ☐ Architectural & Engineering ☐ Personal Services
☐ Lease (Personal Property i.e. copier, printer) ☐ Lease (Real
☐ Telecomm & Data Processing ☐ Other (Describe): _____

To be located at: _____

Exceptions to Bidding (Please provide appropriate documentation):

- ☐ Insurance/Bonds ☐ Emergency Event (Purchases/Public Works)
☐ Single (Sole) Source Purchase* ☐ Special Facilities/Market Conditions
*Resolution Required

☐ PURCHASE UNDER ANOTHER AGENCY'S CONTRACT ("Piggybacking")

Please attach the following:

- Copy of Intergovernmental Agreement with other agency
- Confirmation that vendor agrees to participation
- Documentation that contract was awarded in compliance with bidding law
- Documentation that Agency posted bid/solicitation notice on its website or provided access link to the notice

- ☐ RFP ☐ RFQ ☐ Franchise ☐ Annexation ☐ Ordinance ☐ Resolution
☐ Appeal ☐ Inventory Acquisition/Disposal ☐ Tort Claim ☐ Call for Bids
☐ Open Space/Timber Classification ☐ Post, Advertise, Fill Position (New Employee Form Required)
☐ Other (please describe): _____

BACKGROUND/SUMMARY (include date of prior workshop and/or action, if applicable):

TOTAL COST/AMOUNT (include sales & use tax): \$24,277.50

TOTAL TAX: \$1,777.50

TOTAL SHIPPING/HANDLING:

EXPENDITURE FUND #: 108,XXX.XXX.XX.XX

EXPENDITURE BUDGETED? ☐ Yes ☐ No

Will supplemental be required? ☐ Yes ☐ No

IN-KIND MATCH REQUIRED? ☐ Yes ☐ No

DESCRIBE MATCH:

MATCHING FUNDS REQUIRED? ☐ Yes ☐ No

AMOUNT OF MATCHING FUNDS:

P STREET CULVERT REPLACEMENT bid opening 7/10/2015			
BIDDER NAME, ADDRESS AND TELEPHONE NUMBER	Base Bid Amount	Sales Tax	Total
LINDSTROM & SON CONST. PO BOX 288 CHINOOK, WA 98614 360-749-1798	\$37,030	\$2,925.37	\$39,955.37
LODESTONE QUARRY, INC PO BOX 308 BAY CENTER, WA 98527 360-942-8822	\$47,250	\$3,732.75	\$50,982.75
Jubilee Construction LLC 12305 Sandridge Rd Long Beach, WA 98631 360-642-4520	\$28,955	\$2,287.45	\$31,242.45
Hill & Son Excavating PO Box 462 Ocean Park, WA 98640 360-665-4447	\$22,500	\$1,777.50	\$24,277.50
r:\fczd#1\2015 maintenance projects\P Street culvert\small works\bid tab sheet.xls			



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Agenda Item #: 4

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review ☐ Clerk of the Board

☐ Risk Mgmt

☐ Legal Required

☐ CONTINUED TO DATE: _____ TIME: _____

☐ OTHER: _____

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☐ Civil Service

☐ Juvenile

☐ SDC

☐ WSU Ext.

☐ DCD

☐ NDC

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: General Administration

DIVISION (if applicable): n/a

OFFICIAL NAME & TITLE: Paul T. Plakinger, Management & Fiscal Analyst

PHONE / EXT: x2243

SIGNATURE: PTP

DATE: July 10, 2015

NARRATIVE OF REQUEST

Please authorize the Chair of the Board (or County Administrative Officer) to sign the Boundary Line Adjustment Application for parcel nos. 72052005013 (residential property) and 72052000000 (county-owned vacant property). Once signed, the application would be submitted by the surveyor to the City of Raymond (the parcels in question are located within the Raymond city limits).

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Approve the Boundary Line Adjustment Application for the City of Raymond pertaining to Parcel #'s 72052005013 and 72052000000 and authorize _____ to sign

OFFICIAL USE

DATE RECEIVED:

RECEIVED BY:

RECEIPT NUMBER:

City of Raymond



BOUNDARY LINE ADJUSTMENT APPLICATION

\$100 Fee

APPLICANT/CONTACT INFORMATION

NAME: WALTER A. RUEF, P.L.S.

MAILING ADDRESS: P.O. BOX 225

CITY, STATE, ZIP: SOUTH BEND, WA 98586

PHONE: 360-875-0007

PROPERTY OWNER INFORMATION - PARCEL 1

NAME: TERRY & JEWEL HARDY

PHONE: 360-942-3672

MAILING ADDRESS: P.O. BOX 493

PHYSICAL ADDRESS: 2118 RIDDEL STREET

CITY, STATE, ZIP: RAYMOND, WA 98577

CITY, STATE, ZIP: RAYMOND, WA 98577

WHAT IS THE LEGAL RELATIONSHIP THAT ENTITLES THE APPLICANT TO APPLY ON BEHALF OF THE OWNER (IF DIFFERENT)?

LICENSED SURVEYOR HIRED TO PERFORM THE BOUNDARY LINE ADJUSTMENT

PROPERTY DETAILS

PARCEL NUMBER- 72052005013 & 72052000000

ANY ADDITIONAL PARCEL NUMBERS INVOLVED:

WHAT IS THE CURRENT USE OF THE PROPERTY? - RESIDENTIAL & VACANT (ABANDONED PRIVATE CEMETERY)

*A SURVEYOR'S MAP IS REQUIRED TO BE ATTACHED. PLEASE SHOW THE EXISTING & PROPOSED BOUNDARIES OF ALL PROPERTIES INVOLVED.

ADDITIONAL PROPERTY OWNER INFO - PARCEL 2

PACIFIC COUNTY

c/o COMMISSIONERS' OFFICE

360-875-9300

P.O. BOX 187

SOUTH BEND, WA 98586

(WE) GRANT THE APPLICANT PERMISSION TO USE MY(OUR) PROPERTY IN THE MANNER DESCRIBED IN THIS APPLICATION.

Owner's Signature:

Date:

Owner's Signature:

Date: 7-6-15

Owner's Signature:

Date:

Applicant Signature:

Date: 7-06-15

We, the above signatories attest under penalty of perjury that the information in this application is true and accurate. We also understand that it is our responsibility to understand and comply with all applicable federal, state, and local regulations.

PLEASE RETURN APPLICATIONS WITH PAYMENT TO:

300 1st Street, Raymond, WA 98577

Phone: 360-942-4108, Fax: 360-942-4137



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AGENDA REQUEST FORM

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Agenda Item #: 5

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review ☐ Clerk of the Board

☐ Risk Mgmt

☐ Legal Required

☐ CONTINUED TO DATE: _____ TIME: _____

☐ OTHER: _____

DISTRIBUTION LIST:

- | | | | | |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> PCEMA | <input type="checkbox"/> PC Fair | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Health | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt |
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| | <input type="checkbox"/> DCD | <input type="checkbox"/> NDC | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: General Administration

DIVISION (if applicable): n/a

OFFICIAL NAME & TITLE: Paul T. Plakinger, Management & Fiscal Analyst

PHONE / EXT: x2243

SIGNATURE: *PTP*

DATE: July 10, 2015

NARRATIVE OF REQUEST

On December 19, 2014, the Board of County Commissioners adopted the fiscal year 2015 budget. Within the Prosecutor's adopted budget in the current expense fund, the Board appropriated \$35,000 in professional services expenditures (subobject #41). These appropriations include budget authority for the prosecutor to pay for the disposition of the remains of any indigent person per RCW 36.39.030. I request that the Board clarifies this fact during an open public meeting.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Clarify and affirm that appropriations in the amount of \$35,000 adopted within the Prosecutor's fy2015 budget for professional services expenditures (subobject #41) include budget authority for the prosecutor to pay for the disposition of the remains of any indigent person per RCW 36.39.030