

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

PROCEEDINGS

9:00 AM
Tuesday, October 27, 2015

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Tim Crose, Community Development Asst. Director
Scott Johnson, Sheriff
Eric Weston, Deputy Prosecutor
Katie Lindstrom, Health & Human Services Deputy Director

GENERAL PUBLIC IN ATTENDANCE

PUBLIC COMMENT - None

YEARS OF SERVICE AWARDS

5 Years - Sharon Block (Health)
20 Years - Pat Matlock (Sheriff)
25 Years - Tom Rutherford (Jail)

CONSENT ITEMS (Items 2-7)

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department Of Public Works

**Approve Amendment Exhibit A to Communication Facility Use Agreement
with KGIO for use of the Megler Communication Site**

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

General Business

Confirm Chair's signature on letter of support for Pacific County Supported Housing Collaborative grant

Approve the Annual Master Gardener's Certificates to be presented at the November 10, 2015 luncheon

Approve the 28th Annual Derald D. Robertson Safety Awards to be presented at the October 28, 2015 ceremony

Approve Vendor Claims:

Warrants Numbered 129237 thru 129357 - \$249,269.70

Warrants Numbered 129358 thru 129448 - \$313,190.63

Approve regular meeting minutes of October 13, 2015

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve purchase of Mobile Data Computer from Datec from State Bid in the amount of \$4,498.88, including sales tax and shipping, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Waste 2 Resources Coordinated Prevention Grant Program Agreement #W2RCPG-1517-PaCCDD-00063 with Department of Ecology, and authorize Director to sign

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of a 2016 Ford Escape from State Bid in the amount of \$24,397.82 including sales tax, subject to adequate budget appropriations

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Acceptance of resignation from Veterans Advisory Board alternate board member, John Bageant and board member, Don Corcoran

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve purchase of a Dell Inspiron 15 2-in-1 laptop/tablet from State Bid, in the amount of \$1,102.72, including sales tax, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Award HVAC Jail Kitchen Project to Sunset Air of South Bend, in the amount of \$7,939, plus sales tax and applicable permit fees, subject to adequate budget appropriations

RECESS – 9:09AM

EXECUTIVE SESSION

9:15AM for 15 minutes

RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price

RECONVENE – 10:00AM

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Authorize offer of \$300,000 for purchase of property located at 211 Commercial Street in Raymond. If accepted, approve payment to Security State Bank of \$300,000 for purchase of office building and related closing costs; to be paid from Fund 104

Approve purchase of carpet in an amount not to exceed \$8,000, for the annex office, subject to adequate budget appropriations *(it was noted that a supplement may be needed)*

PUBLIC HEARING – 10:00AM

Chairman Rogers opened the public hearing to consider adoption of the Fiscal Year 2016 budget. The hearing was continued to November 2, 2015 at 11:30AM or as soon thereafter as possible.

MEETING CONTINUED

(Please refer to recording of the meeting for a more detailed discussion)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

OTHER BUSINESS FOR FILING

Copy of letter sent to Lewis County Community Trails Association Board of Directors regarding funding for Additional Improvements to Willapa Hills Trail

Copy of Assessor's Certificate of Assessment Rolls to the County Board of Equalization

Certificate of Liability Insurance filed for Christian Broadcasting of Idaho, Inc., effective 11/1/2015 through 11/1/2016

Evidence of Property Insurance for Pacific County, effective 10/1/2015 through 10/1/2017

WA State Liquor and Cannabis Board notice of expirations for Tokeland Hotel, Inc., KMT Investments, Inc., Fraternal Order of Eagles Ocean Park Aerie No. 3602, Jack's Country Store, Surfside Mini Mart/Video, Willabay, Inc., Phoenix Investments LLC., and Rogue Chef Enterprises, LLC

Copy of letter to Mark Perez regarding request to be appointed to the Lodging Tax Advisory Committee

Copy of letter sent to Chuck Wallace regarding transfer of operation and maintenance of the Grayland Community Hall to the Grayland Fire Department

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

WORKSHOPS/MEETINGS HELD – No action taken

October 5, 2015

Public Hearing re: filing of draft fy2016 budget
Workshop w/ K. Spoor re: staffing
Departmental Briefings
Clerk fy2016 budget workshop

October 6, 2015

Workshop w/ Sheriff re: freezer
Treasurer fy2016 budget workshop
fy2016 budget workshop
Health fy2016 budget workshop

October 7, 2015

Juvenile fy2016 budget workshop
Workshop w/ Sheriff re: jail
fy2016 budget workshop

October 12, 2015

Board of Equalization
Assessor fy2016 budget workshop
Workshop w/ DCD re: public meetings
Meeting Agenda Review
Workshop w/ DPW & DCD re: vehicles
DPW fy206 budget workshop

October 13, 2015

BOH/BOCC meetings
Regular Community Development monthly workshop
fy2016 budge workshop

October 14, 2015

WA State Association of Counties visit

October 19, 2015

Workshop w/ Assessor & Treasurer re: SB5276
Workshop w/ DCD
Departmental Briefings

October 20, 2015

Superior Court fy2016 budget workshop
fy2016 budge workshop
Public Meeting re: Oysterville Historic District & Design Review

October 22, 2015

Special Joint Meeting w/ Cowlitz, Grays Harbor, Lewis and Wahkiakum County
Commissioners

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

October 26, 2015

Regular Prosecutor monthly workshop
Meeting Agenda Review
fy2016 budget workshop

October 27, 2015

BOH/BOCC meetings
Workshop w/ DPW re: facilities
Public Hearings re: fy2016 budget
Regular Community Development monthly meeting

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #33

PROCEEDINGS

9:00 AM
Tuesday, October 27, 2015

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:00 AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Andi Harland, Public Works Accounting Manager
Pat Matlock, Chief Criminal Deputy
Scott McDougall, Emergency Management Deputy Director
Faith Taylor-Eldred, Community Development Director
Megan McNelly, Community Development Executive Assistant/Office Manager
Kathy Langbraaten, Accountant

GENERAL PUBLIC IN ATTENDANCE

Mark Perez
Gwen Brake

**PLEDGE OF ALLEGIANCE FOR PACIFIC COUNTY BOARD OF HEALTH &
BOARD OF COUNTY COMMISSIONERS MEETINGS**

PUBLIC COMMENT - None

CONSENT AGENDA

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve regular meeting minutes of October 13, 2015

MEETING CLOSED – 9:01AM

PACIFIC COUNTY
LOCAL BOARD OF HEALTH

Steve Rogers, Chairman

ATTEST:

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)