

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #51

PROCEEDINGS

9:00 AM  
Tuesday, March 24, 2015

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:10AM**

Steve Rogers, Chair  
Frank Wolfe, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Andi Harland, Accounting Manager  
Dotsi Graves, Fair/Parks Manager  
Faith Taylor-Eldred, Director of Community Development  
Tim Crose, Asst. Director of Community Development  
Monte Givens, Building Inspector  
Will Hamlin, Code Enforcement Officer/Planning-DCD  
Tammy Engel, Code Enforcement Officer-DCD  
Megan McNelly, Executive Assistant/Office Manager-DCD  
Joyce Kidd, Auditor  
Bruce Walker, Assessor  
Mary Goelz, Director of Health & Human Services  
Lisa Olsen, Senior Appraiser  
Loni Hooper, Chief Appraiser  
Connie Williams, Senior Appraiser  
Cindy Howard, Appraiser  
Kelli Buchanan, Administrative Asst. II

**GENERAL PUBLIC IN ATTENDANCE**

Mike Williams, Chinook Observer (recorded meeting)  
Pat Meyers-Willapa Harbor Herald (recorded meeting)  
Gerry Amacher  
Val Rowe  
Cheryl Heywood, Director of Timberland Regional Library  
Four Timberland Regional Library representatives  
Mark Studer, WA State Department of Revenue

**PUBLIC COMMENT**

Gerry Amacher inquired about wind powered vehicles being allowed on the beaches and would like to see ATVs be allowed as well.

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**CONSENT AGENDA (1-7)**

Commissioner Wolfe requested the Years of Service be removed from the Consent Agenda.

**CONSENT AGENDA (1-6)**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable county policies

**Commissioners Office**

**Confirm Chair's signature on Work Initiation Document for Wildlife Damage Management with US Department of Agriculture**

**Community Development**

**Approve the Professional Services Contract Amendment #1 with the Watershed Company**

**Boards and Commissions**

**Approve reappointment of Bob Rose as District 4 Representative and appointment of Warren Cowell, replacing Malcom McPhail, as District 5 Representative to the Noxious Weed Control Board**

**General Business**

**Vendor Claims:**

**Warrants Numbered 126361 thru 126451 - \$338,782.08**

**Warrants Numbered 126452-126533- \$174,210.25**

**Approve the regular meeting minutes of February 10<sup>th</sup>, February 24<sup>th</sup> and March 10<sup>th</sup>, 2015**

**Confirm authorization of exception to the Personnel Policy to make the Shared Work Program available to all reduced FTE employees**

**YEARS OF SERVICE AWARDS**

25 Years      Tim Crose (DCD)

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve posting and advertising for vacant Engineering Technician/GIS Assistant and Administrative Assistant II and return with request to hire**

**Approve appointment of Samantha Johnson to fill vacant Accountant Position, Grade 12 Step 1, effective March 23, 2015, subject to adequate budget appropriations**

**Authorize release of Performance and Payment Bond for Naselle Rock & Asphalt for the South Valley Road Improvement Project for the purpose of holding until the warranty period expires**

**Approve of Local Agency Agreement Supplement No. 1 for the Sandridge Road Resurface Project and authorize Chair to sign**

**Approve out of class pay for Samantha Johnson, Administrative Asst. II for hours worked as Accountant from March 9 through March 22, 2015, in accordance with Local 367C Collective Bargaining Agreement, subject to adequate budget appropriations**

**Approve Local Agency Agreements and Project Prospectus Packets for safety projects including Guardrail Placement, Signing Upgrades and Sandridge Road Crash Cushions and authorize Chair to sign**

**Approve Chinook Park Maintenance and Operation Contract with the Port of Chinook, subject to adequate budget appropriations**

**ITEMS REGARDING FLOOD ZONE DISTRICT NO 1**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve request to solicit quotations for pipe projects**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve Agreement with Taft Plumbing to install an emergency eye wash/shower station in the amount of \$26,576.17, subject to adequate budget appropriations** *(A request for proposals was issued Taft was the only response received)*

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**Approve request to advertise for vacant, budgeted Building Inspector/Code Enforcement Officer position and a grant funded Environmental Health Technician in accordance with Local 367C Collective Bargaining Agreement, subject to adequate budget appropriations and return with request to hire**

**ITEMS REGARDING FAIR**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve entertainment contract with Stoddard and Cole for the 2015 Fair and authorize Fair Manager to sign, subject to adequate budget appropriations**

**Approve Special Event Use Agreements to host a horse show at the Pacific County Fairgrounds and authorize Chair to sign**

**Approve Special Event Use Agreement to host a ranch sorting event at the Pacific County Fairgrounds and authorize Chair to sign**

Consider adoption of Resolution establishing the Fair Fee Schedule-**DEFERRED**

**ITEMS REGARDING HEALTH AND HUMAN SERVICES**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Nexplanon Credit application with CuraScript to allow purchase of birth control method**

**ITEMS REGARDING ASSESSOR'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Acknowledge resignation of Loni Hooper, effective April 9, 2015 and approve request to post for Chief Appraiser position in accordance with Local 367C Collective Bargaining Agreement and return with request to hire**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Acknowledge receipt of WASPC Traffic Safety Grant and approve request to purchase of one radar unit and one antenna in the amount of \$1,399.78, from Applied Concepts, Inc. who is on state bid, subject to adequate budget appropriations**

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**ITEMS REGARDING TREASURER'S OFFICE**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve request for out of class pay for Amy Lee, Junior Accountant for hours worked as Accountant, Grade 12 in accordance with Local 367C Collective Bargaining Agreement, subject to adequate budget appropriations**

**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve Service Agreement with the City of Ilwaco for weed control services**

**ITEMS REGARDING WSU EXTENTION**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve request to post and advertise for vacant Administrative Assistant II, Grade 9, 0.45FTE, in accordance with Local 367C Collective Bargaining Agreement, return with request to hire, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Authorize waiving of penalties, tax, and interest in the amount of \$3,661.23 pertaining to the Surfside Inn Condominiums, and authorize advertising auction of tax title properties and setting a tentative auction date of April 22, 2015**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve purchase of Trail King Rollback Trailer from Pape Machinery (from state bid) in the amount of \$59,957, subject to adequate budget appropriations**

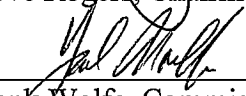
**EXECUTIVE SESSION –None**

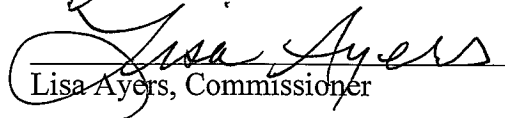
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Steve Rogers, Chairman

  
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Frank Wolfe, Commissioner

  
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Lisa Ayers, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

OTHER BUSINESS FOR FILING

Memorandum from Prosecutor dated March 2, 2015 regarding review of agenda items.

Letter from Local 367C Union Staff Representative, Hannah Franks regarding out of class pay clarification.

Letter from James M. Beard, Beard Stacey & Jacobsen, LLP, regarding the Surfside South Outfall.

Certificate of Completion provided by WA Counties Insurance Fund for achieving 44% participation in the 2014 Live Well program.

Letter from Marty Lemke regarding her resignation from the Human Services Advisory Council.

Letters from Chuck Mikkola and Dale Hennington regarding Department of Public Works.

Memorandum of Superior Court Judge Mike Sullivan regarding Court Administrator/Court Recorder position.

Letter from US Department of the Interior regarding Notice of Determination of Application for the Shoalwater Bay Indian Tribe acquisition in Trust of 46.97 Acres.