

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

PROCEEDINGS

9:00 AM
Tuesday, April 14, 2015

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Katie Lindstrom, Health & Human Services Deputy Director
Scott McDougall, Emergency Management Deputy Director

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded meeting)
Pat Meyers-Willapa Harbor Herald (recorded meeting)
Jerri Hawks

PUBLIC COMMENT

CONSENT AGENDA (1-7)

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Sheriff's Office

**Confirm hire of Sam Schouten to fill vacant Deputy position; 1.0 FTE,
Step 1, effective April 1, 2015**

Boards and Commissions

**Approve reappointment of Diane Knutson to the Human Services Advisory
Board and Marshall Tate and Jean Shaudys to the Board of Adjustment**

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General Business

Vendor Claims:

Warrants Numbered 126534 thru 126624 - \$331,028.93

Warrants Numbered 126625 thru 126686- \$41,925.03

Warrants Numbered 126687 thru 126754 - \$402,050.52

Approve March, 2015 payroll; Total # of employees: 167; total payroll: \$690,016.72

Approve the regular meeting minutes of March 24, 2015

Confirm support of Recommendation #4 from the TriWest Report pertaining to the proposed 5-County Behavioral Health Organization

Confirm letter of support for submission of the 2015 Justice and Mental Health Collaboration Grant Application

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve appointment of David Cowell to fill vacant South County Road Supervisor position, Grade 15 Step 1, effective April 15, 2015, subject to successful completion of all county policies and adequate budget appropriations

Adopt Resolution 2015-014 initiating County Road Project No. 1642 pertaining to the improvement of U Street for resurface with hot mix asphalt

Approve request to advertise for temporary (casual positions) engineering aides for the summer construction season and return with request to hire

Approve issuance of Call for Bids, subsequent Public Notice and Notice to Contractors for the Sandridge Road Resurfacing Project; authorize Clerk of the Board to assign bid opening date upon authorization of funds

Adopt Resolution 2015-015 establishing the County Park Camping Fees and Charges

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to advertise for summer youth litter crew and a crew lead and return with request to hire

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ITEMS REGARDING HEALTH AND HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2015-016 setting fees for services and rescinding all conflicting resolutions

Approve Personal Service Contract with Bernita LaCroix for Registered Dietitian, subject to adequate budget appropriations

Approve hire of Lindsey Owen as Casual Parent Education Facilitator, effective April 14, 2015, Grade 13 Step 10, not to exceed 39 hours per month and subject to adequate budget appropriations

Approve County Program Agreement #1563-35602 Let's Draw the Line 2015 and authorize Chair to sign

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of three Mobile Data Computer's in the amount of \$11,219.38, Avtec Ranger software in the amount of \$3,990, Spillman Touch software in the amount of \$5,821, one (1) laptop computer for Ranger in the amount of \$429, and acknowledging receipt of contribution in the amount of \$2,850 from the Shoalwater Bay Indian Tribe to be applied toward these Purchases, subject to adequate budget appropriations. Adopt Resolution 2015-017 recognizing purchase of Spillman from a single source of supply and Resolution 2015-018 recognizing purchase of Avtec from a single source of supply

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve appointment of Connie Williams to fill vacant Chief Appraiser position, effective April 10, 2015, Grade 14 Step 7 to include a \$350 monthly stipend, subject to adequate budget appropriations

ITEMS REGARDING FAIR

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2015-019 amending the Fair Fee Schedule and rescinding all conflicting resolutions

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2015-020 amending the Public Records Policy and rescinding all conflicting resolutions

Approve Intergovernmental Cooperation Agreement with Pacific Conservation District for resource conservation management

Adopt Order pertaining to the distribution of the 2014 PUD Excise Tax

Approve Interlocal Agreement with the City of Long Beach for repayment of loan for purchase of dispatch equipment

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Accept resignation of Marcus Lundy, Engineering Technician III, effective April 23, 2015 and authorize advertising for vacant position, return with request to hire

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve request to advertise for entry level deputy prosecutor Grade 15 Management/Exempt and return with request to hire

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 126755 thru 126833 in the amount of \$232,751.84, subject to adequate budget appropriations

EXECUTIVE SESSION – Not needed

RECESS – 9:21AM

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PUBLIC HEARING

Chairman Rogers opened the public hearing at approximately 10:02AM for the Call for Bids for the Official Newspaper and Area Specific Newspaper.

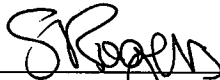
The Clerk of the Board indicated that only one bid was received from the Chinook Observer.

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Award Call for Bids for Official and Area Specific Newspaper to the Chinook Observer and authorize the Clerk of the Board to prepare the Printing Contract for consideration at the April 28, 2015 meeting

MEETING CLOSED

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

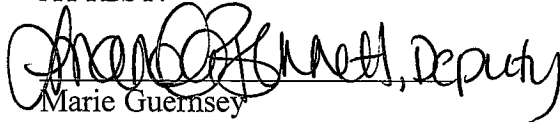


Steve Rogers, Chairman

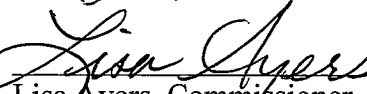


Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board



Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

OTHER ITEMS FOR FILING

Certificate of Appreciation received from the WA State Department of Health

Copy of letter from Commissioner Wolfe to the WA State Liquor Control Board regarding Mr. Junge establishing a Tier 1 Marijuana Production facility

Notes from Community Forum held at the Historic Chinook School on April 14, 2015

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WORKSHOPS/MEETINGS HELD – No action taken

March 2nd

Workshop w/ Assessor re: communication
Departmental Briefings

March 9th

Workshop w/ Board of Equalization Clerk
Meeting Agenda Review
Met w/ T. Grade & M. Collins
Workshop w/ DCD & Prosecutor re: litigation & public records
Met w/ Road Crew

March 10th

BOH/BOCC Meeting
Joint Management Meeting
Workshop w/ Prosecutor

March 16th

Workshop w/ Human Services Advisory Board
Workshop re: DCD status
Departmental Briefings
Meet w/ 1/10th of 1% Advisory Board
Workshop re: mitigation priorities

March 23rd

Workshop w/ Prosecutor re: indigent remains
Meeting Agenda Review
Workshop w/ County Administrative Officer
Workshop w/ Assessor re: staffing
Workshop w/ Treasurer re: staffing

March 24th

BOH/BOCC Meeting
Ratio Presentation by M. Studer/Department of Revenue
Board of Equalization Meeting re: swearing in& Assessor's Report on cycle 4
Workshop w/ M. Goelz re: registered dietitian