

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #51

PROCEEDINGS

9:00 AM  
Tuesday, June 23, 2015

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:01AM**

Steve Rogers, Chair  
Frank Wolfe, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Faith Taylor-Eldred, Community Development Director  
Joyce Kidd, Auditor  
Mary Goelz, Health & Human Services Director  
Mark McClain, Prosecuting Attorney  
Eric Weston, Deputy Prosecutor  
Amanda Bennett, Confidential Secretary

**GENERAL PUBLIC IN ATTENDANCE**

Patrick Meyers-WH Herald

**PUBLIC COMMENT – None**

**CONSENT AGENDA (Items 1-12)**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Department of Public Works**

**Approve Amendment #1 to Communications Facility Use Agreement with  
McDaniel Cellular, effective July 1, 2015 for the KO Communications Site**

**Approve hire of temporary Engineering Aides, Cameron McAllister, Darol  
Ratsavongsy, Trevor Ritzman, Emma Lorton, Kyler Oblad, Dylan Barrett,  
Michael McFadden, Dominic DeLong and Aiysha Garcia all at a rate of  
\$10/hour; and Grant Camenzind at a rate of \$10.50/hour; all effective June  
15, 2015, with the exception of Dominic DeLong, effective June 16, 2015**

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**Department of Community Development**

**Approve Amendment #6 to Memorandum of Understanding with Cities of Raymond and South Bend, and Royal Heights Transfer Station for disposal rate adjustment based on the CPI rate; authorize Chair to sign**

FYI-Notification provided by WA State Department of Ecology regarding suspension of funding due to state budget not being adopted

**Health and Human Services**

**Acknowledge resignation of Human Services Program Specialist, Melissa Sexton, effective July 8, 2015; authorize posting, advertising and hiring of vacant position at a Grade 13 Step 1, at 0.75 FTE**

**Approve Amendment #1 to WA State Health Care Contract #K768; authorize Chair to sign**

**Auditor's Office**

**Acknowledge transfer of Jeannie Briscoe, effective June 19, 2015 to Superior Court and authorize posting, advertising, and hiring of vacant position at Grade 9 Step 1 at 0.75 FTE**

**Sheriff's Office**

**Confirm hire of Shane March, Corrections Officer Step 1, effective June 22, 2015**

**Superior Court**

**Confirm transfer of Jeannie Briscoe, Asst. Court Administrator/Court Recorder, Asst. Court Administrator/Court Recorder, Grade 9 Step 4, 1.0 FTE, effective June 22, 2015, subject to adequate budget appropriations**

**General Business**

**Vendor Claims:**

**Warrants Numbered 127460 through 127548 - \$211,450.54**

**Warrants Numbered 127549 through 127643 - \$230,767.28**

**Approve Amendment #1 to Contract for Services with Peninsula Poverty Response Team for \$8,000 to provide training and technical assistance for the housing advisory committee and community coalition**

**Confirm letter of support for the Columbia Land Trust grant application for Salmon Recovery Funding to conserve 250 acres of fish habitat on the Chinook River with conditions**

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Communications Facility Use Agreement with WatchTV, Inc. for use of the Megler Site**

**Approve Special Use Agreement with Marcus and Michaelle Sorlie for use of Morehead County Park on July 24-26, 2015 and authorize Chair to sign**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve to post, advertise, and hire Planning Technician position, Grade 10 Step 10, at 0.70 FTE and Administrative Asst. II position for the Long Beach Office, Grade 9 Step 1 at 0.80 FTE, subject to adequate budget appropriations**

**Approve to post, advertise, and hire Planner position, Grade 13 Step 1, at 1.0 FTE, subject to adequate budget appropriations**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Memorandum of Understanding with WA Service Corps for an Individual Placement Service Member for the term of 9/1/2015 through 7/15/2016, authorize Chair to sign and subject to adequate budget appropriations**

**ITEMS REGARDING RISK MANAGEMENT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Accept the WA Counties Risk Pool Risk Exposure Assessment and authorize Chair to sign**

**ITEMS REGARDING BOARDS & COMMISSION**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Acknowledge resignation of Andi Day, Fair Board member**

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**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2015-030 amending Internet, Email, Telephone, and other Electronic Equipment and Media Use Policy and shall be effective July 1, 2015 and rescinding the previous policy adopted by Resolution 2012-054**

Consider adoption of Resolution establishing the Tobacco-Free/Smoke-Free Policy – **DEFERRED**

**Approve Memorandum of Understanding with AFSCME Local 367C clarifying out of class pay for represented employees working in management positions**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Award the 250<sup>th</sup> culvert and 25209 driveway replacement project to Lindstrom & Sons Construction Inc. in the amount of \$34,755.67 including sales tax and subject to adequate budget appropriations** *(one other bid was received from Lodestone Quarry, Inc. of Bay Center in the amount of \$45,587.75, including sales tax)*

**ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT**

Request for exception to travel – **REMOVED** *(not required)*

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve the appointment of Kelly Rupp to the Planning Commission, effective immediately**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2015-032 authorizing proposition E 9-1-1 to the voters of Pacific County as recommended by the PACCOM member agencies**

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**ITEMS REGARDING NORTH DISTRICT COURT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve the increase of Tamra McConahy, Deputy District Court Clerk to 1.0 FTE, effective July 1, 2015, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Vendor Claims, Warrants Numbered 127652 through 127728 – \$146,676.20, subject to adequate budget appropriations**

**EXECUTIVE SESSION – Not needed**

**RECESS – 9:18AM**

**PUBLIC HEARINGS – 10:00AM**

**ATTENDANCE:** Chairman Rogers, Commissioner Wolfe, Commissioner Ayers, County Administrative Officer Kathy Spoor, Management & Fiscal Analyst Paul Plakinger, Prosecutor Mark McClain and Deputy Prosecutor Eric Weston. There no members of the general public in attendance.

Chairman Rogers opened the Public Hearing to consider the Beach Barons/Rod Run to the End of the World Assembly Permit Application.

Chairman Rogers noted that the contribution from the Beach Barons for law enforcement is not sustainable and may need to look elsewhere to fund this event.

It was noted the contribution has been \$2,000 and may need to increase that amount. Kathy Spoor suggested a workshop be set with the Beach Barons after this year's event.

Chairman Rogers closed the Public Hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve the Beach Barons Assembly Permit application for the Rod Run to the End of the World to be held on September 12 and 13, 2015; subject to the receiving \$2,000 contribution to Pacific County for law enforcement support, a current copy of Certificate of Insurance being submitted and all food vendors obtaining food permits; these conditions must be met prior to the event**

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Chairman Rogers opened the Public Hearing to consider fy2015 supplemental budget requests.

Paul Plakinger and Kathy Spoor were sworn in.

Paul provided an overview of the supplemental request. Kathy noted that the information for this request had been provided the PACCOM board at their last meeting.


Chairman Rogers closed the public hearing.

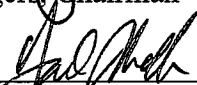
It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2015-031 in the matter of supplemental budget for the allowance of certain expenditures for fy2015 within the PACCOM Fund 160**

**MEETING CLOSED – 10:09AM**

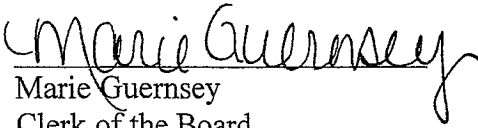
PACIFIC COUNTY  
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Steve Rogers, Chairman

  
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Frank Wolfe, Commissioner

  
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Lisa Ayers, Commissioner

ATTEST:

  
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Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

**OTHER BUSINESS FOR FILING**

Certificate of liability insurance for Coast Rehabilitation Services, effective 07/01/2015 through 07/01/2016 filed this date.

Letter from State of WA Military Department Emergency Management Division pertaining to the contingency for State E911 Office Closure due to state budget not being adopted.

Notice received from Washington State Liquor Control Board approval of change of location for Swakane Winery and license expiration for Serious Foods and Loyal Order of Moose #2362

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**WORKSHOPS/MEETINGS HELD – No action taken**

June 1, 2015

Board of Equalization meeting regarding orders  
Workshop with Health & Human Services regarding contracts  
Departmental Briefings  
Workshop with Community Development regarding huts for homeless

June 2, 2015

Workshop with Emergency Management regarding mobile data computers

June 8, 2015

Meeting agenda review  
Continuity of operations, planning workshop with Emergency Management  
Workshop held at the South County Administration Facility regarding huts for homeless

June 9, 2015

Board of Health/Board of County Commissioners' regular meeting  
Elected Officials meeting  
Workshop with Prosecutor

June 11, 2015

Workshop regarding county owned property  
Workshop with Community Development regarding drought & staffing

June 15, 2015

Meeting with Health & Human Services regarding tobacco free zone  
Meeting with Toni Gwin regarding 4-H update  
Departmental Briefings  
State Auditor Lean training

June 22, 2015

Board of Equalization meeting regarding orders  
Meeting agenda review  
Workshop regarding Rainbow Valley Landfill summary  
Workshop with North District Court Judge Betsy Penoyar regarding fy2015 budget

June 23, 2015

Board of Health/Board of County Commissioners' regular meeting  
Workshop with Prosecutor regarding staffing  
Workshop with Auditor regarding staffing  
Public Hearings regarding Beach Barons assembly permit and fy2015 budget supplement  
Workshop regarding Surfside outfall  
Fy2015 budget update