

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

PROCEEDINGS

9:00 AM
Tuesday, August 11, 2015

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:02AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Faith Taylor-Eldred, Community Development Director
Eric Weston, Deputy Prosecutor
Wayne Leonard, Juvenile Court Administrator
Jeff Nesbitt, Vegetation Management Director
Katie Lindstrom, Health & Human Services Dept. Deputy Director

GENERAL PUBLIC IN ATTENDANCE – None

PUBLIC COMMENT – None

CONSENT AGENDA (Items 1-6)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Community Development

**Approve appointment of Stacy Friscia, Environmental Health Specialist,
Grade 13 Step 1, effective July 31, 2015**

Health & Human Services Department

**Approve Amendment #16 to Agreement #1163-27318 with Department of
Social & Health Services-Division of Behavioral Health & Recovery and
authorize Chair to sign**

Assessor's Office

**Approve disposal of Dell computer workstation in accordance with Personal
Property Inventory Procedures & Policy**

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Boards and Commissions

Approve reappointment of Doug Camenzind to Weed Control Board for another four year term

General Business

Approve July 2015 payroll; total employees: 192; total payroll \$751,111.69

Vendor Claims:

Warrants Numbered 128177 through 128250 - \$148,248.25

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Award bid for remodel of server room to BiltWise in an amount not to exceed \$8,000, including sales tax, and to Total Electric for electrical portion of remodel project in an amount not to exceed \$2,296.86, subject to adequate budget appropriations

Approve Local Agency Agreement and Local Agency Project Prospectus #91280 for South Valley Road repairs and Local Agency Agreement and Local Agency Project Prospectus #96300 for Butte Creek Road repairs, and authorize Chair to sign

Approve Special Event Use Agreement with Matthew Taron for use of Morehead County Park from August 14 through 16, 2015, subject to submission of Certificate of Insurance and with the understanding that camp fires will only be allowed in the fire pit and authorize Chair to sign

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Award of Request for Proposals for Veterinary Services to Ken Olsen, of Willapa Veterinary Services and authorize Contract for Services, subject to Risk Management and Legal review and approval *(Ken Olsen has decided to volunteer for all vet checks for the fair; no contract will be needed)*

Approve the 2015 Fair concessionaires' contracts with Hungarian Kitchen, Bach Eats, Marsalee's Thai Food, Thary Yi, Elixir Coffee Tea and Flowers, Jim Hunter & Associates, Willapa Valley Class of 2016, Willapa Valley FCCLA, Willapa Valley/South Bend FBLA, Willapa Harbor Lions Club and Willapa Valley Booster Club, subject to receipt of insurance and payment and confirm Fair Manager's signature

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ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve County Program Agreement #1563-42487 for Prevention Services with Department of Social & Health Services and authorize Chair to sign

Approve Contract #2015-17 with Coastal Community Action Program for employment and program services in North County

Approve Contract #2015-17 with Coast Rehabilitation Inc. for employment and program services in South County

Approve Contract for School Nurse Services with Naselle-Grays River and Willapa Valley School Districts for the 2015-2016 school year

Approve purchase of laptop computer in an amount not to exceed \$1,500, including sales tax, subject to adequate budget appropriations

Consider approval of request to issue Request for Proposals for distribution of 0.1% Sales Tax for mental health and drug & alcohol treatment-**DEFERRED**

Approve of County Program Agreement #1563-43868 for Chemical Dependency treatment services with Department of Social & Health Services and authorize Chair to sign

Approve County Program Agreement #1563-45221 for Developmental Disabilities Services with Department of Social & Health Services and authorize Chair to sign

ITEMS REGARDING TREASURER'S OFFICE

Consider adoption of Resolution 2015-041 authorizing indefinitely limited-years' tax-delinquency certificates in accordance with Chapter 84.64.050 RCW **DEFERRED** until after the public hearing

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Request for increased wages for Richard Mark and Richard Ashley was withdrawn/no action taken

Approve Interagency Agreements with WA State Department of Agriculture #K1709 to eradicate Spartina and authorize Chair to sign, and #K1747 to control knotweed

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ITEMS REGARDING CLERK'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Annual Maintenance Agreement with Jury Systems Inc. and authorize Clerk to sign

ITEMS REGARDING RISK MANAGEMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve purchase of computer workstation from state bid in an amount not to exceed \$1,459.32, including sales tax, subject to adequate budget appropriations

ITEMS REGARDING BOARDS & COMMISSION

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Human Services Advisory Council name change to Human Services Advisory Board, increase membership to 15 and acknowledge By-Laws as adopted by the Advisory Board on July 13, 2015

Accept resignation of Doug Vial, "Business" Collector of tax member of the Lodging Tax Advisory Committee

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Memorandum of Understanding pertaining to the Smoke-Free Tobacco-Free Policy with Teamsters Union Local 252 and authorize Chair to sign

Approve Snapshot Audit Agreement with SpyGlass and authorize Chair to sign

Approve Quit Claim Deed related to the previously-approved Boundary Line Adjustment pertaining to Parcel #72052000000

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Award of the 227th Street Culvert Replacement project to Hill & Sons Excavating in the amount of \$22,659, including sales tax, subject to adequate budget appropriations *(One other bid received from Jubilee Construction LLC of Long Beach in the amount of \$54,850.97, including sales tax)*

Award of the Oldani/Nelson/Sienko Roads resurfacing projects to Naselle Rock & Asphalt Co. in the amount of \$133,440, including sales tax, subject to adequate budget appropriations *(One other bid received from Lakeside Industries Inc. of Centralia in the amount of \$146,892.80, including sales tax)*

Approve request to advertise and hire three temporary fair workers, effective August 24 through 29, 2015, at a rate of \$11/hour, subject to successful completion of background check and adequate budget appropriations

Approve the 2015 Carnival Contract with Paradise Amusements to provide carnival for the annual fair, subject to successful background check for all workers, if not provided by Paradise and acceptance of amended contract language by Paradise

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Vendor Claims, Warrants Numbered 128251 thru 128325 - \$708,099.02, subject to adequate budget appropriations

EXECUTIVE SESSION – Not needed

RECESS – 9:24AM

PUBLIC HEARING 10:01AM

ATTEND: Chairman Rogers, Commissioner Wolfe, Commissioner Ayers, Deputy Prosecutor Eric Weston and Chief Treasury Investment Officer Shelly Flemetis

Chairman Rogers opened the public hearing and announced that the assembly permit application as submitted by H J Norris for the Hemp Festival has been withdrawn.

Chairman Rogers closed the hearing.

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ITEMS REGARDING TREASURER'S OFFICE

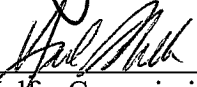
Consider adoption of Resolution 2015-041 authorizing indefinitely limited-years' tax-delinquency certificates in accordance with Chapter 84.64.050 RCW- following discussion, this item was **DEFERRED** to the August 25, 2015 meeting

MEETING CLOSED – 10:25AM

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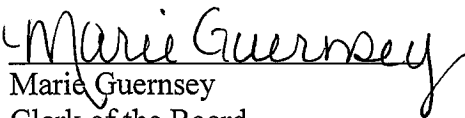


Steve Rogers, Chairman



Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board



Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Copy of letter to Comcast requesting the Commissioners' office number be removed from their billing.

Resignation letter received from Jeannie Briscoe, effective July 27, 2015.

Notice of Liquor License Application for Samplawski's Place, Inc. dba Tombstone Willey's Saloon & Grill.