

**BEFORE THE BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON
1216 W. Robert Bush Drive
South Bend, Washington**

**December 5, 2016
10:00AM or as soon thereafter as possible**

**Continued Meeting
AGENDA**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. Consent Agenda items will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

PUBLIC HEARINGS

(held in the Commissioners Conference Room unless otherwise noted)

- 10:00 AM Continued public hearing: consider adoption of fy2017 budget;
- 10:00 AM Consideration of certification of levies
- 10:30 AM Consideration of fy2016 budget supplements

Call to Order

CONTINUED PUBLIC HEARING – 10:00AM

- 1) Consider adoption of fy2017 budget
 - Adopt Resolution 2016-_____ in the matter of authorizing increases in the Pacific County (General Purposes) and the Pacific County Road District (Road Purposes) Regular Property Tax Levies; and providing for the distribution of the general purposes levy
 - Adopt Resolution 2016-_____ in the matter of county-related real and personal property tax levies for collection in 2017
 - Adopt Resolution 2016-_____ in the matter of adopting the fy2017 Pacific County Budget, including the 2017-2022 Comprehensive Transportation Improvement and 2017 road construction programs, the 2017-2022 capital improvement plan for parks and recreation, and the 2017-2022 capital improvement plan for Pacific County Flood Control Zone District #1; levying county general purposes and road district purposes property taxes; and setting forth the categorical appropriations with applicable limitation and responsibilities, including recognizing the 2017 salaries for Pacific County's elected officers and judges

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.

PUBLIC HEARING – 10:00AM

- 2) Consider certification of levies
 - adopt Resolution 2016-_____ in the matter of certifying levies

PUBLIC HEARING – 10:30AM

- 3) Consideration of fy2016 budget supplements
 - adopt Resolution 2016-_____ in the matter of fy2016 budget supplements

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Board of Pacific County Commissioners
P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
and 4th Tuesday of each
month, beginning at 9 a.m.

REQUESTED MEETING DATE:

12/5
~~11/22~~/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 25 1

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review ☐ Clerk of the Board

☐ Risk Mgmt

☐ Legal Required

☒ CONTINUED TO DATE: 12/5/2016

TIME: 10:00AM

☐ OTHER: _____

DISTRIBUTION LIST:

☐ RF

☐ Assessor

☐ DPW

☐ NDC

☐ Superior Court

☐ CF

☐ Auditor

☐ EMA

☐ PACCOM

☐ Treasurer

☐ SEA

☐ Clerk

☐ Fair

☐ Prosecutor

☐ Veg Mgmt

☐ Civil Service

☐ Health

☐ SDC

☐ WSU Ext.

☐ DCD

☐ Juvenile

☐ Sheriff

☐ Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Board of County Commissioners

DIVISION (if applicable):

OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board

PHONE / EXT:

SIGNATURE: 

DATE: 11/16/2016

NARRATIVE OF REQUEST

Open public hearing
Swear in those wishing to testify/comment
Close public hearing
Motions

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

(See attached sheet)

Resolutions to be adopted after the close of the hearings:

- Adopt Resolution 2017-__ in the matter of authorizing increases in the Pacific County (General Purposes) and the Pacific County Road District (Road Purposes) Regular Property Tax Levies; and providing for the distribution of the general purposes levy
- Adopt Resolution 2017-__ in the matter of county-related real and personal property tax levies for collection in 2017
- Adopt Resolution 2017-__ in the matter of adopting the fy2017 Pacific County Budget, including the 2017-2022 Comprehensive Transportation Improvement and 2017 road construction programs, the 2017-2022 capital improvement plan for parks and recreation, and the 2017-2022 capital improvement plan for Pacific County Flood Control Zone District #1; levying county general purposes and road district purposes property taxes; and setting forth the categorical appropriations with applicable limitation and responsibilities, including recognizing the 2017 salaries for Pacific County's elected Officers and judges

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

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REQUESTED MEETING DATE:

12/5/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 2

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review ☐ Clerk of the Board

☐ Risk Mgmt

☐ Legal Required

☐ CONTINUED TO DATE: _____ TIME: _____

☐ OTHER: _____

DISTRIBUTION LIST:

<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Board of County Commissioners

DIVISION (if applicable):

OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board

PHONE / EXT:

SIGNATURE: 

DATE: 11/29/2016

NARRATIVE OF REQUEST

Open public hearing
Swear in those wishing to testify/comment
Close public hearing
Motion

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Adopt Resolution 2016-044 in the matter of Certifying Taxes Levied upon the property in the County for county purposes, and for each Taxing District within or coextensive with the County, for district purposes

BEFORE THE BOARD OF PACIFIC COUNTY COMMISSIONERS

RESOLUTION 2016-

**IN THE MATTER OF CERTIFYING TAXES LEVIED UPON THE PROPERTY IN THE
COUNTY FOR COUNTY PURPOSES, AND FOR EACH TAXING DISTRICT WITHIN
OR COEXTENSIVE WITH THE COUNTY, FOR DISTRICT PURPOSES**

WHEREAS, this Board meeting in continued session this _____ day of _____, 2016 finds it necessary to levy taxes on all taxable real and personal property in Pacific County and the taxable property within the various cities, towns and taxing districts within Pacific County as shown by the assessment rolls of said County pursuant to the laws of the State of Washington providing for the assessment of taxes in said State, said taxes being for the purpose of defraying the expenses of the State, County General and County Road Purposes, Emergency Medical Service District(s), Hospital District(s), and Rural Library District(s); Municipalities, Port District(s) and Fire Protection District(s); in addition to the School District(s); and,

WHEREAS, the amount so levied for State purposes, as determined by the State Department of Revenue, will be certified directly to the County Assessor by the Director of the Department of Revenue; and,

WHEREAS, the amount so levied by the Library District, as determined by the Board of Trustees of Timberland Regional Library, will also be certified directly to the County Assessor by the Library District; and

WHEREAS, the Directors, Councilpersons and Commissioners of the various port, fire, and other districts and municipalities, along with this Board of County Commissioners, have certified to the Clerk of the Board of Pacific County Commissioners and/or the County Assessor, the amounts of taxes required to meet expenses for 2017 and of beginning and ending balances; and,

WHEREAS, it is necessary in some districts and municipalities that a tax be levied to pay interest on bonds and create sinking funds for the purpose of paying indebtedness; and

NOW, THEREFORE, after careful examination and consideration,

IT IS RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, PACIFIC COUNTY, STATE OF WASHINGTON, that for the purposes of raising revenue for State, County General and Road Purposes, and for other municipal or special taxing district purposes, there is hereby levied on all taxable property in the County of Pacific, State of Washington, as shown by the assessment rolls for the year 2015, taxes as shown on the attached Exhibit A, which is made a part of this Resolution as if herein repeated and,

IT IS FURTHER RESOLVED that where the limitations on levies prescribed in RCW 84 shall apply, the County Assessor is authorized and directed to lower the amount(s) requested in the manner(s) prescribed within said statute to the limited amount(s).

PASSED by the Board of Pacific County Commissioners meeting in continued session at South Bend, Washington, by the following vote, then signed by its membership and attested to by its Clerk in authorization of such passage the _____ day of _____, 2016.

_____ YEA _____ NAY; _____ ABSTAIN; and _____ ABSENT

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Frank Wolfe, Chairman

Steve Rogers, Commissioner

Lisa Ayers, Commissioner

ATTEST:

Marie Guernsey, Clerk of the Board



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REQUESTED MEETING DATE:

12/5/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 3

BOCC ACTION: ☐ APPROVED ☐ DENIED

Initial: _____ Date: _____

☐ SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

☐ NO ACTION TAKEN/WITHDRAWN

☐ DEFERRED TO: _____

Review ☐ Clerk of the Board

☐ Risk Mgmt

☐ Legal Required

☐ CONTINUED TO DATE: _____ TIME: _____

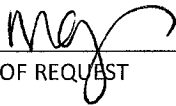
☐ OTHER: _____

DISTRIBUTION LIST:

- | | | | | |
|------------------------------|----------------------------------------|-----------------------------------|-------------------------------------|-----------------------------------------|
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> NDC | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Fair | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Health | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Ext. |
| | <input type="checkbox"/> DCD | <input type="checkbox"/> Juvenile | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Board of County Commissioners	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE: 	DATE: 11/29/2016
NARRATIVE OF REQUEST Open public hearing Swear in those wishing to testify/comment Close public hearing Motion	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Adopt Resolution 2016-045 in the matter of authorizing supplemental budget for the allowance of certain expenditures for fiscal year 2016 as provided on Attachment A	

BEFORE THE BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

RESOLUTION NO. 2016-_____

**IN THE MATTER OF SUPPLEMENTAL BUDGET(S) FOR THE
ALLOWANCE OF CERTAIN EXPENDITURES FOR FISCAL YEAR 2016**

WHEREAS, it has been brought to the attention of the Board of Pacific County Commissioners that funds have become available and a need exists to allow for the expenditures of un-appropriated funds in order to meet additional costs; and,

WHEREAS, it appears that the expenditure of such funds could not have been reasonably foreseen at the time of adoption of the fiscal year 2016 budget; and,

WHEREAS, all members have had reasonable notice of the time, place and purpose of this meeting; and,

WHEREAS, sufficient and legal notice of the meeting and the intent to adopt said supplemental budget(s) was given; and,

WHEREAS, all persons present were given an opportunity to express themselves for or against said action; now, therefore,

IT IS HEREBY RESOLVED by the Board of Pacific County Commissioners meeting in regular session, that the supplemental budget(s) be allowed and fixed as listed in Attachment A, all without further hearing or action.

PASSED by the following vote this 12th day of December, 2016 by the Board of Pacific County Commissioners meeting in regular session at South Bend, Washington, then signed by its membership and attested to by its Clerk in authorization of such passage:

_____ YEA; _____ NAY; _____ ABSTAIN; and _____ ABSENT.

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Frank Wolfe, Chair

ATTEST:

Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board

Steve Rogers, Commissioner

Revenue

(001.***) Current Expense – Fund Balance	\$261,485.00
(001.200) Current Expense – Dept. of Licensing Reimbursement	\$4,500.00
(116) Community Development (General) – Fund Balance	\$1,000.00
(117) Elections – Fund Balance	\$13,500.00
(141) Community Development (Building) – Building Inspection Fees	\$5,920.00
(141) Community Development (Building) – Plan Review Fees	\$8,879.00
(143) Community Development (Planning) – Lead Entity Grant (Federal)	\$39,000.00
(143) Community Development (Planning) – Lead Entity Grant (State)	\$13,000.00
(143) Community Development (Planning) – State Grant from Dept. of Ecology	\$9,000.00
(522) Payroll Internal Services – Fund Balance	\$57,450.00
	\$413,734.00

Expenditures

(001.0**) Non-Departmental – Operating	\$10,000.00
(001.200) Auditor – Capital	\$7,316.00
(001.200) Auditor – Operating	\$10,941.00
(001.200) Auditor – Personnel	\$500.00
(001.305) Interfund Support – Operating	\$50,000.00
(001.312) Parks – Operating	\$15,000.00
(001.314) Fair – Operating	\$8,000.00
(001.560) South District Court – Operating	\$5,000.00
(001.600) Superior Court – Operating	\$76,000.00
(001.610) Juvenile Court Services – Operating	\$2,000.00
(001.610) Juvenile Court Services – Personnel	\$37,000.00
(001.802) Sheriff (Corrections) – Operating	\$35,000.00
(001.832) Sheriff (Special Investigative) – Operating	\$9,228.00
(116) Community Development (General) – Operating	\$1,000.00
(117) Elections – Operating	\$10,000.00
(117) Elections – Personnel	\$3,500.00
(141) Community Development (Building) – Personnel	\$14,799.00
(143) Community Development (Planning) – Operating	\$61,000.00
(522) Payroll Internal Services – Capital	\$6,000.00
(522) Payroll Internal Services – Operating	\$51,450.00
	\$413,734.00