

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, January 12, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE:

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Faith Taylor-Eldred, Community Development Director
Mary Goelz, Health & Human Services Department Director
Eric Weston, Chief Deputy Prosecutor

GENERAL PUBLIC IN ATTENDANCE

Paul Philpot, EDC Director

CONSENT ITEMS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

**Approve Continuation Certificate Bond from Weyerhaeuser pertaining to
Road Haul Permit No. 2016-6**

Health & Human Services Department

**Approve Amendment #1 to County Program Agreement #1563-42487 with
Department of Social & Health Services; authorize Chair to sign**

General Business

**Approve December, 2015 payroll: Total # of employees: 173
total payroll \$703,884.90**

**PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52**

Vendor Claims:

Warrants Numbered 130250 thru 130336 - \$334,962.35

Warrants Numbered 130337 thru 130429 - \$140,622.70

Approve meeting minutes of December 8 and 22, 2015

Approve appointments to Boards/Commissions/Committees for the Board of County Commissioners for 2016

Approve transfer of computer workstations from Juvenile Court Services to Computer Services

Approve transfer of ergonomic chair from General Administration to Superior Court

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve purchase of 48 VDC battery set at KO, replacement of roof at Naselle, and three radios for the Naselle, KO, and North Cove sites in an amount not to exceed \$66,000 subject to adequate budget appropriations and in accordance with RCW 36.32.245

Approve purchase of support plan for IP telephone system from Cerium Networks in the amount of \$15,108.60 for two years, subject to adequate budget appropriations *(Other bids were received from nacr in the amount of \$18,484.48 and from Altura in the amount of \$21,845.32)*

Approve the 2016 Bruceport Park Maintenance and Operation Contract with Jim & Janelle Long, subject to adequate budget appropriations and submission of required proof of insurance

Approve issuance of department credit card, setting the limit of \$1,000 and an individual card, setting the limit of \$5,000, in accordance with the Credit Card Policy (Resolution 2013-013)

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve request to advertise and hire 2016 Litter Crew Supervisor, subject to adequate budget appropriations

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve request from Shelley Carter, Public Health Nurse for voluntary reduction in FTE to 0.6, effective February 1, 2016

Approve hire of Alycia Johnson, Public Health Nurse, Grade 13 Step1, at 0.8 FTE, effective January 11, 2016, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve one additional telephone extension in the amount of \$40 per month, to be paid from Justice and Mental Health Collaboration Program Grant, subject to adequate budget appropriations

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve purchase of two Dell computer workstations from state bid in an amount not to exceed \$2,631.30, subject to adequate budget appropriations

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the 2015-2016 Winter Storage Agreements from Randy Apperson, Tom Apperson, Chad Buchanan, Eric Carlson, Travess Forbush, Tom Gradt, David McAllister, Duane Olive, Tom Schwiesow, Gary Spray, and Todd Strozyk and authorize Chair to sign

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the appointment of Kathy Zeigler to vacant position on the Fair Board, effective immediately

Approve the appointment of James Clancy to vacant position on the Flood Control Advisory Board, effective immediately

**PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52**

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Contract for Services with the Joint Pacific County Housing Authority for low incoming housing services for 2016 in the amount of \$168,000

Approve submittal of amicus briefing request to WSAC for amicus briefing

Adopt Resolution 2016-001 re-establishing a vendor list procedures for purchasing of materials, equipment, supplies and services pursuant to Chapters 36.32.245 and 39.04.190 RCW

Adopt Resolution 2016-002 amending the County Wide Procurement Policy and repealing Resolution 2013-034

Adopt Resolution 2016-003 in the matter of amendments to the fiscal year 2015 budget by appropriation transfer

Approve Contract for Technical Services with Pacific County Economic Development Council in the amount of \$5,000, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve qualifying FMLA and authorize Leave Credit Transfers, assigning an expiration date of May 31, 2016

Approve the Digital Submittal Certification of the 2016 Road Levy Certification to the County Road Administration Board and authorize Chair to sign

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 130430 thru 130488 in the amount of \$172,246.72, subject to adequate budget appropriations

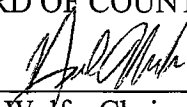
EXECUTIVE SESSION - None

MEETING CLOSED – 9:21AM

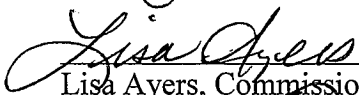
SIGNATURE BLOCK ON THE FOLLOWING PAGE

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52


PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Frank Wolfe, Chairman

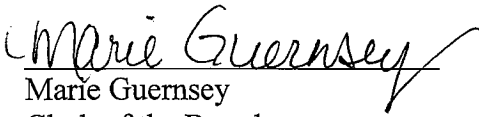


Lisa Ayers, Commissioner



Steve Rogers, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Notice received from Stephanie Fritts, Emergency Management Director regarding termination of Samantha Anderson, effective January 5, 2016.

Notice received from the WA State Liquor and Cannabis Board regarding license expirations for Willapa RV Park, Peninsula Golf Course, Hoff Brother's Enterprises, Surfside Golf, Short Stop Store-n-Deli, and The Sou'Wester.

Layoff Notice provided to Susan Robinson, Legal Assistant by Wayne Leonard, Juvenile Court Administrator.