

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**PROCEEDINGS**

9:00 AM  
Tuesday, October 11, 2016

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:02 AM**

**ATTENDANCE**

Frank Wolfe, Chairman  
Lisa Ayers, Commissioner  
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Scott Johnson, Sheriff  
Eric Weston, Chief Civil Attorney  
Mary Goelz, Health & Human Services Department Director

**GENERAL PUBLIC IN ATTENDANCE**

Barbara Tallman  
Tim & Joni Brockman  
Phil & Jeanne O'Dell  
Todd Bennington, Willapa Harbor Herald (*recorded the meeting*)

**CALLED TO ORDER – 9:01AM**

**PUBLIC COMMENT**

Joni Brockman and Jeanne O'Dell spoke regarding the speed limit on I Street. They presented a petition with 69 signatures in favor of reducing the speed limit to 25 mph on I Street, north of Oysterville Road. A copy of the petition and maps were provided to the Clerk of the Board.

Barbara Tallman spoke regarding the Upper Naselle Road. She signed the petition but didn't really read it. They would like to have the county clear out a way for them to get out in the case of an emergency. The Commissioners state they are trying to work towards a solution.

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**CONSENT AGENDA (Items 1-8)**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Department of Public Works**

**Approve promotion of Tracy Madson to Road Maintenance Tech II,  
effective October 3, 2016, at a rate of \$18.14/hour**

**Approve hire of Daryl Shepard, Road Maintenance Tech II, effective  
October 10, 2016, at a rate of \$18.14/hour**

**Approve Supplement No. 2 to Local Agency Agreement #LA-8631  
pertaining to guardrail upgrades and authorize Chair to sign**

**Department of Community Development**

**Approve hire of Brad Allen, Building Inspector, Grade 12 Step 1, effective  
October 17, 2016**

**Sheriff's Office**

**Confirm hire of Kevin Acdal, Corrections Officer, Step 1, effective  
October 1, 2016 and Joy Zielesch, Casual Cook, at a rate of \$13.10/hour,  
effective October 11, 2016**

**General Business**

**Approve Vendor Claims  
Warrants Numbered 134019 thru 134098 in the amount of \$404,203.03**

**Approve September, 2016 payroll:  
Total employees: 186 - Total payroll: \$754,480.79**

**Approve regular meeting minutes of September 27, 2016 and public hearing  
minutes of October 3, 2016**

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Award of Signing Upgrade Project Call for Bids to Stripe Rite, Inc. of Sumner, in the amount of \$87,979, subject to adequate budget appropriations and approve the Contract for the Signing Upgrade Project 2016** *(Other bids were received from Belarde Company, Inc. of Snohomish in the amount of \$132,500 and from Construction Ahead dba Pavement Surface Control of Kennewick in the amount of \$249,100)*

**Approve purchase of ductless heat pump system with air conditioning for the courthouse basement server room from Actionaire, Inc. of Hoquiam in the amount of \$6,495, plus sales tax and permits, subject to adequate budget appropriations and authorize Chair to sign** *(Other bids were received from Robbins' Aire, Inc. of Aberdeen in the amount of \$7,167 and from Sunset Air Inc. of South Bend in the amount of \$7,283)*

**Approve upgrade telephone system to a digital system in the amount of \$320 per month plus nine cents per minute, subject to adequate budget appropriations**

**Approve Service Agreement with Comcast for internet service and authorize Computer Services Supervisor to sign, subject to adequate budget appropriations**

**Award Courthouse foundation and drainage Project to Gill Construction & Development LLC of Chehalis in the amount of \$91,422, including sales tax, subject to adequate budget appropriations** *(Other bids were received from Ashley Construction of South Bend in the amount of \$132,300 and from Rognlin's Inc. of Aberdeen in the amount of \$118,800)*

**ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Memorandum of Understanding with WellSpring Community Network for the Americorp position and authorize Chairman to sign**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2016-037 transferring Avtec dispatch console equipment to ER&R Fund 502**

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**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Acknowledge resignation of Fair Board member John Gruginski and  
Approve the reappointment of Marcy Walden and the appointment of  
Darlene Smith to the vacant position, effective immediately**

**ITEMS REGARDING GENERAL BUSINESS**

Consider approval of Findings of Fact and Conclusions of Law pertaining to  
the Shoreline Master Program-**DEFERRED to 10/25/2016 meeting**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve the hire of Jim Nelson, Road Maintenance II at a rate of  
\$18.14/hour, start date to be determined and provided to the  
Commissioners, subject to adequate budget appropriations**

**ITEMS REGARDING ASSESSOR'S OFFICE**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve request for document preservation funds in the current  
expense non-departmental budget in an amount not to exceed \$5,000,  
subject to adequate budget appropriations and authorize the Assessor  
to sign Agreement for Services with Comstor**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Adopt Proclamation establishing the week of October 24-28, 2016 as Code  
Enforcement Officer Appreciation Week**

**Adopt Resolution 2016-038 authorizing fiscal year 2016 budget category  
transfers**

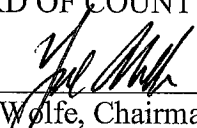
**EXECUTIVE SESSION - None**

**MEETING CLOSED – 9:29AM**

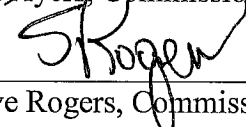
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PACIFIC COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Frank Wolfe, Chairman

  
\_\_\_\_\_  
Lisa Ayers, Commissioner

  
\_\_\_\_\_  
Steve Rogers, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

**OTHER BUSINESS FOR FILING**

Letter dated September 14, 2016, from Freedom Foundation regarding adoption of a resolution opening public employee collective bargaining meeting to the public. No action was taken.

Email from Alicia Stamps dated September 27, 2016, regarding HGTV Show Filming in Ocean Park.

Email from Michael S. Runyon dated September 27, 2016, regarding supply of base material for the Willapa River/Hwy 6 Bridge project.

Email from James Clancy dated September 28, 2016, thanking the county for the road striping and the pothole repair on Surfside roads.

Email from State of WA Recreation and Conservation Office dated September 30, 2016, regarding Long-term Obligations for the Naselle Boat Launch Improvement Project Number 96-1242C, Naselle Boat Launch Improvement Project Number 97-1323A, and the Soccer Field Improvement Project Number 03-1363D.

Email from Jason Harte dated October 3, 2016, regarding illegal issues going on with the Hill family on U Street.

WA State Liquor and Cannabis Board notice of license expirations for Tokeland Hotel, Inc., Chinook Country Store, Fraternal Order of Eagles Ocean Park 3602, Surfside Mini Mart/Video, Jack's Country Store, Willabay, Seaview Texaco, and the Depot Restaurant.

Email from Magen Michaud dated October 7, 2016, thanking the Commissioners for the fireworks workshop.

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Email from Bob & Coral Hughes dated October 8, 2016, thanking Commissioner Wolfe for his assistance in finding housing for an elderly woman and “Tiny Houses”.

Email from Bob & Carol Hughes dated October 9, 2016, to Commissioner Wolfe regarding the Poverty Response/Homelessness meeting.

Email from Janet Easley dated October 10, 2016, representing the Loomis Lake Restoration Group thanking the County for the treatment of Loomis Lake.

Email from George Miller dated October 11, 2016, regarding the drainage project for the canal and Seabreeze Lake.

Email from Larry Hughes dated October 11, 2016, regarding problems in North Cove area.

Email from Jeanne O'Dell dated October 11, 2016, thanking the Commissioners for allowing her to share the concerns of the speed limit on I Street.