

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, November 8, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:02 AM

ATTENDANCE

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Dotsi Graves, Parks & Fair Manager
Shawn Humphreys, Community Development Deputy Director
Megan McNelly, Community Development Executive Assistant/Office Manager
Will Hamlin, Community Development Planner
Eric Weston, Chief Civil Attorney
Stephanie Fritts, Emergency Management Director
Tim Martindale, Lead Telecommunicator

GENERAL PUBLIC IN ATTENDANCE

Fred Hill
Todd Bennington-WH Herald

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1-6)

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

**Approve Amendment #1 to Agreement for Engineering Services with
Gibbs & Olson pertaining to the Pacific Hardwoods Stormwater Feasibility
Study and authorize County Engineer to sign**

Accept Road Haul Permit No. 2016-14 from Carlson & Sons Logging, Inc.

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Department of Community Development

**Approve Amendment #1 with Stericycle Environmental Solutions, Inc.
amending Exhibit A pertaining to the disposal of hazardous waste**

General Business

**Approve disposal of Brother Fax Machine and Cannon Printer/Fax/Scanner,
transfer of Sharp Copy Machine to the Assessor's Office in accordance with
Personal Property Inventory Procedures**

**Approve Vendor Claims
Warrants Numbered 134469 thru 134551 in the amount of \$322,144.59**

**Approve October, 2016 payroll
Total employees: 180 Total payroll: \$731,595.86**

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Acceptance of Contract, Performance Bond and Insurance pertaining to the
Signing Upgrade Project and authorize return of bid bonds**

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2016-039 amending fee for services performed by
Community Development and Public Works in support of building,
environmental health, and land use review, adoption of a schedule of fees and
rescission of pre-existing fee resolutions**

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve request to advertise/hire Deputy Director in accordance with
Section 2.22 Hiring Process of the Personnel**

**Approve increase of Tessa Clements to 0.80 FTE, effective October 25, 2016,
subject to adequate budget appropriations**

**Approve Contract #2016-19PX with the Boys & Girls Club of Long Beach to
provide Childcare for Parenting Classes and Coordination of the Teen
Center**

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Approve Great Rivers Inter-Local Agreement for 5177 Diversion Program Services and authorize Chair to sign

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve request to amend approved FMLA to intermittent FMLA and extend Leave Credit Transfers to December 8, 2016

Approve purchase of server and software for Eden from state bid in the amount of \$8,919.32 including sales tax, subject to adequate budget appropriations and acknowledge that a supplement will be required

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve E911 GIS Professional Services Agreement with Melissa Liebert, dba Liebert's Guide Service in an amount not to exceed \$22,000, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Contract for Services with Sound Municipal Consultants (Emily Terrell) for Land Use Hearings Examiner services and authorize Chair to sign

Acknowledge intent to retire from Jan Wilson and approve request to continue to accumulate leave during extended employment per the memo sent to all county employees on June 7, 2016

Adopt Resolution 2016-040 amending Exhibit 7.2 Management Job Classification Schedule and Exhibit 8 Job Descriptions of the Pacific County Personnel Policy

Approve renewal of Pollution Liability Insurance coverage for underground fuel storage tank and authorize County Administrative Officer to sign

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Agreement with David Jensen pertaining to design of HVAC System and authorize County Engineer to sign, subject to acceptance by Prosecutor's Office and County Administrative Officer and adequate

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budget appropriations

ITEMS REGARDING COUNTY FAIR

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve the 2016-2017 Winter Storage Agreements with Nick Ancich, Chad Buchanan, Gary Burns, Eric A. Carlson, Travess Forbush, Edward Gorre, Brad Harden, Dale & Sandy Laird, Jerry L. Layman, Steven Moffitt, Duane & Wallis Olive, Gary Robinson, Keith Samplawski, Tom Schwiesow, and Gary Spray and authorize Chair to sign

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Acknowledge resignation of Deputy Prosecutor Haylee Mills, effective November 11, 2016, and approve advertising and filling of vacant position; approve advertising for one Deputy Prosecutor and one Senior Deputy Prosecutor positions for Child Support Enforcement matters subject to approval of Memorandum of Understanding from Lewis, Grays Harbor and Wahkiakum Counties, all subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Amendment #1 to the Interlocal Agreement with the City of Long Beach for Municipal Court Services and Facilities

Approve Washington State Office of Public Defense Agreement No. ICA17398 and authorize Chair to sign

Adopt Resolution 2016-041 regarding fiscal year 2016 budget category transfers

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the 2016-2017 Winter Storage Agreements with Jeff Reamer and Tom & Sue Gradt and authorize Chair to sign

ITEMS REGARDING SUPERIOR COURT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

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Approve extension of Leave Credit Transfers for Superior Court employee to May 31, 2017

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 134552 thru 134698, in the amount of \$627,502.27, subject to adequate budget appropriations

EXECUTIVE SESSION - None

RECESS – 9:20AM

PUBLIC HEARING – 11:06AM

ATTEND: Chairman Frank Wolfe, Commissioner Lisa Ayers, Commissioner Steve Rogers, Community Development Planner Will Hamlin, and Community Development Deputy Director Shawn Humphreys

OTHERS: Columbia Land Trust representatives Jeff Malone and Austin Tomlinson

Chairman Wolfe opened the public hearing to consider the Open Space Taxation Agreement with Columbia Land Trust.

Jeff Malone and Will Hamlin were sworn in. Mr. Malone indicated he was there in support of the application and answer any questions the Board may have.

Chairman Wolfe closed the hearing.

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Open Space Taxation Agreement with Columbia Land Trust pertaining to Property Tax Parcel 13113241015 and 13113332014 and authorize the Chair to sign

PUBLIC HEARING – 11:10AM

ATTEND: Chairman Frank Wolfe, Commissioner Lisa Ayers, Commissioner Steve Rogers, Community Development Planner Will Hamlin, and Community Development Deputy Director Shawn Humphreys

Chairman Wolfe opened the public hearing to consider amendment to Land Use/Zoning Regulations Ordinance No. 162.

No one stood to be sworn in and no testimony was received.

Chairman Wolfe closed the public hearing.

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It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Adopt Ordinance No. 162 amending land use/zoning regulations authorizing a site specific re-zone of county parcel #12112833140 and adopt Findings of Fact #1 through #13, Conditions of Approval #1 through #2 and Conclusions of Law #1 through #10

RECESS – 11:12AM

CONTINUED PUBLIC HEARING – 2:01PM

ATTEND: Chairman Frank Wolfe, Commissioner Lisa Ayers, Commissioner Steve Rogers, County Administrative Officer Kathy Spoor, Public Works Director/County Engineer Mike Collins, Assessor Bruce Walker, Chief Civil Prosecutor Eric Weston
OTHERS: Todd Bennington-WH Herald, Fred Hill, and ten other members of the general public

Chairman Wolfe opened the continued closed record hearing. Public comment portion was closed at the meeting of October 25, 2016. Written comment was received until November 7, 2016.

Chairman Wolfe closed the hearing.

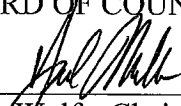
It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approved to take no action on the request for the Road Vacation V-2016-01 pertaining to the Upper Naselle Road

The Commissioners addressed the citizens that were in attendance and thanked them for attending the hearing.

MEETING CLOSED – 2:10PM

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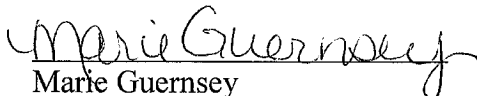



Frank Wolfe, Chairman



Lisa Ayers, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board



Steve Rogers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

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OTHER BUSINESS FOR FILING

Concession Space Use Agreement with Willapa Valley High School for the 2016 County Fair filed this date.

Letter dated September 23, 2016, from the WA State Department of Natural Resources regarding proposed boundary expansion of Naselle Highlands NRCA near Naselle.

Letter dated October 5, 2016, from the Evergreen Forest County Group requesting financial support of Bob Weidner. (No action was taken by the Commissioners)

Notice received from WA State Liquor and Cannabis Board pertaining to the Special Occasion License for Appelo Archives Center.

Letter dated October 27, 2016, from Commissioner of Public Lands, Peter Goldmark pertaining to the October 2016 County Income Report.

Copy of letter dated October 31, 2016, to Cesar Torres, James Bamberger, Rick Torrance, Andrea Piper-Wentland, and Nan Stoops regarding Civil Legal Services in Pacific County for Victims of Crime Act (VOCA) from Prosecutor Mark McClain.

Email dated November 3, 2016, from Office of Community Oriented Policing Services (COPS) regarding Hiring Program Application.

Letter received November 7, 2016, from Department of the Navy regarding record of decision for the Northwest Training and Testing Environmental Impact Statement/Overseas Environmental Impact Statement.

Certificate of Liability dated October 27, 2016, for Calvary Chapel of Twin Falls, Inc., effective November 1, 2016 through November 1, 2017.

Email dated November 7, 2016, from TJ Brockman regarding unattended porta-potty in Surfside.

Copy of letter dated November 8, 2016, to Maggie Bloomgarden pertaining to letter to the editor of October 19, 2016, from Michael "Hawk" Runyon.