

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, December 13, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:02 AM

ATTENDANCE

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Amanda Bennett, Deputy Clerk of the Board
Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director/County Engineer
Scott Johnson, Sheriff
Scott McDougall, Emergency Management Deputy Director
Dotsi Graves, Parks Manager
Paul Plakinger, Fiscal Analyst
James Worlton, Public Records Coordinator
Mary Goelz, Health & Human Services Department Director

GENERAL PUBLIC IN ATTENDANCE

Fran McNair, Olympic Regional Clean Air Agency (ORCAA) Executive Director

PUBLIC COMMENT

Fran McNair presented an award to Commissioner Rogers for his service on the Olympic Regional Clean Air Agency Board.

CONSENT AGENDA (Items 1-7)

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Public Works

**Approve the hire of Faith Taylor-Eldred for vacant Engineering Technician,
1.0 FTE, Grade 10 Step 2, effective December 27, 2016**

**Approve the renewal of government purchasing account with Adobe Inc. and
authorize Computer Services Supervisor to sign**

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General Business

Approve verification certificates for North District Court Judge Betsy Penoyar, Superior Court Clerk Virginia Leach, Assessor Bruce Walker, Janet Anderson, Heidi Heywood, County Engineer Michael Collins and continuation certificates for Auditor/Registrar of Titles Joyce Kidd, Sheriff Scott Johnson, Commissioner Lisa Ayers and Commissioner Frank Wolfe
(Doug Goelz has chosen not to renew his verification certificate as he will not continue serving as Judge Pro Tem)

Approve Vendor Claims
Warrants Numbered 134870 thru 134930 in the amount of \$274,842.92
Warrants Numbered 134931 thru 135007 in the amount of \$277,413.76

Approve October, 2016 payroll
total employees: 176 total payroll: \$736,114.97

Approve regular meeting minutes of November 22, 2016 and continued meeting minutes of December 5, 2016

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve purchase thirty (30) Leyland Cypress trees from Pioneer West as best and most responsive for Bush Pioneer Park in the amount of \$1,445.68, purchase includes delivery, planting and sales tax, subject to adequate budget appropriations *(Other bids received were The Barn Nursery in the amount of \$1,024.80 and Nurserytrees.com in the amount of \$2,403.06)*

ITEMS REGARDING COUNTY FAIR

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve the 2016-2017 Winter Storage Rental Agreements with Craig Fauver and Bill McGowan at the Pacific County Fairgrounds and authorize Chair to sign

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve updated Pacific County 10-year Plan to end homelessness

Approve the Provider Agreement with Premera First, Inc. and authorize Chair to sign

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ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the STOP Violence Against Women Formula Grant Program Agreement with Washington State Department of Commerce and authorize Sheriff to sign

Approve the State Homeland Security Program Grant Contract #E17-068 with Washington State Military Department in the amount of \$14,097.00 and authorize Chair to sign

ITEMS REGARDING BOARDS & COMMISSIONS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Appoint John Bageant to fill vacant position on the Veterans Advisory Board, effective immediately

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the Professional Services Agreement for Facilitation Service with Kelly Rupp to coordinate and facilitate outreach with individuals and agency stakeholders concerning the erosion of the North Cove Area, not to exceed \$5,000.00

Adopt Resolution 2016-046 authorizing budget category transfers

Approve the Professional Services Agreement with Stantec Consulting Services, Inc. to provide grant assistance services-**DEFERRED**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve the Public Official Bond for Lisa Olsen, effective January 1, 2017

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Accept Perpetual Non-Exclusive Storm Water System Easement from Tides West Community Club, Inc. for a stormwater easement in the 194th area

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ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Letter of Agency and Carrier Notification Change in 911 Services with Washington State Military Department and authorize Chair to sign

Approve purchase of a livescan system from Crossmatch Technologies in the amount of \$14,134.12, subject to adequate budget appropriations and authorize Chair to sign

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 135008 thru 135123 in the amount of \$284,155.00, subject to adequate budget appropriations

EXECUTIVE SESSION- None

PUBLIC HEARING – 10:00AM

ATTEND: Chairman Frank Wolfe, Commissioner Lisa Ayers, Commissioner Steve Rogers, County Administrative Officer Kathy Spoor, Public Works Director/County Engineer Mike Collins, Public Records Coordinator James Worlton, Fiscal Analyst Paul Plakinger, Community Development Director Tim Crose, PCEMA Director Scott McDougall, Clerk of the Board Marie Guernsey

Chairman Wolfe opened the closed record hearing. Tim Crose was sworn in and provided the staff report.

Chairman Wolfe closed the hearing.

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Adopt Zoning Ordinance No. 178, effective January 1, 2017, and repeal Ordinance No. 162

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Chairman Wolfe opened the closed record hearing and swore in Paul Plakinger and Kathy Spoor. Paul Plakinger provided an overview of the proposed budget.

Chairman Wolfe closed the hearing.

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2016-047 in the matter of declaring a substantial need for purposes of setting the limit factor for the property tax levy for 2017

Adopt Resolution 2016-048 in the matter of authorizing increases in the Pacific County (General Purposes) and the Pacific County Road District (Road Purposes) Regular Property Tax Levies; and providing for the distribution of the general purposes levy

Adopt Resolution 2016-049 in the matter of county-related real and personal property tax levies for collection in 2017

Adopt Resolution 2016-050 in the matter of adopting the fy2017 Pacific County Budget, including the 2017-2022 Comprehensive Transportation Improvement and 2017 road construction programs, the 2017-2022 capital improvement plan for parks and recreation, and the 2017-2022 capital improvement plan for Pacific County Flood Control Zone District #1; levying county general purposes and road district purposes property taxes; and setting forth the categorical appropriations with applicable limitation and responsibilities, including recognizing the 2017 salaries for Pacific County's elected Officers and judges

The meeting was continued to December 20, 2016 at 10:00AM or shortly thereafter for the purpose of considering appointment to the vacant South District Court Judge position and any other business that may come before the Board.

(Please refer to recording of the meeting for a more detailed discussion)

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OTHER BUSINESS FOR FILING

Certificate of Liability Insurance dated February 11, 2016 for the Boys & Girls Club of the Long Beach Peninsula

Letter from State of Washington Governor's Committee on Disability Issues and Employment dated September 16, 2016- *no action taken by Board of County Commissioners*

Notice from State of Washington Department of Ecology dated November 16, 2016 regarding Notice of Creation of Trust Water Rights

Copy of WorkFirst-Children with Special Needs- Addition to Special Terms and Conditions Contract #1563-39128 Amendment No. 01 with Washington State Department of Social and Health Services Department dated November 16, 2016

Certificate of Coverage dated November 21, 2016 for Wahkiakum County regarding contract for grant naming Pacific County as additional insured

Email dated November 25, 2016 from David Cowell regarding his home being broken into, items stolen, suspects and his contact with the Sheriff's Office

Email dated November 27, 2016 from Douglas Bagaason regarding mud on Smith Creek Road

Copy of letter sent to Bradley Rodgers dated November 28, 2016 regarding the approval of the Facility Use Application for the use of the Courthouse rotunda on December 9, 2016 from 12:00pm to 1:00pm

Email dated November 29, 2016 from Kathy Spoor to David Cowell to inform him his complaint was referred to the Grays Harbor Sheriff's Office for investigation to ensure unbiased review

Notice from Washington State Service Corps dated November 30, 2016 regarding Risk Assessment review of AmeriCorps program review for the Sheriff's Office

Email dated December 7, 2016 from Nathan Lubliner of Washington State Department of Ecology regarding draft Zostera Japonica Management on Commercial Clam Beds in Willapa Bay General Permit Modification Review and Comment

Email dated December 12, 2016 from Megan McNelly regarding change of retirement date from January 25, 2017 to January 31, 2017 for Monte Givens

Email dated December 12, 2016 from Shawn Humphreys regarding Bay Center shellfish growing area