

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Wednesday, December 28, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:03AM

ATTENDANCE

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director/County Engineer
Paul Plakinger, Management & Fiscal Analyst
Scott McDougall, Emergency Management Deputy Director
Mary Goelz, Health & Human Services Department Director

GENERAL PUBLIC IN ATTENDANCE

Daniel Enyart, WH Herald (recorded meeting)

PUBLIC COMMENT - None

YEARS OF SERVICE

10 Years: Megan McNelly (Community Development)

CONSENT AGENDA (Items 2-9)

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Sheriff's Office

**Approve Amendment A to Contract Number U16-018 with WA State
Military Department pertaining to the All Hazards Alert Broadcast (AHAB)
Warning Siren for the Ilwaco area and authorize Chair to sign**

Juvenile Court Services

**Approve increase of Shannon Pettit, Sr. Legal Assistant, to 1.0 FTE,
effective January 1, 2017**

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Boards and Commissions

Approve the reappointment of Michael Spencer and Ann Steele to another two-year term on the Solid Waste Advisory Committee

Approve the reappointment of Mike Shults to another 6-year term on the Civil Service Commission

General Business

Confirm letter signed by Chairman Wolfe re: EPA FY2017 Brownfields Assessment Grant Proposal

Confirm Professional Services Agreement for Facilitation Services with Kelly Rupp

**Approve Vendor Claims
Warrants Numbered 135124 thru 135234 in the amount of \$415,893.82**

Approve continued meeting minutes of December 13, 2016

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve repair of backstop fencing at Bush Pioneer Park by Bear Power of Ilwaco, in the amount of \$2,776.43, including sales tax, subject to adequate budget appropriations and contingent upon completion and invoicing prior to January 1, 2017 *(Contacted DPR Builders of Ocean Park and Aberdeen Gutter & fencing and they did not want to submit a bid)*

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the 2016-2017 Winter Storage Rental Agreement with Todd Strozyk and authorize Chair to sign

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve increase of Amber Bunker, Public Health Nurse, to 0.8 FTE, effective December 1, 2016, subject to adequate budget appropriations

Approve increase of Michelle Kemmer, Public Health Nurse, to 1.0 FTE, effective January 1, 2017, subject to adequate budget appropriations

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Approve increase of Shelley Carter, Public Health Nurse, to 0.6 FTE, effective January 1, 2017, subject to adequate budget appropriations

Approve 2016-17 ASPR Preparedness Training Agreement with Region 3 Healthcare Preparedness Coalition and authorize Director to sign

Approve Personal Service Contract with Kim Emmick, Registered Dietitian, effective January 1, 2017, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve request to post, advertise, and fill vacant Administrative Asst. II position, Grade 9, 1.0 FTE, subject to adequate budget appropriations

ITEMS REGARDING BOARDS & COMMISSIONS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2016-052 re-establishing meeting dates/times for 2017 for the Noxious Weed Control Board

Approve the appointment of Jim Sayce to the Pacific Mountain Workforce Development Council, effective immediately

Accept resignation of Patti Lignoski from the Human Services Advisory Board

Adopt Resolution 2016-053 amending the Pacific County Fair Advisory Board creation

Approve Veterans' Assistance Fund Policies and Procedures and repeal previous versions

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Acknowledge intent to retire from Jan Wilson, North District Court Clerk, and approve request to continue to accumulate leave during extended employment

Consider approval of Professional Services Agreement with Stantec Consulting Services, Inc. to provide grant assistance services-**DEFERRED** to meeting of February 14, 2017

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Approve Memorandum of Agreement with WA State University Extension and authorize Chair to sign

Adopt Resolution 2016-054 amending the Personnel Policy, Rules, and Regulations specifically amending Section 4.12 Longevity, Exhibit 7.1 Management Wage Schedule, Exhibit 7.2 Management Job Classification Schedule and Exhibit 8 Job Descriptions

Consider approval of certification of time and effort documentation for the Department of Archaeology and Historic Preservation Grant-**DEFERRED** to the meeting of January 10, 2017

Adopt Resolution 2016-055 authorizing fiscal year 2016 budget category transfers

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2016-055 establishing a fee schedule for the Department of Community Development and rescinding Resolution 2016-039

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the promotion of Kurt Clements to Road Crew Supervisor, North County, Management Grade 15 Step 3, effective January 1, 2017, subject to adequate budget appropriations

Approve the purchase of five (5) new computers in an amount not to exceed \$15,359.98, including tax, to be paid from Fund 104, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 135235 thru 135309 in the amount of \$227, 937.21, subject to adequate budget appropriations

RECESS – 9:25AM

EXECUTIVE SESSION

9:30am for 15 minutes

RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation...

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RECONVENED – 10:03AM

PUBLIC HEARING

ATTEND: Chairman Wolfe, Commissioner Ayers, Commissioner Rogers

OTHERS: Daniel Enyart, WH Herald (recorded meeting)

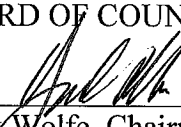
Chairman Wolfe opened the Public Hearing to consider adoption of Ordinance No. 182. This ordinance will repeal existing ordinances that are repetitive of other ordinances or do not comply with State Law. No one stood to provide comment or testify and Chairman Wolfe closed the hearing.

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

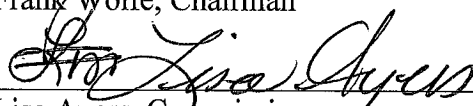
Adopt Ordinance No. 182 repealing County Ordinances No. 6, 18, 24, 40B, 100, 100A, 100B, 102D, 106, 107, 119, 131, and 132

MEETING CLOSED – 10:04AM

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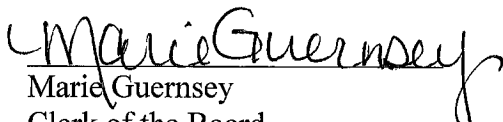


Frank Wolfe, Chairman



Lisa Ayers, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board

Absent at signing

Steve Rogers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

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BOARD WORKSHOPS/MEETINGS HELD

(This listing does not include those workshops/meetings attended by the Commissioners individually)

December 5, 2016

Board of Equalization

Continued public hearing re: adoption of fy2017 budget

Public hearing re: certification of levies

December 12, 2016

Meeting Agenda Review

December 13, 2016

Board of Health/Board of Commissioners Meetings

Public Hearing re: zoning Ordinance No. 178

Continued public hearing re: adoption of fy2017 budget

Elected Officials Meeting

December 19, 2016

Departmental Briefings

South District Court Judge vacancy interviews

Executive session re: SDC judge appointment

December 20, 2016

Meeting Agenda Review

Continued Board of County Commissioners Meeting

Workshop w/ Fair Advisory Board re: resolution

December 27, 2016

Meetings Agency Review

December 28, 2016

Board of Health/Board of Commissioners Meetings

Public hearing re: adoption of Ordinance No. 182

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OTHER BUSINESS FOR FILING

Notice dated December 6, 2016 from WA State Liquor and Cannabis Board regarding license expirations for Galey's Grocery, Georgetown Station, Sand Verbena Seafood & Grill, Moby Dick Hotel, and Shelburne Restaurant & Pub.

Letter dated December 9, 2016, from Monte Givens, providing notification of his intent to retire, effective January 31, 2017.

Copy of letter dated December 13, 2016, to Phillip & Jeanne O'Dell regarding their request to lower the speed limit on I Street North of Oysterville Road.

Affidavit of Publication dated December 14, 2016, from the Chinook Observer shifting the Commissioners' Meeting to December 28, 2016.

Letter dated December 14, 2016, from WA State Office of Public Defense regarding disbursement of State Grant Funding for Public Defense Improvements.

Certificate of Liability Insurance dated December 16, 2016, from Charter Communications, Inc.

Copy of letter dated December 22, 2016, from State of WA Department of Ecology to Toni Williams, EDC President regarding proposed water quality permit.

Copy of letter dated December 22, 2016, to Bank of the Pacific regarding appointment of Nancy McAllister to South District Court Judge and providing signing authority for the account.

Email dated December 22, 2016, from Carl Gipson, AT&T, recognizing outstanding customer service from the Department of Community Development, specifically Lisa Martindale and Monte Givens.

Email dated December 25, 2016, from Douglas Bagaason, regarding mud and pot holes on Smith Creek Road.

Notice of Determination of Non-Significance dated December 27, 2016, from State of WA Parks and Recreation Commission pertaining to the maintenance replacement of a portion of an existing outfall line and diffuser at Fort Columbia Park.

Copy of the 2015 Veterans' Relief provided to Sidney Sparks in the amount of \$400, Marvin Kangas in the amount of \$400, Norman Carlson in the amount of \$400, Francis Jensen in the amount of \$600, Daniel Lang in the amount of \$400, Frederick Ingman in the amount of \$400, Michael Paul Sullivan in the amount of \$400, Bruce Pankonin in the amount of \$335, Lori Budrow in the amount of \$400, John S. Burner in the amount of \$400, Rose Marie Basart in the amount of \$290, and to Jay Liles in the amount of \$425.

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Copy of the 2016 Veterans' Relief provided to Lori Budrow in the amount of \$394.65, Erik Kulrud in the amount of \$400, Norman Carlson in the amount of \$355, Rosemarie Basart in the amount of \$400, David Joines in the amount of \$350, Jay Liles in the amount of \$425, Frances Jensen in the amount of \$500 and to Frederick G. Ingman in the amount of \$329.97.