

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**PROCEEDINGS**

**9:00 AM**  
**Tuesday, February 9, 2016**

**1216 W Robert Bush Drive**  
**South Bend, Washington**

**CALLED TO ORDER – 9:01 AM**

**ATTENDANCE:**

Frank Wolfe, Chairman  
Lisa Ayers, Commissioner  
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Scott McDougall, Emergency Management Deputy Director  
Eric Weston, Chief Deputy Prosecutor

**GENERAL PUBLIC IN ATTENDANCE - None**

**CONSENT AGENDA (Items 1-6)**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Department of Public Works**

**Approve continuation of bonds for the following; Hampton Affiliates – Road  
Haul Permit No. 2016-2, Rayonier – Road Haul Permit No. 2016-9,  
Weyerhaeuser Columbia Timberlands – Road Haul Permit No. 2016-10,  
TC&I Chinook Log Corp. c/o The Campbell Group LLC – Road Haul  
Permit No. 2016-7, Sierra Pacific Industries – Road Haul Permit  
No. 2016-11, and Abston Hendricksen Land & Timber Co. – Road Haul  
Permit No. 2016-8**

**Approve Amended Exhibit A to the Communications Facility Use  
Agreement No. C130034GSC with WA State Patrol**

**General Business**

**Approve transfer and disposal of inventory items for South District Court,  
WSU Extension, General Administration and the Commissioners' Office**

**Vendor Claims:**  
**Warrants Numbered 130726 thru 130809 - \$199,385.27**

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**Approve January, 2016 payroll: total employees – 175;  
total payroll – \$712,427.74**

**Approve regular meeting minutes of January 12, 2016**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve request to issue Call for Bids for the 2016 Chip Seal Program  
and assign the bid opening for march 3, 2016 and award of the contract  
at the meeting of March 8, 2016**

**Approve additional computer workstation for the Facilities Maintenance  
Department, subject to adequate budget appropriations**

**Approve request to publish Notice of Sale of Surplus Property in accordance  
with Chapter 36.34 RCW pertaining to the Milne Rock Pit and authorize a  
public hearing to be held at 10:00Am or as soon thereafter as possible on  
Tuesday, March 8, 2016**

**ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Training letter of Agreement with Hazelden Publishing for school  
based alcohol prevention curriculum and authorize Director to sign**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Award RFP for Continuity of Operations/Continuity of Government  
Planning to BOLDPlanning and approve Professional Services Agreement  
for the planning, subject to approval of contract language by Prosecutor's  
Office**

**Confirm Sheriff's signature on the Professional Services Agreement with  
Willapa Behavioral Health to provide a school and community based  
prevention consultant**

**Approve purchase of radio repeater for the jail in an amount not to exceed  
\$3,000, including shipping/handling and sales tax, subject to adequate budget  
appropriations and any excess will be absorbed in the Sheriff's existing  
operating budget**

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**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Confirm Director's signature on Master Contract Usage Agreement #K3659  
with WA Department of Enterprise Services**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2016-004 establishing regular meetings dates/times for the  
Pacific County Noxious Weed Board**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve the temporary increase of James Worlton to 1.0 FTE for the month  
of March, 2016, and further authorize his sick leave and vacation accruals to  
reflect the increase, subject to adequate budget appropriations**

**Approve the Intergovernmental Cooperation Agreement with Pacific  
Conservation District pertaining to conservation management practices in  
the amount of \$7,500 for fiscal year 2016, subject to adequate budget  
appropriations**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Authorize sixty (60) month lease of copier from Aberdeen Office Equipment  
in the amount of \$124.09 per month, plus copy charges and authorize  
Sheriff to sign lease, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Confirm increase of Megan McNelly to 1.0 FTE as included in the  
adopted fy2016 budget, effective January 1, 2016, subject to adequate budget  
appropriations**

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**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Authorize issuance of request for proposal for inmate health care services to be furnished to the County Jail, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Vendor Claims, Warrants Numbered 130810 thru 130906 in the amount of \$201,082.20, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Acknowledge resignation of Building Inspector, Eric Weiberg, effective March 16, 2016, and authorize advertising for vacant position at Grade 12 Step 1, subject to adequate budget appropriations**

**RECESS – 9:15AM**

**EXECUTIVE SESSION**

**9:20AM for ten (10) minutes**

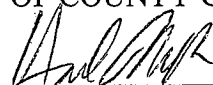
Chapter 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to .....litigation or potential litigation to which the agency, .....

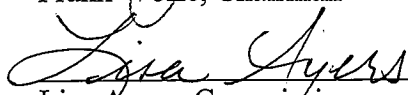
**BACK IN SESSION – 9:38AM**

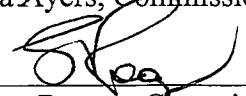
Chairman Wolfe reconvened the meeting and announced that no decision was made during the executive session.

**MEETING CLOSED – 9:38AM**


PACIFIC COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
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Frank Wolfe, Chairman

  
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Lisa Ayers, Commissioner

  
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Steve Rogers, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey

Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

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**OTHER BUSINESS FOR FILING**

MEMO from Katie Lindstrom, Health & Human Services Department Deputy Director, dated December 3, 2015, regarding 0.1% Sales Tax Committee Recommendations for 2016-17 Funding.

Letter from Gordon, CEO of Pacific Hardwoods, LLC, dated December 7, 2015 regarding Stormwater issues at the hardwoods mill.

MEMO from Becky Nissell, Assessor's Office Chief Deputy dated December 16, 2015 regarding 2015 Certified Values for 2016 Taxes.

Email from Key McMurry dated December 17, 2015 regarding the South Bay Access Grant.

Copy of letter sent to WA State Liquor Control Board regarding Fat Tuesday Pancake Supper hosted by the Evangelical Lutheran Church of Chinook.

Copy of resignation letter from Chanel Wirkkala, Corrections Officer, effective February 11, 2016.

Copy of Owner's Policy of Title Insurance for county building located at 211 North Commercial Street, Raymond.

Copy of email from [dan@willapabay.com](mailto:dan@willapabay.com) pertaining to Oysterville Sea Farms petition dated February 4, 2016.