

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, May 10, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Frank Wolfe, Chairman
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Tom Gradt, Public Works Operations Manager
Andi Harland, Public Works Accounting Manager
Mary Goelz, Health & Human Services Department Director
Eric Weston, Deputy Prosecuting Attorney

ABSENT

Lisa Ayers, Commissioner

GENERAL PUBLIC IN ATTENDANCE

Allie Friese, representing the Chinook Observer
Randy & Christin Lewis
Robert & Barbara Tallman
Duane Mullins, Medix representative
Gerry Amacher

PUBLIC COMMENT

Christin Lewis addressed the Board regarding the Upper Naselle Road slide.

Barbara Tallman presented two pictures near the Upper Naselle Road slide to the Board.

Randy Lewis requested to be notified if county personnel need to be on his Upper Naselle Road property.

PROCLAMATION

Chairman Wolfe read the Emergency Medical Services Week Proclamation and presented it to Duane Mullins, the Medix representative. Mr. Mullins presented a plaque to Chairman Wolfe in honor of the county's support.

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CONSENT AGENDA (Items 2-5)

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

**Approve Amendment #1 Access Permit No. VNEH-WA-13-001 with
Hancock Forest Management, Inc. and authorize Chair to sign**

Health & Human Services Department

**Acknowledge probation completion of Amber Bunker, Public Health Nurse,
effective May 1, 2016**

General Business

**Approve April, 2016 payroll
Total employees: 174; total payroll: \$718,325.92**

**Approve Vendor Claims
Warrants Numbered 131883 thru 131974 - \$184,564.90**

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

Chairman Wolfe presented the Certificate of Good Practice to Operations
Manager, Tom Gradt

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

**Adopt Resolution 2016-015 setting weight limit on bridges and
rescinding Resolution 2015-010**

**Approve public notice/call for bids/notice to contractors for the Safety
Guardrail Project and setting a bid opening date upon receipt of federal
funding**

**Approve public notice/call for bids/notice to contractors for the Sandridge
Road Resurfacing Project and set a bid opening date of Thursday,
June 9, 2016 at 9:00am and award at the meeting of June 14, 2016**

**Approve acceptance of bid from NACR for surplus Avaya phone system
components in the amount of \$6,075 (*Other bids received from Black Box Resale in
the amount of \$5,000, Paragon in the amount of \$4,000 and no offers were received from
Craig Communications, Cerium, Altura, and Liquid Technology*)**

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Approve Funding Board Project Agreement with WA State Recreation and Conservation Office regarding the South Willapa Bay Access Project Number 14-086D and authorize County Engineer to sign

Approve Special Event Use Agreement with Humptulips Grant #730/Humptulips Valley Hustlers 4-H Club and authorize Chair to sign

Approve Quit Claim Deed for Surfside Accretions from JoAnn M. Knez, Knez Building Materials and authorize Chair to sign

Approve request to piggyback on Grays Harbor County Contract with Stripe Rite for roadway striping in the amount of \$100,000, subject to adequate budget appropriations

ITEMS REGARDING COUNTY FAIR

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve request to advertise and hire for part-time Fair Maintenance Manager, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve purchase of license from Accela Automation for tracking and levy purposes in the amount of \$2,388 and authorize Chair to sign, subject to adequate budget appropriations

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve temporary hire of Richard Mark-\$18/hr, effective June 1st thru October 28th; Wesley Eastham-\$17/hr, from June 20th thru September 30th; Richard Ashley-\$17/hour, Cody Buchanan-\$16/hour and Dustin Eaton-16/hr, Alex Martin-\$16/hr, and Chandler Chapman-\$15/hr, effective May 16th thru September 30th, all subject to adequate budget appropriations

ITEMS REGARDING SUPERIOR COURT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve exception to the Leave Credit Transfer Policy and authorize a maximum of 32 hours to be donated per employee

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ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve purchase of sit/stand electric workstation and wall mounted overhead hutch from Aberdeen Office Equipment, Inc. in the amount of \$3,429, including sales tax, to be aid from current operating budget

Approve emergency hire of two Corrections Officers James P. Bergstrom, effective May 2, 2016 at \$17.73/hr and William B. Knudson, effective May 4, 2016 at \$19.79/hr, both effective through Aug. 31, 2016 or until candidates are hired and trained, whichever shall come first, in accordance with Civil Service Rules Section 10.01 and Teamsters Non-Commissioned Collective Bargaining Agreement Section 5.5, and subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve renewal of Agreement for Lease of Premises with Coast Seafoods Company for stock piling oyster shells, effective May 18, 2018 through May 17, 2021

Adopt Resolution 2016-016 authorizing amendments to the fy2016 budget by appropriation transfer in the amount of \$31,731 from Fund 197.000 to 197.800

Approve Vendor Claims, Warrants Numbered 131975 thru 132073, in the amount of \$408,990.64, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve change order in the amount of \$1,971 to Pells Floor Covering pertaining to the carpet project, to be paid from Fund 125, subject to adequate budget appropriations

Approve stump removal at Bush Pioneer Park in the amount of \$6,480, including sales tax, by J&L Tree Service, subject to adequate budget appropriations *(One other bid was received from Hill and Son in the amount of \$10,000 plus sales tax)*

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0

Approve the temporary increase of James Worlton, Public Records Coordinator, to 0.90 FTE, effective May 1, 2016 through June 30, 2016, subject to adequate budget appropriations

EXECUTIVE SESSION

9:35AM for 15 minutes

RCW 42.30.110(1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

RECESS – 9:33AM

BACK IN SESSION 10:01AM

ATTEND: Chairman Frank Wolfe, Commissioner Steve Rogers, County Administrative Officer Kathy Spoor, Public Works Operations Manager Tom Gradt, Public Works Accounting Manager Andi Harland, Senior Engineering Technician Karen Bannish, Treasurer Renee Goodin

Chairman Wolfe reconvened the meeting and noted that no decision was made during the executive session.

ITEMS REGARDING GENERAL BUSINESS

A Call for Bids was issued for the sale of surplus county property, specifically “Milne Rock Quarry Site”.

One bid was received and opened from Willapa Rock & Supply in the amount of \$81,000.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0


Accept bid from Willapa Rock & Supply in the amount of \$81,000 as the highest, best and only bidder pertaining to surplus county property known as Milne Rock Quarry Site and described as County Parcel #14093214000, #14093214015, #71024001000, and #14093332035

MEETING CLOSED AT 10:02AM

SIGNATURE BLOCK ON THE FOLLOWING PAGE

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Frank Wolfe, Chairman

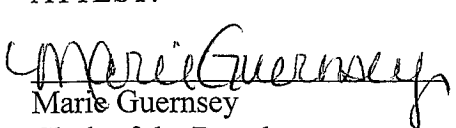


Lisa Ayers, Commissioner



Steve Rogers, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Letter received from Dennis Oman, Marion Oman, Philip Oman and Cynthia Jones regarding 111th Lane off Pacific Highway North of Long Beach.

Letter from Peter Goldmark, Commissioner of Public Lands regarding April, 2016 county income report.

Coy of letter from Public Works to Randy & Christin Lewis regarding the Upper Naselle Road slide.

2015-2017 Consolidated Contract Number C17121 Amendment #7 with State of WA Department of Health filed this date.

Filed Fiscal Year 2016 budget book.