

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, August 23, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:03 AM

ATTENDANCE

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Mary Goelz, Health & Human Services Director
Tim Crose, Community Development Director
Shawn Humphreys, Community Development Deputy Director
Scott Jacot, Juvenile Court Administrator

GENERAL PUBLIC IN ATTENDANCE

Allie Friese, Chinook Observer
Paul Philpot, PC EDC Executive Director

PUBLIC COMMENT - None

PROCLAMATION

**Adopt Proclamation establishing September 17 through 23, 2016 to be
Constitution Week**

CONSENT AGENDA (Items 2-5)

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Community Development

**Approve Amendment #7 of the Memorandum of Understanding with Cities
of South Bend and Raymond and the Royal Heights Transfer Station and
authorize Chair to sign**

Assessor's Office

**Approve disposal of HP LaserJet printer in accordance with Personal
Property Inventory Procedures**

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Sheriff's Office

Approve Amendment A to the Emergency Management Performance Grant Contract #E16-113 regarding Continuity of Operations Planning (COOP) and authorize Chair to sign

General Business

Approve Vendor Claims, Warrants Numbered 133280 thru 133408 in the amount of \$873,328.43

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve License Agreement #NA-17701.00 with Pacific West Timber Company regarding use of Alanen Road, the Deep River Mainline and the Busse Canyon Road and authorize Chair to sign

Approve the additional expenditure in the amount of \$996 for an equipment shed from Michael Hogg, due to unforeseen increase in lumber prices for a total of \$34,496, including tax and delivery and subject to adequate budget appropriations

Accept resignation of Mitchell Wirkkala, RMT II, effective August 25, 2016, and approve request to fill vacant position in accordance with Section 2.22 Hiring Process of the Personnel Policy and subject to adequate budget appropriations

Approve Final Project Prospectus for North Nemah Road Improvement and Stringtown Road Culvert Replacement

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT #1

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Seashore Conservation Area Drainage/Bio-swale Easement and Agreement #E444444PAC2 with State of WA Parks and Recreation Commission and authorize Chair to sign

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ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor and Concession Agreements with Dennis Co./HAVA, Mission Creek, Pacific County Democratic Club, Raymond Booster Club, Thary Yi and Hungarian Kitchen, subject to receipt of all required documents prior to the start of the Fair

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Waste Collection and Management Agreement with Royal Heights Transfer Station for the Household Appliance Collection Day to be held on September 17, 2016

Approve Waste Collection and Management Agreement with Peninsula Sanitation for the Household Appliance Collection Day to be held on September 17, 2016

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Service Contract for School Nurse Services with Willapa Valley School District

Approve Youth Suicide Prevention Grant with Willapa Behavioral Health, subject to meeting requirements of state contract

ITEMS REGARDING JUVENILE COURT ADMINISTRATION

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Interagency Agreement IAA17433 with WA State Administrative Office of the Courts for BECCA Programs and Services and authorize Juvenile Court Administrator to sign

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve request to extend emergency appointment of Corrections Officers, William B. Knudson and James P. Bergstrom to December 31, 2016, subject to adequate budget appropriations

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Landlord Estoppel Certificate and Consent to Assignment of Communications Facility Use Agreement from Pacific Lutheran University to Friends of 88.5FM and authorize Chair to sign

Consider adoption of Resolution 2016-_____ establishing the Facility Use Application Process and rescind Resolutions 2010-035, 2013-070, and 2015-015-**DEFERRED to 9/13/2016**

Approve adjusting longevity date for Marie Guernsey to date of hire of May 1, 2003

Approve Employment Agreement with Shawn Humphreys, Department of Community Development Deputy Director

Adopt Resolution 2016-030 establishing a short-term intergovernmental loan with Pacific County Drainage District #1 and approve of Intergovernmental Agreement in the amount of \$50,000

Approve Certificates of Appreciation to Fair Board member, John Gruginski and local business, Pioneer Grocery to be presented at the County Fair on August 26, 2016

Approve issuance of Request for Qualifications (RFQ) for Land Use Hearings Examiner to conduct administrative or quasi-judicial hearings on regulatory enactments

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve purchase of bucket truck from Pacific County PUD #2 in the amount of \$25,000, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Special Event Use Agreement with Pacific County EDC for use of Camp Morehead on September 20, 2016, and authorize waiver of insurance requirements and use fee, subject to food service permit being obtained by September 12, 2016, and authorize Chairman to sign

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Approve Vendor Claims, Warrants Numbered 133409 thru 133505 in the amount of \$350,941.22, subject to adequate budget appropriations

EXECUTIVE SESSION

9:35 AM for 20 minutes

RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation

RECESS – 9:29AM

RECONVENE – 10:01

PUBLIC HEARING/Closed Record Hearing

ATTEND: Chairman Wolfe, Commissioner Rogers, Commissioner Ayers, County Administrative Officer Kathy Spoor, Community Development Director Tim Crose, Community Development Deputy Director Shawn Humphreys

OTHERS: Kelly Rupp, Tess Brandon-Watershed Representative, Kristine Nevitt

Chairman Wolfe opened the public hearing to consider the Critical Areas and Resource Land Ordinance No. 180. No members of the public stood to be sworn in.

Tim Crose provided an overview of the process of updating the Critical Areas and Resource Land Ordinance. He stated this ordinance coincides with the Shoreline Master Program update.

Chairman Wolfe spoke regarding mowing of the dune grass for fire protection with a fifty (50) foot of an existing structure.

Commissioner Rogers stated he appreciated the way geologically hazard areas were addressed.

Chairman Wolfe closed the hearing.

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Commissioner Ayers moved to adopt Critical Areas and Resource Land Ordinance No. 180 and to include that mowing dune grass is permitted within a wetland buffer for the purpose of fire protection within fifty (50) feet of an existing structure

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ITEMS REGARDING GENERAL BUSINESS

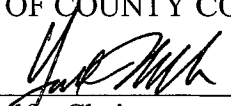
It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Prosecutor's recommendation on the matter of litigation discussed during executive session

Approve the purchase of a Sharp MX7040N Digital Copier/Printer from Aberdeen Office from State Bid not to exceed \$8,200 including tax and delivery, subject to adequate budget appropriations

MEETING CLOSED – 10:12AM

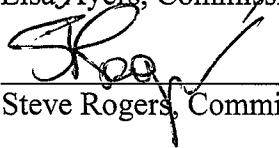
PACIFIC COUNTY
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Frank Wolfe, Chairman

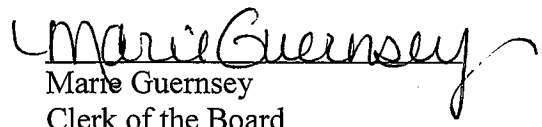


Lisa Ayers, Commissioner



Steve Rogers, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Letter dated August 7, 2016, from the South Pacific County Humane Society regarding shelter of record. (Workshop held with Commissioners on 8/22/2016)

Claim for Damages #2016-08-002 closed with pay.

Copy of letter received August 12, 2016, from Deputy Steve J. Ross, resigning effective August 31, 2016.

Copy of letter dated August 24, 2016, denying Claim for Damages #2016-08-003

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BOARD WORKSHOPS/MEETINGS HELD – No action taken

(This listing does not include those workshops/meetings attended by the Commissioners individually)

August 1, 2016

2nd required Board of Equalization meeting
Meeting Agenda review
Workshop w/ DPW re: equipment shed
Departmental Briefings
Workshop w/ Health re: loss of funding

August 2, 2016

Critical Areas Ordinance workshop
Workshop w/ Judge Sullivan re: jury pay

August 4, 2016

Executive Session

August 8, 2016

3rd required Board of Equalization meeting
Meeting Agenda review
Workshop w/ Fair Board

August 9, 2016

BOH/BOCC Meeting
Workshop w/ DCD & DPW re: erosion
Public Hearing: Great Columbia Crossing Walk/Run Assembly Permit
Elected Officials Meeting

August 15, 2016

Workshop w/ K. Spoor re: union negotiations
Departmental Briefings
Fair Queen Interviews
Workshop w/ DPW

August 22, 2016

Workshop w/ S. Fritts re: Project Safe Haven
Meeting Agenda Review
Workshop w/ South PC Humane Society (SCAF)

August 23, 2016

BOH/BOCC Meeting
Public Hearing: Critical Areas and Resource Land Ordinance/closed record hearing
Shoreline Master Program workshop

August 23, 2016

Workshop re: brown field planning grant