

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, August 9, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Dotsi Graves, Fair/Parks Manager
Mary Goelz, Health & Human Services Director
Tim Crose, Community Development Director

GENERAL PUBLIC IN ATTENDANCE

Allie Friese, Chinook Observer
Fred Hill

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1-8)

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Health & Human Services Department

**Approve Amendment #1 to Interlocal Agreement with Great Rivers
Behavioral Health Organization to provide drug court coordination and
community planning/coordination and authorize Director to sign**

**Approve Amendment #1 to Contract #2015-17 Coastal CAP with Coastal
Community Action Program to provide support services for adults with
developmental disabilities**

**Approve Amendment #1 to Contract #2015-17 Coast Rehab to provide
support services for adults with developmental disabilities in South Pacific
County**

**Approve Amendment #4 to County Program Agreement #1563-42487 with
Department of Social & Health Services for Prevention Services and
authorize Chair to sign**

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

Approve Amendment #1 to Contract #2015-17 CCAP Housing with Coastal Community Action Program to provide housing services for those who are homeless or are at risk for becoming homeless

General Business

Approve July, 2016 payroll; total employees: 205; total payroll: \$762,697.39

Approve Vendor Claims; Warrants Numbered 133128 thru 133208 in the amount of \$305,760.36

Approve regular meeting minutes of July 12 and 26, 2016 and continued meeting minutes of July 18, 2016

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve purchase of equipment shed from Michael J. Hogg Barns in an amount not to exceed \$33,500, including tax and delivery, subject to adequate budget appropriations

Adopt Resolution 2016-026 for the temporary closure of Gould Road for culvert replacement, closure dates are to be determined and not to exceed three days and provide advanced notice to the public

Adopt Resolution 2016-027 for the temporary closure of 41st Street for culvert replacement, closure dates are to be determined and not to exceed three days and provide advanced notice to the public

Adopt Resolution 2016-028 for the temporary closure of Sid Snyder Drive for culvert replacement closure dates are to be determined and not to exceed three days and provide advanced notice to the public

Accept bid from Dr. Roof for roof project at the Naselle Ridge radio site in the amount of \$14,295.99, including sales tax, subject to adequate budget appropriations

Approve of Special Use Agreement with Jessie Hargadine for use of Morehead Park, September 1-5, 2016, and authorize Chair to sign

Approve of Special Use Agreement with Matthew Taron for use of Morehead Park, August 19-21, 2016, and authorize Chair to sign

Approve request to issue Request for Qualifications (RFQ) to establish engineering roster, subject to review and acceptance of RFQ by Prosecutor's Office

**PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52**

Approve of Initial Offer of Financial Aid from WA State Department of Commerce/Community Economic Revitalization Board for the Hardwood Mill Site Plan Project No. A2016-059 and Contract No. S16-790AO-098 and authorize Chair to sign

**Request for approval for services with Northwest Tower Engineering-
WITHDRAWN**

Approve of Special Event Use Agreement with Warren Cowell for use of Morehead Park, August 13, 2016, and authorize Chair to sign

Approve hire of Clinton Baze to fill vacant South County Road Supervisor position, effective August 8, 2016, Grade 15 Step 1, subject to adequate budget appropriations

ITEMS REGARDING FAIR

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor Agreements for the 2016 County Fair, with the American Post 150, Child Evangelism Fellowship, City of South Bend, Costco, Debra Wilson Insurance, Edward Jones, Gideons International Harbor Camp, Grays Harbor College, Harvin & Tina Pettit, Karen Harris Tully, Ken Hurley, Long Beach Peninsula Visitors Bureau, Pacific County Anglers, Pacific County DCD, Pacific County EDC/Willapa Harbor Chamber of Commerce, Pacific County Historical Society & Museum, Pacific County PUD No. 2, Pacific County Republican Party, Peggy's Beautiful Bling, Scentsy Independent Consultant, Shoalwater Bay Casino, Sisters LuLaroe, Susie's Shards, Total Home Solutions (Dish Network), Valley View Health Center, Willapa Harbor Hospital, and the Willapa Harbor Ministerial Assoc., subject to receipt of required insurance prior to the start of the fair

Approve Concession Agreement for the 2016 County Fair, with Elixir Coffee Tea and Flowers, Jim Hunter & Associates, Karena Arrebondo, Marsalee's Thai Food, Open Pockets...Giving Hands, TLC Enterprise, Willapa Harbor Lions Club, Willapa Valley Booster Club, Willapa Valley High School, and Willapa Wrestling Warriors, subject to receipt of required insurance prior to the start of the fair

Approve Entertainment Contracts for the 2016 County Fair, with Clint and the Eastwoods, Cody Ray and the New Favorites, Corey Daniels and Humptulips, Country Mile, Jessica Marie Porter, LuLu LaFever, Old Time Jam Fiddle Festival, Pitchwood, Scott McDougall, Steven Brown Band, The Hypnosis Company, Willapa Baysment Studio, and Hellbound Glory, subject to receipt of signed contracts, W-9, and required insurance prior to the start of the fair

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Acknowledge of intent to retire from Senior Building Inspector, Monte Givens and approve request to advertise/hire for Building Inspector, Grade 12, subject to adequate budget appropriations

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Contract #2015-16_.1% Sales Tax CCAP with Coastal Community Action Program to provide case management support

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve purchase two monitors and Dell Optiplex computer from state bid in an amount not to exceed \$1,524.42, subject to adequate budget appropriations

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Acknowledge Grant No. S17-31102-523 with WA State Department of Commerce/Community Services and Housing Division of Crime Victims Advocacy in the amount of \$65,071 and approve increase of Legal Asst. I, Elaine Fosse to 1.0 FTE, effective September 1, 2016

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve E911 County Equipment Contract Agreement #E17-048 with WA State Military Department/Emergency Management Division and authorize Chair to sign

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the appointment of James Karnofski to the Solid Waste Advisory Committee representing Agriculture, effective immediately

Accept resignation of Kathy Zeigler from the Fair Board, effective immediately

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Confirm adoption of Resolution 2016-024 dissolving the Oysterville Design Review Board

Approve support letter to the US Fish & Wildlife Services for the development of a new Natural Resource Center for the Willapa National Wildlife Refuge

Adopt Resolution 2016-029 establishing Board of County Commissioners' Rules and Procedures

EXECUTIVE SESSION – None at this time

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor Claims, Numbered 133209 thru 133279 in the amount of \$344,346.34, subject to adequate budget appropriations

RECESS – 9:24AM

PUBLIC HEARING – 10:00AM

ATTEND: Chairman Wolfe, Commissioner Ayers, Commissioner Rogers

OTHERS: Kelsey Balensifer, Astoria-Warrenton Area Chamber of Commerce

Chairman Wolfe opened the public hearing to consider the Great Columbia Crossing Walk/Run Assembly Permit as submitted by the Astoria-Warrenton Area Chamber of Commerce.

Kelsey Balensifer was sworn in and thanked the Commissioners' for their support of this annual event.

Chairman Wolfe closed the public hearing.

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the Assembly Permit as submitted by the Astoria-Warrenton Area Chamber of Commerce for the Great Columbia Crossing Walk/Run to be held October 16, 2016, in accordance with Assembly Ordinance No. 35B

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

EXECUTIVE SESSION

10:06 for 25 minutes

RCW 42.30.110(1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency...


ATTEND: Chairman Wolfe, Commissioner Ayers, Commissioner Rogers, County Administrative Officer Kathy Spoor

BACK IN SESSION – 10:27AM

Chairman Wolfe reconvened the meeting and announced that no decisions were made during Executive Session.

MEETING CLOSED – 10:27AM

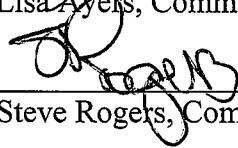
PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Frank Wolfe, Chairman

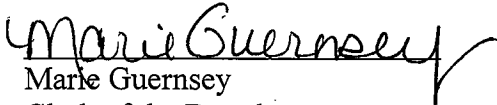


Lisa Ayers, Commissioner



Steve Rogers, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

OTHER BUSINESS FOR FILING

Email dated May 19, 2016, from Greg Rogers regarding Oysterville Design Review Board (ODRB) replacement candidates.

MEMO dated July 13, 2016, from Prosecutor Mark McClain regarding appointment of District Court Judge.

Notice of Special Occasion Liquor License from the WA State Liquor and Cannabis Board for the Boys & Girls Club of Long Beach Peninsula for their event to be held September 24, 2016.

Letter dated July 22, 2016, from Bradley Huson regarding proposed Ordinance No. 162B.

Letter dated July 25, 2016, from Peter Goldmark, WA State Commissioner of Public Lands regarding County Income Report for July, 2016.

Letter dated July 25, 2016, from Lisa de Vera, Clerk of the Chelan County Water Conservancy Board regarding proposed Trust Water Right Creation Nos. CS4-01086C (CHEL 16-09).

Email dated July 27, 2016, from Dale Beasley regarding direct beach placement of sediments.

Email dated July 28, 2016, from Katie Lindstrom, Deputy Director of Health & Human Services Department regarding Gracie Manlow probation completion.

Email dated July 29, 2016, from Jill Lowe, WA Counties Risk Pool regarding Lexipol funding changes.

Certificate of Liability Insurance dated August 2, 2016, received from East Oregonian Publishing Co., (Chinook Observer), effective 7/31/2016 through 7/31/2017.

Email dated August 5, 2016, from Susan (Sus Pwl) regarding Driscoll family's historic Oysterville cannery.