

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, September 13, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:03 AM

ATTENDANCE

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Eric Weston, Chief Civil Deputy Prosecutor
Andi Harland, Public Works Accounting Manager
Mary Goelz, Health & Human Services Director
Katie Lindstrom, Health & Human Services Deputy Director
Tim Crose, Community Development Director
Shawn Humphreys, Community Development Deputy Director
Tim Martindale, E911 Lead Telecommunicator
Scott Jacot, Juvenile Court Administrator

GENERAL PUBLIC IN ATTENDANCE

Janis Housden-Great Rivers BHO
Todd Bennington-WH Herald

PUBLIC COMMENT - None

PROCLAMATION

Adopt Proclamation establishing September to be Mental Health Recovery Month. Janis Housden thanked the Board for adopting the proclamation.

YEARS OF SERVICE

10 Years:
Jon Ashley (Sheriff's Office)
Daree Smith (Sheriff's Office)

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CONSENT AGENDA (Items 3-10)

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Health & Human Services Department

**Approve Amendment #9 to the Consolidated Contract Number C17121 with
WA State Department of Health and authorize Director to sign**

Department of Community Development

**Approve Amendment #2 to the Grant No. G1300057 with State of WA
Department of Ecology pertaining to the On-Site Loan Program and
authorize Chair to sign**

General Business

**Confirm Special Event Application from Tim Martindale for the 3rd Annual
BBQ for Sheriff's Office employees and their families, held Saturday,
August 28, 2016**

**Confirm Special Event Application from William Weiss for use of the
Courthouse Rotunda for a wedding that was held September 3, 2016**

**Approve amendment to Commissioners' appointments to
Boards/Commissions/Committees for 2016**

**Approve August, 2016 payroll; total employees: 202;
total payroll: \$788,996.74**

**Approve Vendor Claims
Warrants Numbered 133506 thru 133596 in the amount of \$473,404.85
Warrants Numbered 133597 thru 133647 in the amount of \$433,716.03**

Approve regular meeting minutes of August 9 and 23, 2016

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve purchase of Microsoft Surface Pro 4 for the Commissioners' Office
from Dell through state contract in an amount not to exceed \$1,663.73 from
the ER&R Computer Replacement Fund, subject to adequate budget
appropriations**

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Approve purchase of an additional 48 port network switch from Right! Systems, Inc., from state bid in an amount not to exceed \$6,677.88 plus sales tax, subject to adequate budget appropriations

Approve purchase of security firewall from Palo Alto Networks through state contract in an amount not to exceed \$56,000 plus sales tax from Fund 197, subject to adequate budget appropriations and authorize Chair to sign Firewall Refresh Project Statement of Work

Approve the hire of Jesse Brock, Road Maintenance Technician II, 1.0 FTE, subject to adequate budget appropriations and the effective date to be determined and provided to the Commissioners' Office

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

Consider approval of Great Rivers Inter-Local Agreement for 5177 Diversion Program Services; authorize Chair to sign-**DEFERRED**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Continuum of Care Program Grant Agreement No. WA0352L0T011500 with US Department of Housing and Urban Development and authorize Chair to sign

Approve Service Contract for School Nurse Services with South Bend School District, subject to acceptance of language changes by School District

Approve Service Contract for School Nurse Services with Naselle-Grays River School District, subject to acceptance of language changes by School District

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve issuance of Request for Proposal (RFP) for the Enhancement of Geographic Information System

Approve request for Leave Without Pay for Caitlin Ochoa, Telecommunicator for sixty (60) days through November 8, 2016

Approve purchase of Next Generation 911 call taking system in an amount not to exceed \$126,748.15 including sales tax from Fund 160, subject to adequate budget appropriations, and adopt Resolution 2016-031 authorizing the Sole Source purchase

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Approve purchase of a time server/master clock system from Spectracom of Rochester, NY in an amount not to exceed \$9,362.85, including sales tax from Fund 160, subject to adequate budget appropriations *(Other bids were received from EndRun Technologies of Santa Rose, CA in the amount of \$6,010.20 [had too few NTP ports for purpose], and from FEI-Zyfer Inc., of Garden Grove, CA in the amount of \$8,512.56 [short warranty, just enough NTP ports], both included sales tax. Spectracom had the best warranty and extra NTP ports for future needs)*

Approve purchase of a NG911 UPS Inverter from Wilmore Electronics Co., Inc. of Hillsborough, North Carolina in the amount not to exceed \$16,872 from Fund 160, subject to adequate budget appropriations *(Other bids were received from MDS Power of Champlain, NY in the amount of \$1,169 and from Tessco of Hunt Valley, MD in the amount of \$1,726) [after further review, the price from Wilmore is \$937 each and four will be purchased; this motion will be amended at the meeting of September 27, 2016]*

Approve purchase of a 48vdc generator from Capital Electric of Olympia, WA in an amount not to exceed \$7,000 including sales tax from Fund 160, subject to adequate budget appropriations *(Other bids were received from Reliable Electric of Olympia, WA in the amount of \$7,387; no response was received from Al's Generators or Bud's Electric)*

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve the appointment of C. J. Poellnitz to the Fair Board, effective immediately

Approve the appointment of Jeff McEntarffer to the Marine Resource Committee representing Conservation/Environmental Groups, effective immediately

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Special Event Use Agreement with Erinn Hale for a wedding to be held on County owned parcel #10112911260 on September 24, 2016 and authorize Chair to sign

Adopt Resolution 2016-032 establishing the Facility Use Application Process and rescind Resolutions 2010-035, 2013-070, and 2015-015

Approve Cross Commission Law Enforcement Agreement and Interlocal Agreement between the Shoalwater Bay Indian Tribe and the Sheriff's Office

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Adopt Findings of Fact #1 through #48 and Conclusions of Law #1 through #3 pertaining to the adoption of the Critical Areas and Resource Lands Ordinance No. 180

Approve issuance of Request for Proposal in the preparation and implementation of an Environmental Protection Agency (EPA) community wide brownfields assessment grant

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Amendment A to Grant No. FY-16-90006-002 with WA State Department of Archaeology and Historic Preservation for the courthouse project and authorize Chair to sign

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve request to utilize the Small Works Roster for a Call for Bids pertaining to Phase I Courthouse Remodel/Drainage project and assign a due date of September 30, 2016 at 3:00pm

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 133648 thru 133772 in the amount of \$309,562.36, subject to adequate budget appropriations

EXECUTIVE SESSION-None

RECESS – 9:22AM

RECONVENE – 10:00AM

ATTEND: Chairman Wolfe, Commissioner Ayers, Commissioner Rogers, Management & Fiscal Analyst Paul Plakinger

OTHERS: Todd Bennington-WH Herald, Ann LeFors (Skelton), Dale Beasley

Chairman Wolfe opened the public hearing and swore in Paul Plakinger.

Paul provided an overview of the budget supplemental requests.

Chairman Wolfe closed the public hearing at approximately 10:03AM.

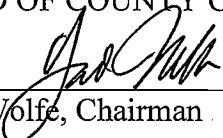
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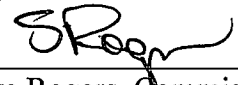
Adopt Resolution 2016-033 in the matter of supplemental budget(s) for the allowance of certain expenditures for fiscal year 2016

MEETING CLOSED – 10:03AM

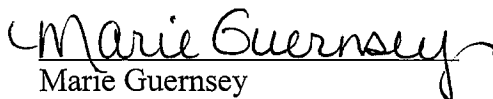
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Frank Wolfe, Chairman


Lisa Ayers, Commissioner


Steve Rogers, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Letter dated May 26, 2016 from Pacific Council of Governments pertaining to recommendations of 0.09% Local Sales Tax Funds Allocations Short Term Projects and Long Term Project.

WA State Liquor and Cannabis Board notice of Special Occasion License for the Ocean Beach Education Foundation.

Letter dated August 10, 2016 from Law Office of John H. O'Rourke re: dumping of sand/vegetation/construction debris at 31605 G. Street, Ocean Park.

Letter dated August 15, 2016 from Merri Johnson regarding road conditions in Surfside.

WA state Liquor and Cannabis Board notice of Special Occasion License for the Lewis-Pacific Swiss Society and Water Music Festival Society.

Letter dated August 18, 2016 from Governor Jay Inslee regarding approval of the Workforce Innovation and Opportunity Act plan.

Delegation of Canvassing Board authority to Commissioner Lisa Ayers from Chairman Frank Wolfe for the general election being held on November 8, 2016.

Copy of Assessor's Certificate of Assessment Rolls to the County Board of Equalization dated August 25, 2016.

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Email dated August 26, 2016 from Kristine Nevitt regarding the Critical Areas and Resource Lands Ordinance.

Email dated August 29, 2016 from Doug Kess regarding Marine Resources Committee funding.

MEMO dated August 30, 2016 from Treasurer Renee Goodin regarding reclassifying of Junior Accountant position to Accountant.

Email dated August 30, 2016 from Monica Iglecia regarding Willapa Bay's importance to migratory shorebirds.

Email dated August 31, 2016 from David Cottrell regarding Erosion plan at Washaway Beach.

Email dated August 31, 2016 from Paul Philpot, EDC Executive Director regarding Overall Economic Development Plan update

Copy of letter dated September 2, 2016 to Gary & Paul Mauro regarding Mauch's RV Park.

Email dated September 4, 2016 from Paul Wilson regarding the intersection of 217 Lane and Pacific Highway.

Email dated September 5, 2016 from Paul Wilson regarding the intersection of 217 Lane and Pacific Highway.

Letter dated September 7, 2016 from WA State Department of Archaeology and Historic Preservation regarding award of Historic County Courthouse Grant Rehabilitation Program recommendation in the amount of \$364,041 for the 2017-19 biennium.

Email dated September 8, 2016 from Kristine Nevitt regarding the Shoreline Management Plan.

Email dated September 8, 2016 from Dale Beasley regarding Marine Water Economic Advisory Board creation.

Email dated September 8, 2016 from Kathy Spoor/Dotsi Graves regarding use of Chinook County Park on September 16-18, 2016 for a geocaches rally.

Email dated September 9, 2016 from Risk Keniston of WA Department of Transportation regarding concerns of the intersection at SR 103 and 217th Lane.

WA State Auditor's Office Exit Conference Letter dated September 13, 2016.

Email dated September 13, 2016 from Dale Beasley regarding Shoreline Master Plan update to Section 6 Oceans.

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Copy of letter dated September 13, 2016 provided to the WA State Auditor's Office in connection the audit for the period of January 1, 2015 through December 31, 2015.

Oysterville Design Review Board Index of the Record pertaining to Section 20 of Ordinance No. 162 from August 19, 2015 through November 23, 2015.