

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**PROCEEDINGS**

9:00 AM  
Tuesday, September 27, 2016

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:02 AM**

**ATTENDANCE**

Frank Wolfe, Chairman  
Lisa Ayers, Commissioner  
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Eric Weston, Chief Civil Deputy Prosecutor  
Mike Collins, Public Works Director/County Engineer  
Mary Goelz, Health & Human Services Director  
Tim Crose, Community Development Director

**GENERAL PUBLIC IN ATTENDANCE**

Todd Bennington-WH Herald (*recorded meeting*)  
Cheryl Heywood, Timberland Regional Library Executive Director  
Timberland Regional Library Representatives: Emily Popovich, Bob Hall, Iver Matheson, Michille Zilli, Susan Carney

**CALLED TO ORDER**

Chairman Wolfe opened the Commissioners' Meeting and announced the Shoreline Master Program Public Hearing will be held today at 10:00AM or as soon thereafter as possible.

**PUBLIC COMMENT**

Cheryl Heywood provided a Timberland Regional Library update.

**CONSENT AGENDA (Items 1-7)**

Commissioner Ayers requested Consent Agenda Item #3 be removed from the Consent Agenda and be deferred until the meeting of October 11, 2016.

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**CONSENT AGENDA (Items 1-2, 4-7)**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Health & Human Services Department**

**Approve Amendment C to Consolidated Homeless Grant No. 16-46108-22  
with WA State Department of Commerce Community Services and Housing  
Division and authorize Chair to sign**

**Approve Amendment #1 to Contract Number N21896-09 with CHOICE  
Regional Health Network to provide services to Youth Marijuana  
Prevention and authorize Chair to sign**

**General Business**

**Confirm amendment to motion of September 13, 2016 pertaining to the  
purchase of a Wilmore inverter**

**Confirm amendment to the appointment of Jeff McEntarfer to the Marine  
Resource Committee as an 'alternate'**

**Approve Vendor Claims  
Warrants Numbered 133773 thru 133914 in the amount of \$522,873.23**

**Approve regular meeting minutes of September 13, 2016**

**Sheriff's Office**

**Confirm Sheriff's signature on Memorandum of Agreement #MOA 517-131  
with WA State Parks and Recreation pertaining to the co-use of the vessel  
"Osprey" Hull and trailer-DEFERRED**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve Agreement for Engineering Services with Gibbs & Olson regarding  
the Pacific Hardwoods Stormwater Feasibility Study and authorize County  
Engineer to sign, subject to acceptance of contract language changes**

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**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve purchase of Microsoft Surface Pro 4 from state bid, in an amount not to exceed \$1,900 to be purchased from ER&R Computer Fund, subject to adequate budget appropriations**

**ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve Interlocal Service Agreement with ESD 112 to provide community prevention specialist in the Ocean Beach School District and authorize Director to sign**

**Approve issuance of Request for Applications (RFA) for the millage mini grants for programs and services that support individuals with developmental disabilities and/or that promote mental wellness**

**Approve Contract #2016-CCAP-HUD with Coastal Community Action Program to provide supportive housing for up to 18 units for individuals/families who are chronically homeless**

**Approve increase of Tessa Clements, Behavioral Health Program Asst. to 0.7 FTE, Grade 10 Step 6 and Grade 9 Step 6 at 0.1 FTE, effective since she was promoted to Grade 10 (7/11/2016), subject to adequate budget appropriations**

**Approve request to hire a Registered Nurse, Grade 13 0.8 FTE in accordance with Section 2.22 Hiring Process of the Personnel Policy and adequate budget appropriations**

**Approve Service Contract for School Nurse Services with Ocean Beach School District for the 2016-17 school year**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Concession Agreements with Chinook Indian Nation, The Dawg House, JBK Builders, Goosepoint Oyster Co., and Randy's Family Fitness for the 2016 County Fair**

**Approve Vendor Agreements with Chinook Indian Nation, Coastal Candies and Café, Coming Attractions/Aberdeen Fund Center, Fred H. Hill for Commissioner, Girls Scouts of America, Pacific Conservation District, Painting Cute, Rover Rocks Gone Wild and Willapa Portable dba House Brothers for the 2016 County Fair**

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**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2016-034 amending membership to the Law & Justice Council and rescind Resolution 2009-034**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve request to reconvene the 2016 session of Board of Equalization to hear property tax appeals**

**Acknowledge intent of retirement of Coni Ruddell and approve of continued leave (sick and vacation) accruals during extended employment beginning late 2017**

**Accept of Land Use Hearings Examiner proposal from Emily Terrell of Sound Municipal Consultants of Sumner, WA and authorize County Administrative Officer to negotiate a Land Use Hearings Examiner Contract for Services for Board approval *(only one RFP was received)***

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2016-035 declaring Pacific County's intention to vacate the Upper Naselle Road in accordance with RCW 36.87 and set a public hearing on October 25, 2016 at 10:00AM or as soon thereafter as possible**

**ITEMS REGARDING NORTH DISTRICT COURT**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve hire of Elaine Taylor, Deputy District Court Clerk, effective October 3, 2016, Grade 9 Step 5, subject to adequate budget appropriations**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Appoint Tiffany Turner to the vacant position of "Business-Collector of Tax" on the Lodging Tax Advisory Committee, effective immediately**

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**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve up to \$5,000 from Fund 197 to add an additional server to process email searches related to public records requests**

**Approve Vendor Claims, Warrants Numbered 133915 thru 134018 in the amount of \$266,585.28, subject to adequate budget appropriations**

**EXECUTIVE SESSION**

**9:30AM for 15 minutes**

RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency...

**BACK IN SESSION - 10:00AM**

**PUBLIC HEARING**

**ATTEND:** Chairman Wolfe, Commissioner Ayers, Commissioner Rogers, County Administrative Officer Kathy Spoor, and Community Development Director Tim Crose

**OTHERS:** Kathleen Moncy, Kristine Nevitt, Tim Morris and Eric Hall

Chairman Wolfe opened the closed record public hearing to consider adoption of the Shoreline Master Program. The hearing was held in accordance with Process Ordinance No. 177, Section 7, Type IV-Legislative Decisions.

Chairman Wolfe swore in Tim Crose, Community Development Director and he provided an overview of the Shoreline Master Program update process.

The Commissioners thanked everyone involved in the process and expressed appreciation to staff for the tremendous job they have done.

Chairman Wolfe closed the public hearing at approximately 10:12AM. He opened the

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

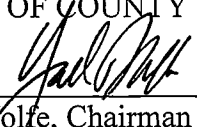
**Adopt Resolution 2016-036 approving the Shoreline Master Program and approve submitting it to WA State Department of Ecology for approval/acceptance**

**MEETING CLOSED – 10:03AM**

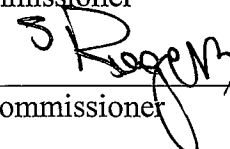
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PACIFIC COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
Frank Wolfe, Chairman

  
Lisa Avers, Commissioner

  
Steve Rogers, Commissioner

ATTEST:

  
Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

**OTHER BUSINESS FOR FILING**

Letter dated February 28, 2014 from the South Pacific County Humane Society regarding Shelter of Record. Workshops were attempted with no success; issue was dropped.

Letter received July 27, 2016 from the Willapa-Grays Harbor Oyster Growers Association regarding economic, ecological, cultural, and general public interest in Pacific County.

Notice dated September 6, 2016, from WA State Liquor and Cannabis Board of Special Occasion license for Friends of Chinook School for their event on October 15, 2016.

Notice of Liquor License Application dated September 12, 2016, for Columbia River Roadhouse of Chinook.

Letter dated September 13, 2016, from WA State Auditor's Office regarding amendment to engagement letter.

Letter dated September 15, 2016, regarding Lodging Tax Advisory Committee from Arthur A. Blauvelt III, Attorney. Response dated October 5, 2016, from Chief Civil Deputy Eric Weston.

Letter dated September 15, 2016, from US Department of the Interior regarding the development of a Natural Resource Center at Willapa National Wildlife Refuge.

Email dated September 15, 2016 from Janet Easley regarding update on Loomis Lake Weed Treatment.

Email dated September 19, 2016, from James Clancy regarding speed limits in Surfside.

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Notice received September 19, 2016, from WA State Liquor and Cannabis Board regarding license expirations for Mount Baker Vineyards, The Metro Espresso Cafe/Gallettis Spaghetti, and Sid's IGA.

Notice received September 21, 2016, from Kendall Biggs regarding his intent to retire effective October 8, 2016.

Copy of letter dated September 21, 2016, sent to Maia Bellon, Director of WA State Department of Ecology regarding NPDES Permit/Imidacloprid.

Copy of letter dated September 21, 2016, sent to Maia Bellon, Director of WA State Department of Ecology regarding Marina Japonica.

Email dated September 22, 2016, from Nansen Malin regarding Sou'wester noise and nuisance issues.

Letter dated September 23, 2016, from WA State Department of Natural Resources regarding proposed boundary expansion of Naselle Highlands NRCA near Naselle.

Email dated September 23, 2016, from George Miller thanking Public Works for repairing pot holes at K Place and 324<sup>th</sup> Place.

Email dated September 26, 2016, from Tim Trohimovich, Director of Planning & Law/Future Wise providing letter to Board of Pacific County Commissioners regarding Shoreline Master Program update.

Email dated September 26, 2016, from Tim Trohimovich, Director of Planning & Law/Future Wise providing enclosures reference in their letter to Board of Pacific County Commissioners regarding Shoreline Master Program update.

Email dated September 26, 2016, regarding completion of probation for Michelle Kemmer, Public Health Nurse.

Letter received September 27, 2016, from Kristine Nevitt regarding the Shoreline Master Program update.

Handout from workshop held September 27, 2016, with Not a Ban a Better Plan committee.

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**BOARD WORKSHOPS/MEETINGS HELD – No action taken**

*(This listing does not include those workshops/meetings attended by the Commissioners individually)*

September 6, 2016

Workshop re: letters of support  
Workshop w/ A. Seaman re: new firewall  
Departmental Briefings  
Workshop re: WSP Audit

September 12, 2016

Meeting Agenda Review  
Workshop w/ T. Kollasch re: SRFB projects  
Workshop w/ K. Spoor re: negotiations

September 13, 2016

Shoreline Master Program workshop  
Joint (Elected/Appointed) Management Meeting  
State Auditor's Exit Conference

September 19, 2016

Board of Equalization meeting  
Departmental Briefings

September 21, 2016

Mental Health Justice Collaborative Presentation  
Fy2017 budget workshop

September 22, 2016

Fy2017 budget workshop

September 26, 2016

Meeting Agenda Review  
Workshop re: Fair debrief  
Fy2017 budget workshop

September 27, 2016

Workshop w/ Not a Ban a Better Plan re: step down plan  
Workshop w/ Public Works re: sign  
Fy2017 budget workshop