MINUTES

9:00 AM
Tuesday, January 9, 2018

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
James Worlton, Senior Public Records Coordinator
Scott McDougall, Emergency Management Director
Shawn Humphreys, Community Development Deputy Director
Eric Weston, Chief Deputy Prosecutor

GENERAL PUBLIC IN ATTENDANCE

Roger Jones, AmeriCorps Service Member

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1-6)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Public Works

Accept cash bond from Weyerhaeuser Cathlamet Tree Farm pertaining to Road Haul Permit No. 2018-7 and continuation of bond from Campbell Global pertaining to Road Haul Permit No. 2018-5

Sheriff’s Office

Approve Amendment A to Grant Agreement #E17-068 with the WA State Military Department and authorize Chair to sign

Boards and Commissions

Approve the reappointment of Jay Alexander (Peninsula Sanitation) and Dennis Hein to the Solid Waste Advisory Committee
General Business

Approve December, 2017 payroll; total employees: 178; total payroll: $750,139.12

Approve Vendor Claims; Warrants Numbered 140037 thru 140101 in the amount of $431,489.87 and Warrants Numbered 140102 thru 140200 in the amount of $207,160.02

Approve continued meeting minutes of December 21, 2017 and regular meeting minutes of December 26, 2017

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Microsoft Enterprise Enrollment #51705912 and authorize Computer Services Supervisor to sign the Program Signature Form, subject to adequate budget appropriations

Approve replacement of vehicle #40 a 1998 Chevrolet C3 pickup, vehicle #65 a 2012 Dodge Ram 1500, and equipment #737 a rubber tire roller, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve issuance of a Request for Proposal for Towing and Impound Services, subject to updated insurance and PRA language in Attachment B

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

Consider approval of request to convert contract personnel to casual employees, effective January 1, 2018-DEFERRED to January 23, 2018

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Consolidated Contract #CLH18256 with WA State Department of Health for a variety of health programs/services and authorize Director to sign, and note a supplemental will be required for additional funding in the amount of $42,000 to provide Foundational Public Health Services
ITEMS REGARDING SOUTH DISTRICT COURT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Accept Request for Proposal for Indigent Defense Services from Scott Harmer and approve the Indigent Defense Contract, effective January 1, 2018 thru December 31, 2021, subject to adequate budget appropriations and authorize Chair to sign

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of a three-year subscription to Inventory Control System from Asset Panda in the amount of $4,830.19, plus applicable tax, subject to adequate budget appropriations

ITEMS REGARDING PROSECUTOR’S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Confirm increase of Security State Bank Visa from $2,000 to $4,000 in accordance with the Pacific County Credit Card/Account Policy

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2018-001 pertaining to fiscal year 2017 category transfers

Adopt Findings of Fact #1 thru #5 and Conclusions of Law #1 thru #5 pertaining to the adoption of Land Use/Zoning Ordinance No. 184

Approve Appendix A of the Memorandum of Agreement with WA State University Extension, effective January 1, 2018 thru December 31, 2018, in the amount of $17,500 and authorize Chair to sign

Approve the Contract for Technical Services with Pacific County Economic Development Council in the amount of $5,000, effective January 1, 2018 thru December 31, 2018, subject to adequate budget appropriations

Accept Lodging Tax Advisory Committee recommendations
Approve Tourism Service Contracts for fiscal year 2018 with Ilwaco Charter Association-$1,000, Pacific County Fair-$1,000, Peninsula Saddle Club-$1,425, Water Music Society-$2,000, Sunday Afternoon Live-$2,500, Tokeland North Cove Chamber of Commerce-$4,000, Pacific County Sheriff's Office-$10,000, Willapa Harbor Chamber of Commerce-$20,000, Ocean Park Area Chamber of Commerce-$38,000, Long Beach Peninsula Visitor's Bureau-$172,131, Pacific County Economic Development Council-$9,000, World Kite Museum and Hall of Fame-$20,000, Columbia Pacific Heritage Museum-$20,000, Pacific County Historical Society Museum-$20,000, Northwest Carriage Museum-$20,000, Pacific County General Administration-$2,007, and Tourism Service Contracts for additional funding/special projects for fiscal year 2018 with Ilwaco Charter Association-$1,000, Willapa Harbor Chamber of Commerce-$1,500, Willapa Harbor Chamber of Commerce-$1,000, Appelo Archive Center-$4,675, Columbia Pacific Heritage Museum-$2,000, World Kite Museum-$5,000, Pacific County Economic Development Council-$20,000, Long Beach Peninsula Visitor's Bureau-$27,195, Beach Barons Car Club-$2,299, Coastal Alliance for Youth-$4,275, all subject to adequate budget appropriations.

Approve Contract for Services with the Joint Pacific County Housing Authority to provide services to low and moderate income housing programs and to implement the Pacific County Ten-Year Plan to End Homelessness.

EXECUTIVE SESSION – Not needed

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 140201 thru 140276 in the amount of $48,346.85, subject to adequate budget appropriations

MEETING CLOSED – 9:20 AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)