MINUTES

9:00 AM 1216 W Robert Bush Drive
Tuesday, November 13, 2018 South Bend, Washington

CALLED TO ORDER – 9:06 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
James Worlton, Senior Public Records Coordinator
Katie Lindstrom, Health & Human Services Deputy Director

PUBLIC IN ATTENDANCE - None

CONSENT AGENDA (Items 1-7)

Commissioner Wolfe requested item #3 be removed from the Consent Agenda.

CONSENT AGENDA (Items 1-2, 4-7)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Public Works

Confirm promotion of Jesse Brock to vacant North County Leadman position, effective November 5, 2018

Health & Human Services Department

Confirm Director’s signature on CHOICE Regional Health Network Board of Directors Conflict of Interest Policy and Disclosure Form and Addendum A

General Business

Confirm Chair’s signature on WA State University Master Gardener five years of service award to Shawn Stern, ten years of service award to June Koen-Potts and Patricia Wilson; and Master Gardener Emeritus award to June Koen-Potts
Approve October, 2018 payroll total employees: 178; total payroll: $760,502.74

Approve Vendor Claims; Warrants Numbered 144196 thru 144242 in the amount of $266,045.42 and Warrants Numbered 144243 thru 144302 in the amount of $267,597.95

Approve regular meeting minutes of October 23, 2018

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Interagency Agreement No. IA 719-148 with WA State Parks and Recreation Commission and authorize Director to sign

Approve the award for the Courthouse Exterior Lead Paint Abatement Project to Rhine Demolition, LLC in the amount of $149,443.93 including sales tax, subject to adequate budget appropriations (other bids were received from Construction Group International, LLC in the amount of $313,381.90 and from Sabelhaus West, Inc. in the amount of $312,068.70, both including sales tax)

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the 2018-2019 Winter Storage Agreements with Bruce Weilepp, Nick Ancich, Sam Adams, Robert Yerek, Bannish Painting & Drywall, Inc., Cal & Mary Bogar, and Randall Mapes and authorize Chair to sign

Confirm Manager’s signature on Agreement Number K2481 with State of WA Department of Agriculture Fairs Program Grant in the amount of $53,733 for capital improvement project at the fairgrounds

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Confirm Sheriff’s signature on three Interagency Agreement with the WA Traffic Safety Commission for funding traffic safety emphasis patrols and Law Enforcement Liaison deliverables (It was noted these contracts require authorization from the BOCC prior to signing)

Approve purchase of maintenance and support for Avtec Radio consoles in the amount of $15,356.14 including sales tax, subject to adequate budget appropriations
ITEMS REGARDING SUPERIOR COURT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the Interpreter Contract with Pete Hinton, effective January 1, 2019 thru December 31, 2021 and authorize Chair to sign, subject to adequate budget appropriations and receipt of required insurance

Approve the Juvenile Indigent Defense Contract & CHINS & ARY with Edward Penoyar, and Juvenile Indigent Defense Contract with Nancy McAllister, and Juvenile Indigent Defense Contract including Civil Contempt Hearings with William Penoyar, all effective January 1, 2019 thru December 31, 2023, subject to adequate budget appropriations

Approve the Adult Felony Indigent Defense Contracts with David Hatch, Harold Karlsvik and David Arcuri, all effective January 1, 2019 thru December 31, 2023, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Memorandum of Understanding with the Willapa Valley Booster Club for year round use of fair building known as the “Booster Club Building” in the amount of $100 on an annual basis, subject to receipt of required insurance

Approve Contract for Professional Services with Sound Municipal Consultant to service as land use hearing examiner, subject to adequate budget appropriations and authorize Chair to sign

ITEMS REGARDING TREASURER’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Confirm Treasurer’s signature on Remote Installation of AQRIT 7 Application Server - new Windows 10 scanning workstation Professional Services with Technology Unlimited Inc. for upgrade of check reader and authorize payment in the amount of $2,800, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Contract for Professional Services-Board of Equalization and Board of Health Hearing Examiner with Eric Weston, subject to adequate budget appropriations and authorize Chair to sign
Approve certification of time and effort documentation [December 1, 2017 thru June 30, 2018] pertaining to the Department of Archaeology and Historic Preservation Grant #FY16-90006-002

Approve Vendor Claims, Warrants Numbered 144303 thru 144430 in the amount of $398,217.28, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and denied by a vote of 0-3

Approve appointment of Ferrill LeRoy Johnson as Administrative Undersheriff, effective November 1, 2018, Grade 17 Step 8

RECESS – 9:28AM

EXECUTIVE SESSION
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor, Katie Lindstrom
9:30-9:45AM
RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment

BACK IN SESSION – 10:02AM

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Health & Human Service Program Specialists, Alison O’Rourke-effective November 13, 2018, Bethany Barnard-effective November 14, 2018, and Carole Simmons-effective November 15, 2018 all at a Grade 13 Step 1, subject to adequate budget appropriations

CONTINUED PUBLIC HEARING – 10:02AM
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor, Paul Plakinger, James Worlton, Pat Matlock, Denise Rowlett
PUBLIC: There were no members of the public in attendance.

Chair Olsen opened the continued public hearing to consider the adoption of the 2019-2024 Transportation Improvement Program; 2018-2023 Capital Improvements Plan for Parks & Recreation and FCZD #1, and consider increased property tax revenues; and the adoption of final fy2019 county budget.

Paul Plakinger was sworn in and provided an overview of the preliminary draft fiscal year 2019 budget.
Chair Olsen closed the continued public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2018-044 in the matter of authorizing increases in the Pacific County (General Purposes) and the Pacific County Road District (Road Purposes) Regular Property Tax Levies; and providing for the distribution of the General Purposes Levy**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2018-045 in the matter of county-related real and personal property tax levies for collection in 2019**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2018-046 in the matter of authorizing a shift of one hundred thousand dollars ($100,000) from the Road Fund Levy to the General (Current Expense) Fund for the fiscal year 2019 budget**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2018-047 in the matter of adoption of the fiscal year 2019 Pacific County budget, including the 2019-2024 Comprehensive Transportation Improvement and 2019 Road Contraction Programs, the 2019-2024 Capital Improvement Plan for Park and Recreation, and the 2019-2024 Capital Improvement Plan for Pacific County Flood Control Zone District No. 1; levying county general purpose and road district purposes property taxes; and setting forth the categorical appropriations with applicable limitations and responsibilities, including recognizing the 2019 salaries for the Pacific County Elected Officers and Judges**

There being no further business to come before the Board the meeting was closed at approximately 10:18AM.

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

Notice dated September 12, 2018, from the WA State Liquor and Cannabis Board regarding Special Occasion liquor license for Friends of Chinook School.


Letter dated October 19, 2018, from the National Forest Counties and Schools Coalition regarding Congress reauthorizing Security Rural School funding for fy2017 and 2018.

Email dated October 29, 2018, providing notification of the resignation of Gabriel See, Environmental Health Specialist, effective October 24, 2018.

Letter received October 30, 2018, from James J. O’Hagan regarding financial hardship.


Lag payroll for October, 2018 out of class payroll for Brandi Keightley filed this date.

Copy of letter dated November 6, 2018, acknowledging receipt of Claim for Damages #2018-11-008.

Notice dated November 6, 2018, from the WA State Liquor and Cannabis Board regarding license renewal for Swakane Winery and Coastal Growers.

Email dated November 7, 2018, from Cyndy Hayward regarding Lucero Decision.