MINUTES

9:00 AM 1216 W Robert Bush Drive
Tuesday, December 21, 2018 South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Lisa Olsen, Commissioner
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
James Worlton, Senior Public Records Coordinator
Shawn Humphreys, Community Development Deputy Director
Ben Haslam, Senior Deputy Prosecutor

PUBLIC IN ATTENDANCE

Mike Shults, Olympic Region Clean Air Agency Representative

PUBLIC COMMENT

Mike Shults thanked Commissioner Ayers for being on the Olympic Region Clean Air Agency (ORCAA) Board and wished her well.

YEARS OF SERVICE

10 Years: Shawn Humphreys (DCD)
15 Years: Jeannie Weyl (Health)

CONSENT AGENDA (Items 1-5)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0 Subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Health and Human Services

Approve Amendment #3 to Contract #2016 CCAP HUD with Coastal Community Action Program
Boards and Commissions

Approve the reappointment of Princess Klus to the Human Services Advisory Board

Approve the reappointment of Chuck Mikkola and Larry Raymer to the Flood Control Advisory Board

General Business

Confirm continuation of Special Employment Agreements for fiscal year 2019 to include cost of living adjustment with Kathy Spoor-County Administrative Officer, Mike Collins-Public Works Director/County Engineer, Tom Grady-Public Works Operations Manager, Joe CamenzindTelecommunications Engineer, Mary Goelz-Health & Human Services Director, Katie Lindstrom-Health & Human Services Deputy Director and Time Crose-Community Development Director

Approve Vendor Claims, Warrants Numbered 144734 thru 144911 in the amount of $720,737.53

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution No. 2018-057 in the matter of declaring the intention to establish county roads commonly known as 217th Lane and O Lane and set public hearing for February 12, 2019 at 10:00AM or as soon thereafter as possible

Approve Communications Facility Use Agreements with Calvary Chapel of Twin Falls, Inc. for use of the Megler site and Amendment #1 with the Washington State Department of Transportation for use of Holy Cross and Megler sites

Approve issuance of a Call for Bids for the Pacific County Courthouse Exterior Painting Project 2019 and set the bid opening date of January 18, 2019 at 9:00am

Approve Interlocal Agreement #PS-18-00004 with Grays Harbor County for snow removal on North River Road with an expiration date of April 1, 2023

Approve request for Family Medical Leave for a qualifying event and authorize Leave Credit Transfers and assign an expiration date of March 9, 2019
PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #54

Approve the 2019 Bruceport Park Maintenance and Operation Contract with Melvin and Janelle Long, effective January 1, 2019 thru December 31, 2019, and confirm Agreement to Subcontract for Maintenance Services [with Lewellyn S. Parnel], subject to adequate budget appropriations and receipt of required insurance

ITEMS REGARDING PROSECUTOR'S OFFICE

Consider approval of Agreement with Karpel for the purchase of a case management software program – DEFERRED to January 8, 2019

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of three workstations in the amount of $9,340.92, including sales tax, from Aberdeen Office Equipment, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF’S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve STOP Violence Against Women Formula Grant Program Agreement Number F18-31103-009 with Washington State Department of Commerce and authorize Chair to sign

Approve purchase of an AXIS Camera Station and two AXIS fixed outdoor cameras in the amount of $4,941.64, including sales tax, subject to adequate budget appropriations

Approve request to hire Denise Rowlett as PACCOM Clerk/Secretary, Step 6, effective January 1, 2019, subject to adequate budget appropriations

Approve purchase of chairs for the PACCOM meeting room in the amount of $1,024.58, plus sales tax, from Staples, subject to adequate budget appropriations

Approve purchase of eight training tables for PACCOM meeting room in an amount not to exceed $1,500, including sales tax, subject to adequate budget appropriations

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the appointment of Lauren Bauernschmidt, Fish & Wildlife Biologist 3 to the Marine Resource Committee representing State Government, effective immediately
ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0


Confirm the assignment of Resolutions No. 2018-053, 2018-054, 2018-055, and 2018-056 to resolutions adopted at the meeting of December 11, 2018

Adopt Resolution No. 2018-058 in the matter of repealing Resolution No. 2018-044 and replacing it with this new resolution authorizing increases in the Pacific County (General Purposes) and the Pacific County Road District (road Purposes) regular property tax levies; and providing for the distribution of the general purposes levy

Acknowledge the waiver of competitive bidding requirements for the purpose of equipment for jail security repairs and maintenance as approved at the meeting of December 11, 2018, and further acknowledge the purchase met the definition of an emergency as defined by RCW 39.04.280(3) as it presented a real, immediate threat to the proper performance of essential functions for the jail

Acknowledge Pacific County Planning Commissioner’s recommendations for a Comprehensive Plan Amendment submitted by Willapa River Property-Rex Angelovich property owner and set the public hearing for January 8, 2019, at 10:00AM or as soon thereafter as possible Due to the shortened publishing deadlines set by the Chinook Observer, the public hearing has been scheduled for January 22, 2019, at 10:00AM or as soon thereafter as possible

Approve exception for Section 13.6 of the current AFSCME 367C Contract for calendar year 2018 only as follows: Any employee who has an accrued annual leave balance at the end of calendar year 2018 in excess of the maximum hours of accrued annual leave set forth in Section 13.6 and who used at least one-half (1/2) of the annual leave hours earned that year shall receive one-third (1/3) of the salary equivalent for their accrued annual leave that exceeds the maximum with the December lay payroll (paid January 15th); otherwise, any excess leave will be forfeited without compensation at the end of the year

Approve Vendor Claims, Warrants Numbered 144912 thru 145014 in the amount of $541,267.35, subject to adequate budget appropriations

RECESS - 9:18AM
EXECUTIVE SESSION
9:20AM for 40 minutes
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor, Ben Haslam
RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency ....

BACK IN SESSION - 10:03AM

PUBLIC HEARING
ATTEND: Chair Olsen, Commissioner Wolfe, Commissioner Ayers, Kathy Spoor, Paul Plakinger

Chair Olsen opened the public hearing to consider the sale of county-owned real property at public auction. Paul Plakinger stood and sworn in.

Paul provided an over of the request to set a public hearing for the auction of county owned property known as 80 Airport Road in Raymond.

Chair Olsen closed the hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Order in the matter of the sale of county-owned real property known as 80 Airport Road in Raymond, County Parcel #14092213018, at the minimum bid amount of $41,200 and auction to be held on March 8, 2019, at 10:00AM or as soon thereafter as possible, in the Rotunda of the County Courthouse located at 300 Memorial Drive in South Bend**

There being no further business to come before the Board the meeting was closed at approximately 10:07AM.

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Lisa Olsen, Chair

Frank Wolfe, Commissioner

Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)
OTHER BUSINESS FOR FILING

December 2018 payroll [out-of-class pay] for Brandi Keightley.

Evidence of Coverage for Port of Chinook pertaining to the 2018 Chinook Park Maintenance and Operation Contract.

Letter dated December 5, 2018 from Travelers providing notice of non-renewal of official bond for Bruce Walker [new bond was issued].

Direct Notice of Cancellation [for insurance] dated December 10, 2018, for Tienda La Chispita [note:]

Copy of letter dated December 12, 2018, from Commissioner Wolfe to Representative Brian Blake regarding recommendation of Mike Cassinelli for the at-large position on the Washington State Fish & Wildlife Commission.

Letter dated December 14, 2018, from Chris Freshley thanking Public Works for cleaning the drainage ditches to help prevent flooding in Oysterville.

Letter dated December 19, 2018, from Richard Evans regarding amendments to Pacific Council of Governments bylaws.

Email dated December 19, 2018, from Carl Gipson expressing appreciation for Community Development staff for AT&T project reviews.

Claim for Damages #2018-12-010 received December 21, 2018.


Affidavit of Publication filed this date pertaining to rescheduling of the Board of Health and County Commissioners’ December 25, 2018 meetings.
BOARD WORKSHOPS/MEETINGS HELD
(This listing does not include those workshops/meetings attended by an individual Commissioner)

December 3, 2018
Workshop w/ DCD re: UGA Expansion
Departmental Briefings

December 5, 2018
Workshop w/ Port of Peninsula
Workshop re: Bay Center bulk heads
Workshop w/ B. Monohon re: various fair items
Board of Equalization meeting
Workshop w/ Judge McAllister

December 10, 2018
Meeting Agenda Review
Workshop re: ER&R Communications
Workshop w/ A. Harland re: contract

December 11, 2018
BOH/BOCC meeting
Public hearing-consider adoption of noxious weed assessment
Elected Officials meeting

December 13, 2018
WSAC Regional Legislative Meeting

December 20, 2018
Meeting Agenda Review

December 21, 2018
BOH/BOCC meeting
Executive Session
Public hearing-consider sale at auction of county owned property